

**CITY OF NAPLES
1982-83
ANNUAL BUDGET**



NAPLES WATER TREATMENT PLANT



City of Naples

735 EIGHTH STREET, SOUTH - NAPLES, FLORIDA 33940

OFFICE OF THE CITY MANAGER

August 11, 1982

Honorable Mayor and Members of City Council
City of Naples
735 Eighth Street, South
Naples, Florida 33940

Gentlemen:

Presented for your review is a balanced budget totaling \$17,916,552. This total is made up of the following categories:

General Fund Operating Budget.....	\$7,906,127
Water & Sewer Enterprise Funds.....	\$8,167,326
Non-enterprise Capital Improvements..	\$1,843,099

This budget was formulated with the goal of holding the line on any unnecessary expenditures without in any way decreasing service levels. In some instances we will be adding new projects and programs which are detailed on the cover sheets of the individual department or division budgets.

GENERAL FUND BUDGET

The General Fund budget in the amount of \$7,906,127 proposes an increase in expenditures of \$623,472, or 8.56%. It also provides for a contingency fund in the amount of \$360,000 to cover unknown costs and salary adjustments as well as future price increases.

During the course of the budget review, departmental requests were reduced by \$387,965. The reduction consisted of elimination of costs considered unnecessary; corrections in calculations; and adjustments due to expenditure histories and cost information which had been up-dated after the budgets were originally formulated by the departments. In most instances, the budgets submitted by the departments indicated an attitude of holding the line and, in fact, we found it necessary to increase expenditures in some cases where estimated cost increases appeared too conservative.

The major increases for the coming year were due to salary increases, which amounted to approximately two-thirds of the total increase, and projected cost increases for other goods and services. The major departmental increases were in Police (\$226,550) and Fire (\$151,952).

Due to the continued success of our City employee safety program and our self-insurance program for workers' compensation and for general property and liability insurance, we were again able to reduce expenditures by not having to fund insurance premiums from the General Fund.

WATER & SEWER BUDGETS

The water and sewer operating budgets increased moderately by \$344,295, or 5.5%. The total water and sewer budgets, however, were reduced by \$2,841,006 because of the reduction in capital improvement projects scheduled for fiscal year 1982-83 as compared to fiscal year 1981-82. That reduction will be for one year only, as major sewer system improvements will be taking place in 1983-84.

CAPITAL IMPROVEMENT PROGRAM

The capital improvement budget totals \$1,843,099. Both major and minor projects are included among the various departments which will allow the City to acquire or replace capital facilities. The largest single total is \$729,000 allocated for 17 street projects throughout the City. Bicycle paths, traffic signals, paving and marking, and drainage projects are also funded. The Parks & Recreation Department will complete several improvements including a \$60,000 maintenance project for the City Fishing Pier.

REVENUES

The City remains in a sound financial position in adopting the budget as proposed. The most significant change in revenues is the City's share of the fifth cent of state sales tax. The total revenue anticipated from this source is \$805,128. Of this total, \$305,949 (38%) was used to reduce ad valorem taxes; \$308,923 (38%) was used as general revenue; \$150,000 (18%) was used to fund capital improvement projects; and \$40,256 (5%) was reserved as provided for in the legislation enacting the sales tax.

Other revenues include an increase in occupational license revenue of \$60,000, of which \$50,000 was due to a proposed increase in the fee schedule; a Florida Power & Light franchise increase of \$75,000 due to normal growth; and a tennis revenue increase of \$26,000 from a proposed increase in the fee schedule. In addition, state cigarette tax and revenue sharing payments to the City show an increase of \$42,000 due to normal growth. These, along with numerous other smaller increases, generated sufficient total revenues to adopt the balanced budget.

PERSONNEL

There are several changes in personnel recommended in the budget. I have recommended 15 new positions which are offset by a reduction of two positions for a net increase of 13 full-time positions. There is also a net reduction of one part-time position resulting from converting several part-time positions to full-time. These positions are allocated as follows:

Police	7
Public Works	4
Fire	1
City Clerk	1
City Manager	1
Equipment Management	1

The additional personnel in the Police Department includes five sworn officers (one detective and four patrol), a property/evidence technician and a communications operator. The Public Works staff was increased by the addition of a utility engineer and additional personnel to repair sewer lines. It is recommended that the Fire Department add one firefighter in the Fire Prevention Bureau to allow us to improve our level of fire inspection. The City Clerk is converting a part-time position to full-time due to an increased volume of microfilming work. The City Manager's office is proposing the addition of an internal auditor. A tire specialist in the Equipment Management Department will allow us to do our tire repair work in-house rather than on contract.

CITY MILLAGE RATE

I am recommending a total millage rate of 1.4586 mills consisting of 1.3767 for general operating and .0819 mills for general obligation debt service. This is a reduction of .4057 mills or 22% from the prior year's rate. This reduction is due to four factors:

1. Additional tax revenue from revaluation and new construction values.
2. Property tax relief from the fifth cent sales tax revenue.
3. Increases in revenue sources other than ad valorem taxes.
4. Reduction in general obligation debt service.

Mayor and Council
August 11, 1982
Page 4

	Millage	Ad Valorem Tax Revenue
Fiscal year 1981-82.....	1.8643	\$2,344,306
Trim bill roll back & growth in values.....	- .1828	+ 77,436
Sales tax.....	- .2087	- 305,949
Reduction in debt service.....	- .0122	- 17,525
Further reduction due to other revenues.....	- .0020	- 2,873
<u>Fiscal year 1982-83.....</u>	<u>1.4586</u>	<u>\$2,095,395</u>

This reduction in tax revenue as well as millage rates means that there should be a reduction in City taxes paid by each of our residents.

I believe the budget as recommended will allow us to continue our present high level of service and, with the addition of new programs and services for our citizens, enable us to accomplish many worthwhile improvements. This can be done within the revenues available, including a stable ad valorem tax levy. We were fortunate again this year to be able to identify cost savings within our City operations and to also receive the additional source of revenue from the fifth cent of sales tax. However, it will probably be increasingly difficult to achieve this goal in future years.

I would like to acknowledge with thanks the very substantial assistance I received from the Finance Director, my staff, and all of the department and division heads.

Respectfully submitted,



Franklin C. Jones
City Manager

FCJ/tan

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CITY OF NAPLES
AUTHORIZED POSITIONS

(EXCLUDING ELECTED OFFICIALS, COUNCIL APPOINTEES & TEMPORARY EMPLOYEES)

<u>DEPARTMENT AND DIVISION</u>	<u>(Budgeted)</u> <u>FISCAL YEAR</u> <u>1981 - 1982</u>	<u>(Proposed)</u> <u>FISCAL YEAR</u> <u>1982 - 1983</u>
<u>Mayor & City Council</u>		
Regular	1	1
<u>City Attorney</u>		
Regular	1	1
<u>City Clerk</u>		
Regular	2	3
Part-Time	1	0
<u>City Manager</u>		
Regular	3	4
<u>Community Development</u>		
<u>Building Division</u>		
Regular	7.5	7.5
<u>Planning Division</u>		
Regular	3.5	3.5
<u>Total Regular Positions</u>	<u>11</u>	<u>11</u>
<u>Engineering</u>		
<u>Design/Administration</u>		
Regular	6.5	7
<u>Streets & Drainage</u>		
Regular	21	20
<u>Traffic Control</u>		
Regular	4.5	4
<u>Total Regular Positions</u>	<u>32</u>	<u>31</u>
<u>Equipment Management</u>		
Regular	12	13
Part-Time	1	1

	(Budgeted) FISCAL YEAR <u>1981 - 1982</u>	(Proposed) FISCAL YEAR <u>1982 - 1983</u>
<u>Finance</u>		
Accounting		
Regular	8	8
Customer Services		
Regular	3	3
Data Processing		
Regular	3	2
Purchasing		
Regular	2	2
	<u>Total Regular Positions</u>	<u>15</u>
	<u>16</u>	
<u>Fire</u>		
Administration		
Regular	3	3
Operations		
Regular	28	28
Fire Prevention		
Regular	3	4
	<u>Total Regular Positions</u>	<u>35</u>
	<u>34</u>	
<u>Parks & Recreation</u>		
Administration		
Regular	3	3
Parks		
Regular	22	23
Part-time	6	6
Recreation		
Regular	5	5
Retail Sales		
Regular	10	10
	<u>Total Regular Positions</u>	<u>41</u>
	<u>40</u>	
<u>Personnel</u>		
Regular	3	3

	(Budgeted) FISCAL YEAR 1981 - 1982	(Proposed) FISCAL YEAR 1982 - 1983
<u>Police</u>		
Administration		
Regular	3	3
Operations		
Regular	55	60
Part-time	4	4
Support Services		
Regular	12	14
Part-time	2	2
Parking Operation		
Regular	1	1
	<u>71</u>	<u>78</u>

Public Works

Administration		
Regular	4	4
Part-time	0	1
Parkways & Services		
Regular	34	34
Sanitation		
Regular	34	34
Water & Wastewater Plants		
Regular	44	44
Water Dist. & Wastewater Collection		
Regular	44	46
	<u>160</u>	<u>162</u>

Non-Departmental

Regular	0	1
Part-time	1	0
<u>Water/Sewer Administration</u>		
Regular	0	1

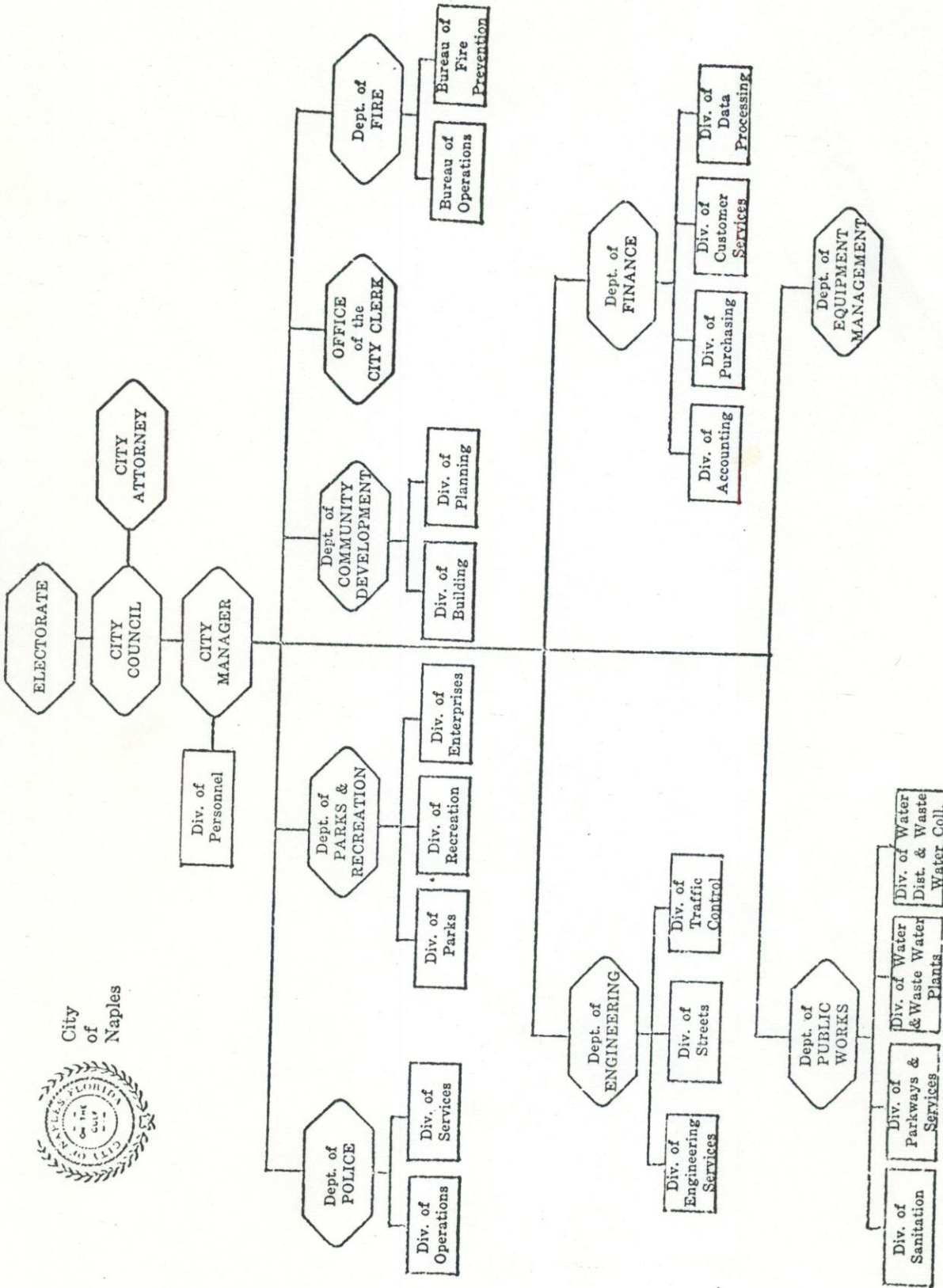
Grand Totals by Fiscal Year

<u>AUTHORIZED</u>	<u>1978-79</u> Fiscal yr.	<u>1979-80</u> Fiscal yr.	<u>1980-81</u> Fiscal yr.	<u>1981-82</u> Fiscal yr.	<u>1982-83</u> Fiscal yr.
Regular	380	381	388	386	400
Part-time	12	9	16	15	14

ORGANIZATIONAL CHART



City of Naples



Revenues

CITY OF NAPLES

REVENUE DETAIL

FOR THE FISCAL YEAR 1982-83

Department: General Fund

<u>Classification</u>	<u>Actual 1979-80</u>	<u>Actual 1980-81</u>	<u>Actual 3/31/82</u>	<u>Estimated 1981-82</u>	<u>Budgeted 1981-82</u>	<u>Recommended 1982-83</u>
Ad Valorem Tax	2,306,174	2,272,534	1,939,052	2,316,942	2,344,306	2,095,395
5th Cent Sales - for Property Tax Relief	-0-	-0-	-0-	-0-	-0-	305,949
Tax Penalties	1,282	1,493	1,350	1,500	1,500	1,560
Road and Bridge Tax	1,706	1,068	-0-	1,500	1,500	1,800
Mobile Homes Tax	1,338	1,467	677	1,219	700	700
Addit. Homestead Exs.	46,517	41,835	8,626	8,626	-0-	-0-
Fuel Tax Refund	8,579	6,568	5,820	10,000	10,000	10,000
Subtotals	2,405,596	2,324,965	1,955,525	2,339,787	2,358,006	2,415,404
<u>Fees & Licenses</u>						
Occupational Licenses	101,498	104,180	111,645	115,000	110,000	120,000
Building Permits	136,044	155,732	66,080	128,000	128,000	100,000
Engineering Permits	1,020	3,955	750	1,700	1,700	4,860
Liquor and Beer Licenses	12,741	12,085	11,720	13,000	17,000	13,000
Contractors Exam	15,310	14,268	5,956	14,000	14,000	17,550
Zoning Fees	9,970	7,486	4,343	4,850	4,850	5,000
Subtotals	276,583	297,706	200,494	276,550	275,550	310,410
<u>Franchises</u>						
Florida Power & Light	856,564	901,439	488,525	1,000,000	1,000,000	1,075,000
Telephone	28,437	29,263	31,459	31,459	30,000	33,000
Gulf Coast TV	77,664	48,317	54,736	54,736	55,000	59,400
Subtotals	962,665	979,019	574,720	1,086,195	1,085,000	1,167,400

CITY OF NAPLES

REVENUE DETAIL

FOR THE FISCAL YEAR 1982-83

DEPARTMENT: General Fund

<u>Classification</u>	<u>Actual</u> <u>1979-80</u>	<u>Actual</u> <u>1980-81</u>	<u>Actual</u> <u>3/31/82</u>	<u>Estimated</u> <u>1981-82</u>	<u>Budgeted</u> <u>1981-82</u>	<u>Recommended</u> <u>1982-83</u>
<u>Services</u>						
Xerox Copies	1,633	1,208	458	1,000	1,000	1,000
Maps & Codes	4,151	3,212	1,970	3,000	3,000	2,500
Election Fees	380	50	200	200	300	200
Fingerprinting	717	1,426	577	1,100	1,200	1,260
Garbage-Trash	752,293	760,349	383,444	767,000	764,500	775,000
Administration Services	396,409	432,133	266,500	533,000	514,000	542,410
Subtotals	1,155,583	1,198,378	653,149	1,305,300	1,284,000	1,322,370
<u>Fines & Forfeitures</u>						
City Fines	34,353	24,209	17,685	40,000	40,000	40,000
Police Training	3,161	4,943	3,810	7,000	5,000	5,750
County Court Fines	60,897	99,108	44,401	110,000	110,000	115,000
Subtotals	98,411	128,260	65,896	157,000	155,000	160,750
<u>Recreation</u>						
Tennis Court	34,570	37,828	31,274	37,000	41,000	77,080
Tennis Court Lights	2,129	2,355	1,630	3,300	6,000	4,700
Miscellaneous	19,796	15,405	13,412	16,000	16,000	16,000
Racquetball	1,362	2,146	1,569	3,400	3,400	2,500
Fishing Pier	84,978	91,762	50,999	98,000	92,000	99,300
Vending Machines	55,493	67,704	30,184	73,000	73,000	70,000
Dock Rent	30,675	32,071	15,245	31,500	31,250	31,500
Naples Landing Dock	4,315	528	-0-	-0-	-0-	-0-
Dock Fuel	104,513	142,200	89,243	145,000	140,000	170,000
Dock Bait	6,614	6,406	2,424	5,000	7,000	8,000
Misc. Dock	1,932	1,765	1,065	2,000	2,000	2,000
Subtotals	346,377	400,170	237,045	414,200	411,650	481,080

CITY OF NAPLES

REVENUE DETAIL
FOR THE FISCAL YEAR 1982-83

DEPARTMENT: General Fund

<u>Classification</u>	<u>Actual 1979-80</u>	<u>Actual 1980-81</u>	<u>Actual 3/31/82</u>	<u>Estimated 1981-82</u>	<u>Budgeted 1981-82</u>	<u>Recommended 1982-83</u>
<u>State & Federal Shared Revenue</u>						
Federal Revenue Sharing	190,789	175,142	97,902	202,166	194,174	194,935
Traffic Grant	16,909	11,676	5,984	5,984	-0-	-0-
Cigarette Tax	264,630	266,998	137,195	273,000	300,000	312,000
State Revenue Sharing	475,787	494,429	226,532	453,284	451,045	482,855
Law Enforcement Grant	-0-	-0-	18,050	-0-	17,000	-0-
5th Cent Sales for General Use	-0-	-0-	-0-	-0-	-0-	308,923
Subtotals	948,115	948,245	485,663	934,434	962,219	1,298,713
<u>Miscellaneous</u>						
Parking	-0-	-0-	33,261	71,000	71,500	70,000
Interest Earned	201,856	235,814	138,510	250,000	250,000	280,000
Other Income	46,494	86,949	23,736	40,000	69,730	40,000
Beginning Cash Balance	-0-	-0-	-0-	-0-	360,000	360,000
Subtotals	248,350	322,763	195,507	361,000	751,230	750,000
GRAND TOTALS	6,441,680	6,599,506	4,367,999	6,874,466	7,282,655	7,856,127

Expenditure Summary

General Fund

B U D G E T T O T A L S

	<u>Recommended</u>	<u>Approved</u>
Mayor and City Council	\$ 90,356	\$ 90,356
City Attorney	107,615	130,115
City Clerk	73,268	73,268
City Manager	157,044	157,044
Community Development:		
Building Division	179,761	179,761
Planning Division	104,230	104,230
Engineering:		
Administration/Design	132,575	132,575
Streets & Drainage	142,582	142,582
Traffic Control	313,333	313,333
Equipment Management	(755,140)	(755,140)
Finance:		
Administration/Accounting	151,288	151,288
Customer Services	68,813	68,813
Data Processing	87,222	87,222
Purchasing	45,782	45,782
Fire	795,920	795,920
Parking Operation	27,442	27,442
Parks & Recreation:		
Administration	681,030	681,030
Bay Dock	194,668	194,668
Fishing Pier	93,027	93,027
Tennis	56,219	56,219
Vending	50,000	50,000
Personnel	91,097	91,097
Police	1,857,564	1,857,564
Public Works:		
Administration	127,967	127,967
Parkways & Services	650,607	650,607
Sanitation	1,015,248	1,015,248
Non-departmental	133,734	111,234
Debt Service	117,735	117,735
Contingency	360,000	310,000
TOTAL	7,906,127	7,856,127

General Fund



CITY COUNCIL

Stanley R. Billick
Mayor

C. C. Holland
Vice Mayor

R. B. Anderson
Harry Rothchild
Wade H. Schroeder
Randolph I. Thornton
Kenneth A. Wood

CITY OF NAPLES
Departmental Budget - 1982-83

MAYOR & CITY COUNCIL

	<u>Actual Expenditures 1980-81</u>	<u>Annual Budget 1981-82</u>	<u>Department Request 1982-83</u>	<u>City Manager Recommends 1982-83</u>	<u>City Council Approval 1982-83</u>
Employee Services	<u>64,469</u>	<u>85,098</u>	<u>92,327</u>	<u>85,726</u>	<u>85,726</u>
Maintenance & Operation	<u>3,618</u>	<u>4,050</u>	<u>4,880</u>	<u>4,630</u>	<u>4,630</u>
Capital Outlay	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
TOTAL	<u><u>68,087</u></u>	<u><u>89,148</u></u>	<u><u>97,207</u></u>	<u><u>90,356</u></u>	<u><u>90,356</u></u>

The City Council is the governing body of the City of Naples. The six Council members are elected from the City at large for four-year overlapping terms. The Mayor is elected for a two-year term. Municipal elections are held every even-numbered year.

The City Council adopts the long-range capital and annual operating budgets for the City, receives requests and suggestions for changes in policy, represents the community in relationships with other governmental and quasi-public organizations.

The City Council holds regular meetings the first and third Wednesday of each month at 9:00 a.m. to consider all matters requiring their determination. Informal conferences (workshops) are scheduled each preceding Tuesday at 9:00 a.m., and such special meetings and additional study sessions are held as necessary. Individual Council members also provide liaison with citizen groups and federal, state and county officials.

DEPARTMENTAL

BUDGET

1982-83

MAYOR & CITY COUNCIL

	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommendation 1982-83	Council Approval 1982-83
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	13,365	14,389	15,540	15,540	15,540
130 Other Salaries & Wages	44,700	62,500	66,000	60,000	60,000
140 Overtime					
	58,065	76,889	81,540	75,540	75,540
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	6,404	8,209	10,787	10,186	10,186
	64,469	85,098	92,327	85,726	85,726
<u>TOTAL EMPLOYEE SERVICES</u>					
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses					
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage	-0-	400	400	400	400
400 Travel & Per Diem	1,678	2,000	2,300	2,300	2,300
410 Communication Services	1,107	900	1,200	950	950
420 Transportation					
430 Utility Services					
440 Rentals & Leases					
450 Insurance					
460 Repair & Maintenance Services	58	75	75	75	75
470 Printing & Binding	10	50	200	200	200
480 School & Training Expense					
490 Other Current Charges & Oblig.	387	200	200	200	200
510 Office Supplies	150	140	140	140	140
520 Operating Supplies					
540 Books, Pub., Sub. & Memberships	-0-	35	115	115	115
550 Duplicating Charges	228	250	250	250	250
	3,618	4,050	4,880	4,630	4,630
<u>TOTAL MAINTENANCE & OPERATION</u>					
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment					
670 Mobile Equipment					
<u>TOTAL CAPITAL OUTLAY</u>					

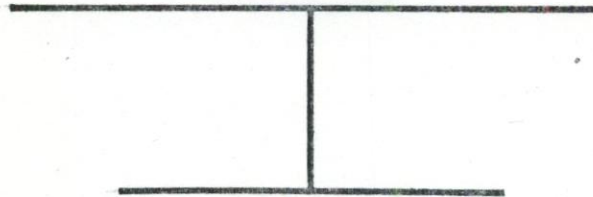
Departmental Budget - 1982-83

MAYOR & CITY COUNCIL

	RECOMMENDED	APPROVED
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
Mayor & City Council Members	60,000	60,000
1 Secretary to the Mayor	15,540	15,540
Total Employee Salaries & Wages	<u>75,540</u>	<u>75,540</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	1,087	1,087
Social Security	5,061	5,061
Health Insurance	2,810	2,810
Life Insurance	1,228	1,228
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>10,186</u>	<u>10,186</u>
TOTAL EMPLOYEE SERVICES	<u><u>85,726</u></u>	<u><u>85,726</u></u>
<u>MAINTENANCE & OPERATION</u>		
390 Auto Mileage	400	400
400 Travel & Per Diem		
-Florida League of Cities	2,000	2,000
-National Hurricane Conference	300	300
	<u>2,300</u>	<u>2,300</u>
410 Communication Services	950	950
460 Repair & Maintenance Services	75	75
470 Printing & Binding	200	200
490 Other Current Charges & Obligations	200	200
510 Office Supplies	140	140
540 Books, Publications, Subscriptions & Memberships	115	115
550 Duplicating Charges	250	250
TOTAL MAINTENANCE & OPERATION	<u><u>4,630</u></u>	<u><u>4,630</u></u>

CITY
ATTORNEY

ATTORNEY



1 Legal Assistant

CITY OF NAPLES
Departmental Budget - 1982-83

CITY ATTORNEY

	<u>Actual Expenditures 1980-81</u>	<u>Annual Budget 1981-82</u>	<u>Department Request 1982-83</u>	<u>City Manager Recommends 1982-83</u>	<u>City Council Approval 1982-83</u>
Employee Services	<u>80,911</u>	<u>85,815</u>	<u>88,411</u>	<u>88,225</u>	<u>88,225</u>
Maintenance & Operation	<u>18,745</u>	<u>17,390</u>	<u>19,340</u>	<u>19,040</u>	<u>41,540</u>
Capital Outlay	<u>-0-</u>	<u>-0-</u>	<u>350</u>	<u>350</u>	<u>350</u>
TOTAL	<u><u>99,656</u></u>	<u><u>103,205</u></u>	<u><u>108,101</u></u>	<u><u>107,615</u></u>	<u><u>130,115</u></u>

DEPARTMENTAL

BUDGET

1982-83

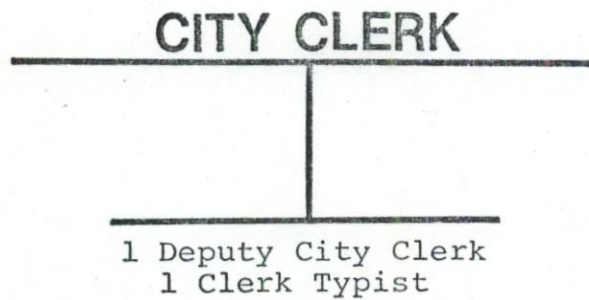
<u>CITY ATTORNEY</u>	<u>Actual Expenditures 1980-81</u>	<u>Annual Budget 1981-82</u>	<u>Department Request 1982-83</u>	<u>City Manager Recommendation 1982-83</u>	<u>Council Approval 1982-83</u>
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	71,926	76,208	77,814	77,814	77,814
130 Other Salaries & Wages					
140 Overtime					
Total Salaries & Wages	71,926	76,208	77,814	77,814	77,814
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	8,985	9,607	10,597	10,411	10,411
TOTAL EMPLOYEE SERVICES	80,911	85,815	88,411	88,225	88,225
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses					
310 Professional Services	5,601	3,000	2,000	2,000	24,500
340 Other Contractual Services	3,225	4,500	6,000	6,000	6,000
390 Auto Mileage					
400 Travel & Per Diem	2,450	2,500	2,000	2,000	2,000
410 Communication Services	1,429	1,600	2,000	1,700	1,700
420 Transportation					
430 Utility Services					
440 Rentals & Leases					
450 Insurance					
460 Repair & Maintenance Services	249	290	290	290	290
470 Printing & Binding					
480 School & Training Expense					
490 Other Current Charges & Oblig.	1,824	1,500	3,000	3,000	3,000
510 Office Supplies	339	400	450	450	450
520 Operating Supplies	3,262	3,000	3,000	3,000	3,000
540 Books, Pub., Sub. & Memberships	-0-	300	300	300	300
550 Duplicating Charges	366	300	300	300	300
TOTAL MAINTENANCE & OPERATION	18,745	17,390	19,340	19,040	41,540
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.	-0-	-0-	350	350	350
640 Machinery & Equipment					
670 Mobile Equipment					
TOTAL CAPITAL OUTLAY	-0-	-0-	350	350	350

Departmental Budget - 1982-83

CITY ATTORNEY

	RECOMMENDED	APPROVED
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 City Attorney	56,121	56,121
1 Legal Assistant	21,693	21,693
Total Employee Salaries & Wages	<u>77,814</u>	<u>77,814</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	5,446	5,446
Social Security	3,791	3,791
Health Insurance	899	899
Life Insurance	275	275
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>10,411</u>	<u>10,411</u>
TOTAL EMPLOYEE SERVICES	<u>88,225</u>	<u>88,225</u>
<u>MAINTENANCE & OPERATION</u>		
310 Professional Services	2,000	4,500
Labor attorneys		20,000
Outside legal		<u>24,500</u>
340 Other Contractual Services	6,000	6,000
State Attorney contract		
400 Travel & Per Diem	2,000	2,000
410 Communication Services	1,700	1,700
460 Repair & Maintenance Services	290	290
Typewriter maintenance		
490 Other Current Charges & Obligations	3,000	3,000
Court costs, consultants, witnesses, etc.		
510 Office Supplies	450	450
520 Operating Supplies	3,000	3,000
Law books		
540 Books, Publications, Subscriptions & Memberships	300	300
Bar Association dues		
550 Duplicating Charges	<u>300</u>	<u>300</u>
TOTAL MAINTENANCE & OPERATION	<u>19,040</u>	<u>19,040</u>
<u>CAPITAL OUTLAY</u>		
630 Improvements Other Than Buildings	350	350
Metal filing cabinet		
TOTAL CAPITAL OUTLAY	<u>350</u>	<u>350</u>

CITY CLERK



CITY OF NAPLES
Departmental Budget - 1982-83

CITY CLERK

	<u>Actual Expenditures 1980-81</u>	<u>Annual Budget 1981-82</u>	<u>Department Request 1982-83</u>	<u>City Manager Recommends 1982-83</u>	<u>City Council Approval 1982-83</u>
Employee Services	<u>40,179</u>	<u>46,663</u>	<u>57,520</u>	<u>57,411</u>	<u>57,411</u>
Maintenance & Operation	<u>19,415</u>	<u>15,128</u>	<u>18,622</u>	<u>15,857</u>	<u>15,857</u>
Capital Outlay	<u>-0-</u>	<u>650</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
TOTAL	<u><u>59,594</u></u>	<u><u>62,441</u></u>	<u><u>76,142</u></u>	<u><u>73,268</u></u>	<u><u>73,268</u></u>

The City Clerk's office is a department to which other departments and the general public come for information regarding the operations of the City. City contracts, agreements, deeds, ordinances, resolutions, as well as numerous other miscellaneous documents are filed in this office.

The City Council minutes are prepared and indexed, necessary correspondence is composed and related material indexed and filed.

The City Clerk is charged with the responsibility for implementing and maintaining the microfilming system and the responsibility of records retention. This office is also responsible for legal advertising of ordinances and public hearings. The Clerk and Deputy Clerk administer oaths, notarize documents, keep the municipal code up to date, sell city codes, charters and ordinances and have other duties

DEPARTMENTAL

BUDGET

1982-83

<u>CITY CLERK</u>	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommendation 1982-83	Council Approval 1982-83
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	33,810	35,130	38,871	38,871	38,871
130 Other Salaries & Wages	557	4,546	4,887	4,887	4,887
140 Overtime	80	100	100	100	100
Total Salaries & Wages	34,447	39,776	43,858	43,858	43,858
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	5,732	6,887	7,985	7,876	7,876
<u>Add'l. Personnel</u>	-0-	-0-	5,677	5,677	5,677
TOTAL EMPLOYEE SERVICES	40,179	46,663	57,520	57,411	57,411
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	5,090	4,000	4,000	4,000	4,000
310 Professional Services	-0-	-0-	100	100	100
340 Other Contractual Services	338	450	1,100	1,100	1,100
390 Auto Mileage	985	700	800	735	735
400 Travel & Per Diem					
410 Communication Services					
420 Transportation					
430 Utility Services					
440 Rentals & Leases					
450 Insurance					
460 Repair & Maintenance Services	3,145	3,073	3,787	3,787	3,787
470 Printing & Binding	2,201	2,000	3,500	800	800
480 School & Training Expense	301	350	450	450	450
490 Other Current Charges & Oblig.	601	500	600	600	600
510 Office Supplies	5,321	2,600	1,750	1,750	1,750
520 Operating Supplies	-0-	-0-	1,000	1,000	1,000
540 Books, Pub., Sub. & Memberships	55	55	135	135	135
550 Duplicating Charges	1,378	1,400	1,400	1,400	1,400
TOTAL MAINTENANCE & OPERATION	19,415	15,128	18,622	15,857	15,857
<u>CAPITAL OUTLAY</u>					
620 Buildings	-0-	650	-0-	-0-	-0-
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment					
670 Mobile Equipment					
TOTAL CAPITAL OUTLAY	-0-	650	-0-	-0-	-0-

Departmental Budget - 1982-83

CITY CLERK

<u>EMPLOYEE SERVICES</u>	RECOMMENDED	APPROVED
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 City Clerk	23,823	23,823
1 Deputy Clerk	15,048	15,048
130 Other Salaries & Wages		
1 Clerk (Part-time)	4,887	4,887
140 Overtime	100	100
Total Employee Salaries & Wages	43,858	43,858
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	3,070	3,070
Social Security	2,939	2,939
Health Insurance	1,686	1,686
Life Insurance	181	181
Workers' Compensation	-0-	-0-
Total Employee Overhead	7,876	7,876
<u>Additional Personnel Requested</u>		
Convert part-time clerk to full-time clerk typist	5,677	5,677
TOTAL EMPLOYEE SERVICES	<u>57,411</u>	<u>57,411</u>
<u>MAINTENANCE & OPERATION</u>		
310 Professional Services	4,000	4,000
Codification of ordinances		
390 Auto Mileage	100	100
400 Travel & Per Diem	1,100	1,100
-Florida Assoc. of City Clerks state conference - 3 days		
-Inter'l. Institute of Municipal Clerks - 3 days		
410 Communication Services	735	735
460 Repair & Maintenance Services	3,787	3,787
Office equipment, microfilm equipment		
470 Printing & Binding	800	800
480 School & Training Expense	450	450
Florida Atlantic University Institute for City Clerks - 3 days		
490 Other Current Charges & Obligations	600	600
Recording fees		
510 Office Supplies	1,750	1,750

Departmental Budget - 1982-83

CITY CLERK

	RECOMMENDED	APPROVED
<u>MAINTENANCE & OPERATION (Cont.)</u>		
520 Operating Supplies	1,000	1,000
540 Books, Publications, Subscriptions & Memberships	135	135
-Inter'l. Institute of Municipal Clerks		
-Florida Assoc. of City Clerks		
-City Directory		
550 Duplicating Charges	<u>1,400</u>	<u>1,400</u>
TOTAL MAINTENANCE & OPERATION	<u>15,857</u>	<u>15,857</u>

CITY MANAGER

CITY MANAGER

Assistant to
City Manager

Clerk Specialist

Administrative Aide
To the City Manager

Personnel Division

Personnel Director
Personnel Technician
Clerk Specialist
Clerk-Typist (Temporary)

Internal Auditor

CITY OF NAPLES
Departmental Budget - 1982-83

CITY MANAGER

	<u>Actual Expenditures 1980-81</u>	<u>Annual Budget 1981-82</u>	<u>Department Request 1982-83</u>	<u>City Manager Recommends 1982-83</u>	<u>City Council Approval 1982-83</u>
Employee Services	<u>111,364</u>	<u>112,512</u>	<u> </u>	<u>142,395</u>	<u>142,395</u>
Maintenance & Operation	<u>10,170</u>	<u>10,540</u>	<u> </u>	<u>13,776</u>	<u>13,776</u>
Capital Outlay	<u>-0-</u>	<u>-0-</u>	<u> </u>	<u>873</u>	<u>873</u>
TOTAL	<u><u>121,534</u></u>	<u><u>123,052</u></u>	<u><u> </u></u>	<u><u>157,044</u></u>	<u><u>157,044</u></u>

The City Manager, as the chief executive officer of the City, directs all operations within the administrative branch of city government. He also advises the City Council on the affairs of the City and is responsible for enforcement of all city ordinances. The City Manager's staff assists him in carrying out these duties.

D E P A R T M E N T A L

B U D G E T

1982-83

CITY MANAGER	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommendation 1982-83	Council Approval 1982-83
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	97,716	98,319		98,285	98,285
130 Other Salaries & Wages					
140 Overtime					
<u>New Employee</u>	-0-	-0-		25,000	25,000
Total Salaries & Wages	97,716	98,319		123,285	123,285
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	13,648	14,193		15,046	15,046
<u>New Employee</u>	-0-	-0-		4,064	4,064
TOTAL EMPLOYEE SERVICES	111,364	112,512		142,395	142,395
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses					
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage		820		3,261	3,261
400 Travel & Per Diem	2,200	2,200		2,500	2,500
410 Communication Services	1,950	1,900		1,900	1,900
420 Transportation	1,600	1,000		700	700
430 Utility Services					
440 Rentals & Leases					
450 Insurance					
460 Repair & Maintenance Services	120	120		125	125
470 Printing & Binding	400	400		100	100
480 School & Training Expense	-0-	300		150	150
490 Other Current Charges & Oblig.					
510 Office Supplies	750	800		840	840
520 Operating Supplies					
540 Books, Pub., Sub. & Memberships	750	800		1,300	1,300
550 Duplicating Charges	2,400	2,200		2,900	2,900
TOTAL MAINTENANCE & OPERATION	10,170	10,540		13,776	13,776
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment	-0-	-0-		873	873
670 Mobile Equipment					
TOTAL CAPITAL OUTLAY	-0-	-0-		873	873

Departmental Budget - 1982-83

CITY MANAGER

	RECOMMENDED	APPROVED
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 City Manager	42,500	42,500
1 Assistant to City Manager	25,695	25,695
1 Administrative Aide	18,181	18,181
1 Clerk Specialist	11,909	11,909
	<u>98,285</u>	<u>98,285</u>
Additional Personnel Requested		
1 Internal Auditor	25,000	25,000
	<u>123,285</u>	<u>123,285</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	6,879	6,879
Social Security	5,781	5,781
Health Insurance	2,023	2,023
Life Insurance	363	363
Workers' Compensation	-0-	-0-
	<u>15,046</u>	<u>15,046</u>
Overhead - New Employee	4,064	4,064
Total Employee Overhead	<u>19,110</u>	<u>19,110</u>
	<u>142,395</u>	<u>142,395</u>
<u>MAINTENANCE & OPERATION</u>		
390 Auto Mileage	3,261	3,261
400 Travel & Per Diem	2,500	2,500
-Florida League of Cities (1) - Miami		
-International City Management Assoc. (1) - Louisville		
-Florida City/County Management Assoc. (2)		
410 Communication Services	1,900	1,900
420 Transportation	700	700
460 Repair & Maintenance Services	125	125
470 Printing & Binding	100	100
480 School & Training Expense	150	150
510 Office Supplies	840	840
540 Books, Publications, Subscriptions & Memberships	1,300	1,300
550 Duplicating Charges	2,900	2,900
	<u>13,776</u>	<u>13,776</u>

Departmental Budget - 1982-83

CITY MANAGER

	RECOMMENDED	APPROVED
<u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
Bookcase	122	122
Desk	289	289
Chair	230	230
Credenza	<u>232</u>	<u>232</u>
TOTAL CAPITAL OUTLAY	<u>873</u>	<u>873</u>

COMMUNITY DEVELOPMENT DEPARTMENT

DIRECTOR

BUILDING & ZONING

- 1 Building Official
- 1 Building Inspector
- 1 Electrical Inspector
- 1 Plumbing & HARV Inspector
- 1 Zoning Enforcement Officer
- 1 Secretary II
- 1 Permit Clerk

PLANNING

- 1 Chief Planner
- 1 Planner I
- 1 Secretary II

CITY OF NAPLES
Departmental Budget - 1982-83

COMMUNITY DEVELOPMENT					
Building & Zoning Division					
	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommends 1982-83	City Council Approval 1982-83
Employee Services	<u>145,359</u>	<u>150,383</u>	<u>170,213</u>	<u>166,263</u>	<u>166,263</u>
Maintenance & Operation	<u>17,289</u>	<u>17,762</u>	<u>13,651</u>	<u>13,498</u>	<u>13,498</u>
Capital Outlay	<u>-0-</u>	<u>236</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
TOTAL	<u><u>162,648</u></u>	<u><u>168,381</u></u>	<u><u>183,864</u></u>	<u><u>179,761</u></u>	<u><u>179,761</u></u>

The Building & Zoning Division is responsible for the plan check, permit issuance and inspection of all construction in the City; the enforcement of the City's zoning ordinance; the administration and processing of petitions relative to the City's Board of Appeals and Contractors' Examining Board; and for the preparation of various construction-related data and reports.

The Division's overall goal is to provide the highest level of inspections, enforcement and plan check possible through good relations with architects, contractors, developers and the general public.

The primary activities for 1982-83 will include enforcing the City's property numbering ordinance, achieving faster compliance with zoning laws through a uniformed zoning officer, eliminating non-conforming signs, and updating policies, codes and procedures.

New Programs and Projects

- Implementation of retroactive handicapped parking regulations in existing parking lots.
- Provision of better consumer protection through a revised solar permitting process.

DEPARTMENTAL

BUDGET

1982-83

COMMUNITY DEVELOPMENT
Building & Zoning
Division

EMPLOYEE SERVICES

Employee Salaries & Wages

	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommendation 1982-83	Council Approval 1982-83
120 Regular Salaries & Wages	126,070	130,195	143,218	143,218	143,218
130 Other Salaries & Wages					
140 Overtime					
Total Salaries & Wages	126,070	130,195	143,218	143,218	143,218

Employee Overhead

250 Employer Payroll Expenses	19,289	20,188	26,995	23,045	23,045
TOTAL EMPLOYEE SERVICES	145,359	150,383	170,213	166,263	166,263

MAINTENANCE & OPERATION

300 Operating Expenses					
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage					
400 Travel & Per Diem	794	940	940	940	940
410 Communication Services	1,245	1,080	1,344	900	900
420 Transportation	8,460	9,268	4,163	4,454	4,454
430 Utility Services					
440 Rentals & Leases					
450 Insurance					
460 Repair & Maintenance Services	752	410	651	651	651
470 Printing & Binding	241	260	231	231	231
480 School & Training Expense					
490 Other Current Charges & Oblig.					
510 Office Supplies	300	400	450	450	450
520 Operating Supplies	4,697	4,400	5,003	5,003	5,003
540 Books, Pub., Sub. & Memberships	319	344	401	401	401
550 Duplicating Charges	481	660	468	468	468
TOTAL MAINTENANCE & OPERATION	17,289	17,762	13,651	13,498	13,498

CAPITAL OUTLAY

620 Buildings					
630 Improvements Other Than Bldgs.	-0-	236	-0-	-0-	-0-
640 Machinery & Equipment					
670 Mobile Equipment					
TOTAL CAPITAL OUTLAY	-0-	236	-0-	-0-	-0-

Departmental Budget - 1982-83

COMMUNITY DEVELOPMENT
Building & Zoning Division

	RECOMMENDED	APPROVED
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Director (½)	21,158	21,158
1 Building Official	26,068	26,068
1 Building Inspector	18,848	18,848
1 Electrical Inspector	18,687	18,687
1 Plumbing Inspector	17,364	17,364
1 Zoning Enforcement Officer	15,815	15,815
1 Permit Clerk	12,716	12,716
1 Secretary II	<u>12,562</u>	<u>12,562</u>
Total Employee Salaries & Wages	143,218	143,218
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	10,025	10,025
Social Security	9,347	9,347
Health Insurance	3,203	3,203
Life Insurance	470	470
Workers' Compensation	<u>-0-</u>	<u>-0-</u>
Total Employee Overhead	<u>23,045</u>	<u>23,045</u>
TOTAL EMPLOYEE SERVICES	<u>166,263</u>	<u>166,263</u>
<u>MAINTENANCE & OPERATION</u>		
400 Travel & Per Diem		
-Building Officials Assoc. of Florida - Building Official - 3 days	320	320
-International Assoc. of Electrical Inspectors - Electrical Inspector - 3 days	250	250
-Florida Assoc. of Plumbing, Gas, & Mechanical Inspectors - Plumbing Inspector - 3 days	250	250
-Monthly Southwest Florida Code Administrators Assoc. meetings and miscellaneous	<u>120</u>	<u>120</u>
	940	940
410 Communication Services	900	900
420 Transportation		
-Repairs (2 1977 units @ \$650 and PMI's on 2 new units @\$100)		
-Gasoline (based on 14.6 gallons per week for 2 1977 units and 10 gallons per week for 2 new units)		
	<u>4,454</u>	<u>4,454</u>
460 Repair & Maintenance Services		
-Radio	330	330
-Typewriters	96	96
-Typewriter cleaning	<u>225</u>	<u>225</u>
	651	651

Departmental Budget - 1982-83

COMMUNITY DEVELOPMENT

Building & Zoning Division

	RECOMMENDED	APPROVED
<u>MAINTENANCE & OPERATION (Cont.)</u>		
470 Printing & Binding	231	231
Legal notices		
510 Office Supplies	450	450
520 Operating Supplies		
Building permits	550	550
Competency cards/decals	910	910
Atlas/maps	370	370
Codes	2,024	2,024
Film/photographic supplies	300	300
Addition to plan storage area	200	200
Miscellaneous supplies	649	649
	<u>5,003</u>	<u>5,003</u>
540 Books, Publications, Subscriptions & Memberships		
-Building Officials Assoc. dues	15	15
-Southern Building Code dues	75	75
-Electrical Inspectors Assoc. dues	25	25
-Code Administrators Assoc. dues	7	7
-Plumbing Inspectors Assoc. dues	10	10
-Certifications	30	30
-Credit Bureau dues	120	120
-City Directory	77	77
-Subscription to Electrical Contractors magazine	42	42
	<u>401</u>	<u>401</u>
550 Duplicating Charges	<u>468</u>	<u>468</u>
TOTAL MAINTENANCE & OPERATION	<u><u>13,498</u></u>	<u><u>13,498</u></u>

CITY OF NAPLES
Departmental Budget - 1982-83.

COMMUNITY DEVELOPMENT					
Planning Division					
	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommends 1982-83	City Council Approval 1982-83
Employee Services	<u>63,959</u>	<u>77,990</u>	<u>93,369</u>	<u>93,145</u>	<u>93,145</u>
Maintenance & Operation	<u>6,447</u>	<u>7,459</u>	<u>11,089</u>	<u>10,736</u>	<u>10,736</u>
Capital Outlay	<u>-0-</u>	<u>-0-</u>	<u>638</u>	<u>349</u>	<u>349</u>
TOTAL	<u><u>70,406</u></u>	<u><u>85,449</u></u>	<u><u>105,096</u></u>	<u><u>104,230</u></u>	<u><u>104,230</u></u>

The Planning Division is responsible for the preparation, implementation, and annual review of the City's comprehensive plan; maintenance of the zoning atlas, and the recommendation of zoning ordinance amendments consistent with the comprehensive plan and City Council policy.

The Division processes and makes recommendations concerning a variety of zoning ordinance related petitions, including special exceptions, rezonings and variances, and is responsible for the annual review and revision of the zoning ordinance. In addition, the Division is responsible for processing subdivision plats, vacations of rights-of-way and easements; and administration of the City's Section 8 rental assistance program.

The Division provides land use, population and economic data to the public, news media and other governmental agencies as well as providing assistance to property owners regarding land use controls, zoning interpretations and similar concerns. The Planning Division is responsible for coordinating land use development and planning activities of other governmental agencies with those of the City.

The Planning Division's goal is to provide professional planning services and expertise to the Planning Advisory Board and City Council in their decision-making and policy-setting activities.

The Division's major activities in 1982-83 will include the continuing implementation of the comprehensive plan; administration of the zoning ordinance and subdivision regulations; and administration of the Section 8 rental assistance program.

New Programs and Projects

- Comprehensive revision of the zoning ordinance.
- Staff participation in the Naples Metropolitan Planning Organization.
- Review and revision of the subdivision regulations.
- Compilation of the 1980 Census data into an informational report for the public.
- Collection of base data for comprehensive plan update anticipated in the 1983-84 fiscal year.

DEPARTMENTAL

BUDGET

1982-83

COMMUNITY DEVELOPMENT
Planning Division

	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommendation 1982-83	Council Approval 1982-83
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	55,966	67,464	80,687	80,687	80,687
130 Other Salaries & Wages					
140 Overtime					
	55,966	67,464	80,687	80,687	80,687
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	7,993	10,526	12,682	12,458	12,458
TOTAL EMPLOYEE SERVICES	63,959	77,990	93,369	93,145	93,145
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	-0-	90	-0-	-0-	-0-
310 Professional Services					
340 Other Contractual Services	-0-	-0-	1,920	1,920	1,920
390 Auto Mileage	-0-	60	60	60	60
400 Travel & Per Diem	1,659	1,693	1,750	1,750	1,750
410 Communication Services	761	960	1,200	950	950
420 Transportation	695	920	1,100	1,177	1,177
430 Utility Services					
440 Rentals & Leases	-0-	-0-	1,050	1,050	1,050
450 Insurance					
460 Repair & Maintenance Services	38	82	96	96	96
470 Printing & Binding	888	840	1,068	1,068	1,068
480 School & Training Expense					
490 Other Current Charges & Oblig.					
510 Office Supplies	414	440	440	350	350
520 Operating Supplies	382	460	440	350	350
540 Books, Pub., Sub. & Memberships	838	954	1,025	1,025	1,025
550 Duplicating Charges	772	960	940	940	940
TOTAL MAINTENANCE & OPERATION	6,447	7,459	11,089	10,736	10,736
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment	-0-	-0-	638	349	349
670 Mobile Equipment					
TOTAL CAPITAL OUTLAY	-0-	-0-	638	349	349

Departmental Budget - 1982-83

COMMUNITY DEVELOPMENT

Planning Division

	RECOMMENDED	APPROVED
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Employees		
1 Community Development Director (½)	21,158	21,158
1 Chief Planner	27,677	27,677
1 Planner II	19,290	19,290
1 Secretary II	12,562	12,562
	<hr/>	<hr/>
Total Employee Salaries & Wages	80,687	80,687
<u>Employee Overhead</u>		
250 Employee Payroll Expenses		
Retirement	5,648	5,648
Social Security	5,004	5,004
Health Insurance	1,517	1,517
Life Insurance	289	289
Workers' Compensation	-0-	-0-
	<hr/>	<hr/>
Total Employee Overhead	12,458	12,458
	<hr/>	<hr/>
TOTAL EMPLOYEE SERVICES	93,145	93,145
	<hr/>	<hr/>
<u>MAINTENANCE & OPERATION</u>		
340 Other Contractual Services	1,920	1,920
Clerical services - zoning ordinance update		
390 Auto Mileage	60	60
400 Travel & Per Diem		
-American Planning Assoc. national conference - Seattle, Wash. - Director - 5 days	1,000	1,000
-American Planning Assoc. state conference - Director, Chief Planner or Planner II - 4 days	350	350
-Florida Planning & Zoning Assoc. annual conference - Director - 2 days	250	250
-City retreat - Director - 2 days	50	50
-Unscheduled and professional development	100	100
	<hr/>	<hr/>
	1,750	1,750
410 Communication Services	950	950
420 Transportation	1,177	1,177
440 Rentals & Leases	1,050	1,050
Typewriter for use in zoning ordinance update		
460 Repairs & Maintenance Services	96	96
470 Printing & Binding		
Legal ads	768	768
Printed materials	300	300
	<hr/>	<hr/>
	1,068	1,068

Departmental Budget - 1982-83

COMMUNITY DEVELOPMENT

Planning Division

	RECOMMENDED	APPROVED
<u>MAINTENANCE & OPERATION (Cont.)</u>		
510 Office Supplies	350	350
520 Operating Supplies	350	350
540 Books, Publications, Subscriptions & Memberships		
-Fort Myers News-Press	115	115
-Naples Daily News	95	95
-Naples Star	20	20
-Federal Register	85	85
-Catalog of Federal Domestic Assistance	40	40
-Florida Statistical Abstract	30	30
-Bureau of Economic & Business Research, Population Studies	25	25
-Journal of Housing	35	35
-1980 Census Publications	100	100
-Other books & publications	100	100
-American Planning Assoc. (3 memberships)	340	340
-Florida Planning & Zoning Assoc.	10	10
-Florida Association of Housing & Redevelopment Officials (1)	30	30
	<u>1,025</u>	<u>1,025</u>
550 Duplicating Charges	940	940
TOTAL MAINTENANCE & OPERATION	<u><u>10,736</u></u>	<u><u>10,736</u></u>
<u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
Filing cabinet	-0-	-0-
Secretarial chair	119	119
Junior executive chair	230	230
TOTAL CAPITAL OUTLAY	<u><u>349</u></u>	<u><u>349</u></u>

ENGINEERING DEPARTMENT

CITY ENGINEER

Design-Administration

- Associate Engineer
- 3 Senior Engineering Technicians
- 1 Engineering Technician
- 1 Office Coordinator

Traffic Control

- 1 Division Supervisor
- 1 Signal Technician
- 2 Traffic Control Technicians

Streets & Drainage

- 1 Division Superintendent
- 1 Street Construction Supervisor
 - 3 Crew Leader III
 - 1 Equipment Operator V
 - 3 Equipment Operator IV
- 1 Equipment Operator III
 - 8 Service Worker III
 - 2 Service Worker II

CITY OF NAPLES
Departmental Budget - 1982-83

	ENGINEERING				
	Actual Expenditures 1980-81	Annual Budget 1981-82	Design/Administration Department Request 1982-83	City Manager Recommends 1982-83	City Council Approval 1982-83
Employee Services	67,589	76,731	125,428	123,076	123,076
Maintenance & Operation	7,069	7,164	10,051	8,799	8,799
Capital Outlay	500	-0-	700	700	700
TOTAL	<u>75,158</u>	<u>83,895</u>	<u>136,179</u>	<u>132,575</u>	<u>132,575</u>

This section within the Engineering Department provides administrative and technical support to the City Engineer. These support functions allow the department head to maintain management and cost controls/productivity within the Streets/Drainage Division and Traffic Control Section and, at the same time, as City Engineer, maintain responsible charge for all in-house roadway and utility design work. In addition, this section approves for permit and inspects all work within the city owned rights-of-way; provides engineering services for other departments within the city administration, as authorized by the City Manager; prepares plans, cost estimates and recommendations regarding priorities for the capital improvement programs involving streets, bike paths, and drainage projects; reviews/approves engineering aspects of water/sewer main extensions; investigates and offers remedies to citizen complaints within its area of responsibility; administers the City's energy conservation programs; and provides traffic engineering in evaluating improvements to the City street system.

New Programs and Projects

Will continue evaluation of more cost effective construction methods in street pavement restoration such as those utilizing asphalt recycling and implementations of improvements recommended by our Phase I, Traffic Operations Study.

Will continue implementations of Beach Management Study.

DEPARTMENTAL

BUDGET

1982-83

ENGINEERING Design/Administration	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommendation 1982-83	Council Approval 1982-83
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	66,268	137,894	165,638	165,638	165,638
130 Other Salaries & Wages	472	550	500	500	500
140 Overtime	160	200	4,450	2,000	2,000
123 Abatements to C.I.P. Projects & W/S Funds	(9,332)	(72,095)	(63,117)	(62,211)	(62,211)
Total Salaries & Wages	57,568	66,549	107,471	105,927	105,927
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	10,021	21,213	28,503	27,220	27,220
123 Abatements to C.I.P. Projects & W/S Funds	N/A	(11,031)	(10,546)	(10,071)	(10,071)
TOTAL EMPLOYEE SERVICES	67,589	76,731	125,428	123,076	123,076
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	43	175	200	100	100
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage					
400 Travel & Per Diem	889	1,520	2,510	1,300	1,300
410 Communication Services	2,011	1,800	2,400	1,890	1,890
420 Transportation	3,922	4,912	3,326	3,558	3,558
430 Utility Services					
440 Rentals & Leases					
450 Insurance					
460 Repair & Maintenance Services	574	860	880	880	880
470 Printing & Binding	179	100	-0-	-0-	-0-
480 School & Training Expense	253	340	1,180	1,180	1,180
490 Other Current Charges & Oblig.	84	100	500	100	100
510 Office Supplies	543	550	550	550	550
520 Operating Supplies	3,344	3,400	3,240	3,240	3,240
540 Books, Pub., Sub. & Memberships	578	700	700	700	700
550 Duplicating Charges	496	468	468	468	468
491 Abatements to C.I.P. Projects & W/S Funds	(5,847)	(7,761)	(5,903)	(5,167)	(5,167)
TOTAL MAINTENANCE & OPERATION	7,069	7,164	10,051	8,799	8,799
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment	500	-0-	700	700	700
670 Mobile Equipment					
TOTAL CAPITAL OUTLAY	500	-0-	700	700	700

Departmental Budget - 1982-83

ENGINEERING

Design/Administration

	RECOMMENDED	APPROVED
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 City Engineer	40,780	40,780
1 Associate Engineer	26,000	26,000
3 Senior Engineering Technicians	66,665	66,665
1 Engineering Technician	17,759	17,759
1 Office Coordinator	14,434	14,434
	<u>165,638</u>	<u>165,638</u>
130 Other Salaries & Wages	500	500
Temporary office help - vacations		
140 Overtime	4,450	2,000
Clerical services		
123 Less Abatements	(62,211)	(62,211)
Capital Improvement Program & Water/Sewer Funds		
	<u>105,927</u>	<u>105,927</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	11,906	11,906
Social Security	11,395	11,395
Health Insurance	3,372	3,372
Life Insurance	547	547
Workers' Compensation	-0-	-0-
	<u>27,220</u>	<u>27,220</u>
123 Less Abatements	(10,071)	(10,071)
Capital Improvement Program & Water/Sewer Funds		
	<u>17,149</u>	<u>17,149</u>
TOTAL EMPLOYEE SERVICES	<u>123,076</u>	<u>123,076</u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	100	100
400 Travel & Per Diem		
-Institute of Traffic Engineers - City Engineer - 3 days		
-American Public Works Assoc. - City Engineer - 4 days		
-Florida Beaches & Shores Assoc. - City Engineer - 3 days		
-American Society of Civil Engineers - City Engineer - 4 days		
-Asphalt Recycling Assoc. - City Engineer - 4 days		
	<u>1,300</u>	<u>1,300</u>
410 Communication Services	1,890	1,890
420 Transportation		
-Fuel @ 40 gallons per week		
-Maintenance (PMI's) - 3 cars		
-Tires & miscellaneous repairs		
	<u>3,558</u>	<u>3,558</u>

Departmental Budget - 1982-83

ENGINEERING

Design/Administration

	RECOMMENDED	APPROVED
<u>MAINTENANCE & OPERATION (Cont.)</u>		
460 Repair & Maintenance Services		
Radios	300	300
Survey instruments	300	300
Typewriter	280	280
	<u>880</u>	<u>880</u>
480 School & Training Expense	1,180	1,180
-Florida Inter'l University - Senior Technicians		
-Storm Water Management Short Course		
-Traffic Safety Short Course		
-Design Technique Short Course		
490 Other Current Charges & Obligations	100	100
510 Office Supplies	550	550
520 Operating Supplies		
-Uniforms - 4 employees	580	580
-Survey expendable supplies	1,000	1,000
-Drafting supplies	1,000	1,000
-Safety shoes - 4 @ \$40	160	160
-Miscellaneous	500	500
	<u>3,240</u>	<u>3,240</u>
540 Books, Publications, Subscriptions & Memberships		
-Professional societies, professional registrations & periodicals	400	400
-Reference books	300	300
	<u>700</u>	<u>700</u>
550 Duplicating Charges	468	468
	<u>13,966</u>	<u>13,966</u>
491 Less Abatements	<u>(5,167)</u>	<u>(5,167)</u>
Capital Improvement Program & Water/Sewer Funds		
TOTAL MAINTENANCE & OPERATION	<u><u>8,799</u></u>	<u><u>8,799</u></u>
<u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment	700	700
Drawing file with base		
Total Capital Outlay	<u><u>700</u></u>	<u><u>700</u></u>

CITY OF NAPLES
Departmental Budget - 1982-83

	ENGINEERING				
	Streets & Drainage				
	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommends 1982-83	City Council Approval 1982-83
Employee Services	75,512	137,641	100,002	89,266	89,266
Maintenance & Operation	57,574	68,734	54,606	53,316	53,316
Capital Outlay	457	1,000	-0-	-0-	-0-
TOTAL	133,543	207,375	154,608	142,582	142,582

This division within the Engineering Department maintains the 120 miles of local streets within the City as well as the associated drainage systems. In addition to those functions, the division executes street reconstruction/repaving projects funded under the Capital Improvement Program valued at approximately \$800,000 annually. Recent direct cost comparisons between this division's cost to complete and that of outside contractor costs on similar projects indicates a taxpayer savings of at least 30% which well justifies this division's involvement in the CIP. In general, approximately five miles of City streets are resurfaced and/or rebuilt each year.

DEPARTMENTAL

BUDGET

1982-83

<u>ENGINEERING</u>	Actual	Annual	Department	City Manager	Council
Streets & Drainage	Expenditures	Budget	Request	Recommendation	Approval
	1980-81	1981-82	1982-83	1982-83	1982-83
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	79,956	267,398	285,951	285,951	285,951
130 Other Salaries & Wages					
140 Overtime	2,793	6,000	6,500	4,300	4,300
123 Abatements to CIP	(20,283)	(152,934)	(208,744)	(208,744)	(208,744)
Total Salaries & Wages	62,466	120,464	83,707	81,507	81,507
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	13,046	45,857	71,460	50,959	50,959
123 Abatements to CIP	N/A	(25,680)	(52,165)	(37,200)	(37,200)
123 Salary Savings	N/A	(3,000)	(3,000)	(6,000)	(6,000)
TOTAL EMPLOYEE SERVICES	75,512	137,641	100,002	89,266	89,266
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	1,679	2,100	1,800	1,800	1,800
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage	6	-0-	-0-	-0-	-0-
400 Travel & Per Diem	-0-	280	280	280	280
410 Communication Services	201	240	240	200	200
420 Transportation	53,732	51,900	48,200	51,574	51,574
430 Utility Services					
440 Rentals & Leases	-0-	400	500	500	500
450 Insurance					
460 Repair & Maintenance Services	1,305	830	812	812	812
470 Printing & Binding					
480 School & Training Expense					
490 Other Current Charges & Oblig.	545	-0-	-0-	-0-	-0-
510 Office Supplies	65	120	150	150	150
520 Operating Supplies	36,824	48,000	50,500	48,000	48,000
540 Books, Pub., Sub. & Memberships					
550 Duplicating Charges					
491 Abatements to CIP	(36,783)	(35,136)	(47,876)	(50,000)	(50,000)
TOTAL MAINTENANCE & OPERATION	57,574	68,734	54,606	53,316	53,316
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment	457	1,000	-0-	-0-	-0-
670 Mobile Equipment					
TOTAL CAPITAL OUTLAY	457	1,000	-0-	-0-	-0-

Departmental Budget - 1982-83

ENGINEERING

Streets & Drainage

	RECOMMENDED	APPROVED
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Division Superintendent	26,826	26,826
1 Street Construction Supervisor	18,767	18,767
3 Crew Leader III	48,125	48,125
1 Equipment Operator V	17,880	17,880
3 Equipment Operator IV	42,085	42,085
1 Equipment Operator III	14,508	14,508
8 Service Worker III	96,430	96,430
2 Service Worker II	21,330	21,330
	<u>285,951</u>	<u>285,951</u>
140 Overtime		
Overtime	4,000	4,000
Standby	300	300
	<u>4,300</u>	<u>4,300</u>
123 Less Abatements to CIP	<u>(208,744)</u>	<u>(208,744)</u>
Total Employee Salaries & Wages	81,507	81,507
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	20,016	20,016
Social Security	19,446	19,446
Health Insurance	10,396	10,396
Life Insurance	1,101	1,101
Workers' Compensation	-0-	-0-
	<u>50,959</u>	<u>50,959</u>
123 Less Abatements to CIP	<u>(37,200)</u>	<u>(37,200)</u>
	13,759	13,759
123 Less Salary Savings	<u>(6,000)</u>	<u>(6,000)</u>
Total Employee Overhead	7,759	7,759
TOTAL EMPLOYEE SERVICES	<u><u>89,266</u></u>	<u><u>89,266</u></u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	1,800	1,800
Expendable hand tools		
400 Travel & Per Diem	280	280
Florida Roadway Equipment Expo - Division Superintendent - 3 days		
410 Communication Services	200	200
420 Transportation	51,574	51,574
Gasoline, diesel fuel & oil; tires & batteries; tune-ups & PMI; unforeseen repairs		
440 Rentals & Leases	500	500
460 Repair & Maintenance Services		
Radios	312	312
Small tools	500	500
	<u>812</u>	<u>812</u>
510 Office Supplies	150	150

Departmental Budget - 1982-83

ENGINEERING

Streets & Drainage

	RECOMMENDED	APPROVED
<u>MAINTENANCE & OPERATION</u>		
520 Operating Supplies		
-Uniforms (20 employees)		
-Safety shoes (40 pair)		
-Hotmix for pavement patching		
-Rubber boots, rain gear & safety apparel		
-Miscellaneous drainage improvement materials		
-Pavement sealer		
-Materials for minor alley repairs (limerock)		
-Concrete for curb & sidewalk repairs		
-Miscellaneous expendable materials	<u>48,000</u>	<u>48,000</u>
	<u>103,316</u>	<u>103,316</u>
491 Less Abatements to CIP	<u>(50,000)</u>	<u>(50,000)</u>
TOTAL MAINTENANCE & OPERATION	<u><u>53,316</u></u>	<u><u>53,316</u></u>

CITY OF NAPLES
Departmental Budget - 1982-83

	ENGINEERING				
	Actual Expenditures 1980-81	Annual Budget 1981-82	Traffic Control Department Request 1982-83	City Manager Recommends 1982-83	City Council Approval 1982-83
Employee Services	72,615	76,646	45,568	43,932	43,932
Maintenance & Operation	251,428	257,399	299,823	269,401	269,401
Capital Outlay	2,745	-0-	-0-	-0-	-0-
TOTAL	326,788	334,045	345,391	313,333	313,333

The Traffic Control Section of the Engineering Department will continue to study, analyze, make recommendations and implement traffic safety and operational improvements. Some of these improvements will be major improvements requiring capital improvement funds while other small projects will only require minor sign, signal and pavement marking changes and will come from the regular operating budget.

This Section's routine missions include maintaining City-owned street lighting and traffic signals and markings.

New Programs and Projects

Update speed limit signing.

Utilize grant funded microcomputer for accident history studies and better signal timing plans for U.S. 41.

D E P A R T M E N T A L

B U D G E T

1982-83

ENGINEERING	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommendation 1982-83	Council Approval 1982-83
<u>Traffic Control</u>					
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	56,702	75,006	70,773	70,773	70,773
130 Other Salaries & Wages	600	-0-	-0-	-0-	-0-
140 Overtime	5,669	5,050	5,050	5,050	5,050
123 Abatements to CIP	N/A	(13,388)	(37,509)	(37,509)	(37,509)
Total Salaries & Wages	62,971	66,668	38,314	38,314	38,314
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	9,644	12,022	15,434	11,953	11,953
123 Abatements to CIP	N/A	(2,044)	(8,180)	(6,335)	(6,335)
<u>TOTAL EMPLOYEE SERVICES</u>	<u>72,615</u>	<u>76,646</u>	<u>45,568</u>	<u>43,932</u>	<u>43,932</u>
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	328	500	500	500	500
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage					
400 Travel & Per Diem	364	480	530	530	530
410 Communication Services	1,146	960	1,080	750	750
420 Transportation	6,335	6,200	6,630	7,094	7,094
430 Utility Services	208,352	228,500	273,500	243,500	243,500
440 Rentals & Leases	-0-	400	400	200	200
450 Insurance					
460 Repair & Maintenance Services	1,287	1,000	1,356	1,000	1,000
470 Printing & Binding					
480 School & Training Expense	190	330	330	330	330
490 Other Current Charges & Oblig.					
510 Office Supplies	-0-	60	60	60	60
520 Operating Supplies	37,988	20,710	20,763	20,763	20,763
540 Books, Pub., Sub. & Memberships					
550 Duplicating Charges					
123 Abatements to CIP	(4,562)	(1,741)	(5,326)	(5,326)	(5,326)
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>251,428</u>	<u>257,399</u>	<u>299,823</u>	<u>269,401</u>	<u>269,401</u>
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment	2,745	-0-	-0-	-0-	-0-
670 Mobile Equipment					
<u>TOTAL CAPITAL OUTLAY</u>	<u>2,745</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>

Departmental Budget - 1982-83

ENGINEERING

Traffic Control

	RECOMMENDED	APPROVED
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Division Supervisor	21,692	21,692
1 Signal Technician	18,260	18,260
2 Traffic Control Technicians	30,821	30,821
	<u>70,773</u>	<u>70,773</u>
140 Overtime		
Overtime	3,750	3,750
Standby	1,300	1,300
	<u>5,050</u>	<u>5,050</u>
123 Less Abatements to CIP	(37,509)	(37,509)
Total Employee Salaries & Wages	38,314	38,314
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	4,954	4,954
Social Security	5,080	5,080
Health Insurance	1,686	1,686
Life Insurance	233	233
Workers' Compensation	-0-	-0-
	<u>11,953</u>	<u>11,953</u>
123 Less Abatements to CIP	(6,335)	(6,335)
Total Employee Overhead	5,618	5,618
TOTAL EMPLOYEE SERVICES	<u>43,932</u>	<u>43,932</u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	500	500
400 Travel & Per Diem	530	530
-Inter'l. Municipal Signal Assoc. -		
Division Supervisor - 3 days		
-Miscellaneous to FDOT (Fort		
Lauderdale/Tallahassee)		
410 Communication Services	750	750
420 Transportation	7,094	7,094
Gasoline, tires, unforeseen		
repairs, tune-ups, PMI's &		
batteries for 1 van and 2		
utility vehicles		
430 Utility Services		
-FPL energy		
-Additional street lights		
-Street light repair (lightning)		
-Street light maintenance		
	<u>243,500</u>	<u>243,500</u>
440 Rentals & Leases	200	200
460 Repair & Maintenance Services	1,000	1,000
Radios, striping equipment,		
grinder equipment and counters		

Departmental Budget - 1982-83

ENGINEERING

Traffic Control

	RECOMMENDED	APPROVED
<u>MAINTENANCE & OPERATION (Cont.)</u>		
480 School & Training Expense Inter'l. Municipal Signal Assoc. Technician Seminar - 3 days	330	330
510 Office Supplies	60	60
520 Operating Supplies		
-Safety shoes (4 pair)	160	160
-Uniforms (4 employees)	603	603
-Sign supplies	10,000	10,000
-Striping supplies	6,000	6,000
-Signal maintenance	4,000	4,000
	<u>20,763</u>	<u>20,763</u>
	<u>274,727</u>	<u>274,727</u>
491 Less Abatements to CIP	(5,326)	(5,326)
TOTAL MAINTENANCE & OPERATION	<u>269,401</u>	<u>269,401</u>

EQUIPMENT MANAGEMENT DEPARTMENT

DIRECTOR

-
- 1 Equipment Maintenance Supervisor
 - 1 Assistant Equipment Management Supervisor
 - 1 Automotive Parts Controller
 - 3 Automotive Mechanic II
 - 4 Automotive Mechanic I
 - 1 Mechanic Helper
 - 1 Clerk Specialist
 - 1 Clerk (Part-time)

CITY OF NAPLES
Departmental Budget - 1982-83

EQUIPMENT MANAGEMENT

	(Clearing Account)				
	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommends 1982-83	City Council Approval 1982-83
Employee Services	<u>169,251</u>	<u>196,250</u>	<u>253,997</u>	<u>248,946</u>	<u>248,946</u>
Maintenance & Operation	<u>497,225</u>	<u>489,527</u>	<u>504,887</u>	<u>504,457</u>	<u>504,457</u>
Capital Outlay	<u>4,353</u>	<u>1,725</u>	<u>4,576</u>	<u>1,737</u>	<u>1,737</u>
TOTAL	<u><u>670,829</u></u>	<u><u>687,502</u></u>	<u><u>763,460</u></u>	<u><u>755,140</u></u>	<u><u>755,140</u></u>

The Equipment Management Department is charged with the responsibility of maintenance of wheel vehicles and special equipment from the preventive stage through the rebuilding of components. The organization consists of a repair supply section and a general maintenance repair section.

The Department goal is to maintain all City vehicles and designated equipment in a serviceable condition with a minimum of downtime and at the most economical rate possible.

New Programs and Projects

Develop and implement a repair parts inventory control system with the goal of turning inventory twice a year and the capability of reconciling purchases with repair orders.

Establish a system to purge inventory of excess and obsolete items and develop a maximum-minimum order and stock level.

Continue to improve scheduled service system and OSPM program.

Improve organizational structure and implement full organization operating procedures.

Continue to enhance personnel capabilities and efficiency through advanced technical training and in-house training.

Develop a quality control program through random vehicle checks.

Implement a tire maintenance program emphasizing inflation and matching.

Initiate a time card system to reduce administrative work and provide a more accurate time record.

D E P A R T M E N T A L

		B U D G E T			
		1982-83			
<u>EQUIPMENT MANAGEMENT</u>	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommendation 1982-83	Council Approval 1982-83
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	132,816	162,180	207,772	207,772	207,772
130 Other Salaries & Wages	-0-	4,739	-0-	-0-	-0-
140 Overtime	13,998	1,500	4,910	4,910	4,910
<hr/>					
Total Salaries & Wages	146,814	168,419	212,682	212,682	212,682
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	22,437	27,831	41,315	36,264	36,264
<hr/>					
TOTAL EMPLOYEE SERVICES	169,251	196,250	253,997	248,946	248,946
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	309	-0-	1,000	1,000	1,000
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage	-0-	600	600	600	600
400 Travel & Per Diem	620	600	600	600	600
410 Communication Services	2,088	1,500	1,900	1,470	1,470
420 Transportation	2,756	1,940	2,254	2,254	2,254
430 Utility Services	7,875	9,451	7,500	7,500	7,500
440 Rentals & Leases					
450 Insurance					
460 Repair & Maintenance Services	218	1,200	1,598	1,598	1,598
470 Printing & Binding	-0-	1,425	1,345	1,345	1,345
480 School & Training Expense	556	900	1,000	1,000	1,000
490 Other Current Charges & Oblig.	1,721	-0-	-0-	-0-	-0-
510 Office Supplies	617	450	450	450	450
520 Operating Supplies	479,606	471,036	486,190	486,190	486,190
540 Books, Pub., Sub. & Memberships	56	150	200	200	200
550 Duplicating Charges	739	275	250	250	250
590 Depreciation	64	-0-	-0-	-0-	-0-
<hr/>					
TOTAL MAINTENANCE & OPERATION	497,225	489,527	504,887	504,457	504,457
<u>CAPITAL OUTLAY</u>					
620 Buildings	1,596	1,250	1,800	-0-	-0-
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment	2,757	475	2,776	1,737	1,737
670 Mobile Equipment					
<hr/>					
TOTAL CAPITAL OUTLAY	4,353	1,725	4,576	1,737	1,737

Departmental Budget - 1982-83

EQUIPMENT MANAGEMENT

	RECOMMENDED	APPROVED
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Equipment Management Director	26,475	26,475
1 Equipment Maintenance Supervisor	19,342	19,342
1 Asst. Equipment Maintenance Supv.	16,529	16,529
1 Automotive Parts Controller	14,753	14,753
3 Automotive Mechanic II	47,226	47,226
4 Automotive Mechanic I	54,735	54,735
1 Clerk Specialist	11,963	11,963
1 Clerk Typist (part-time)	4,994	4,994
	<u>196,017</u>	<u>196,017</u>
<u>New Employee Requested</u>		
1 Mechanic Helper	11,755	11,755
140 Overtime	4,910	4,910
Overtime & holiday		
	<u>4,910</u>	<u>4,910</u>
Total Employee Salaries & Wages	212,682	212,682
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	13,721	13,721
Social Security	13,462	13,462
Health Insurance	5,675	5,675
Life Insurance	677	677
Workers' Compensation	-0-	-0-
	<u>33,535</u>	<u>33,535</u>
Payroll Expenses - new employee	2,729	2,729
	<u>2,729</u>	<u>2,729</u>
Total Employee Overhead	36,264	36,264
TOTAL EMPLOYEE SERVICES	<u>248,946</u>	<u>248,946</u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses		
Air wrench replacements (6)	400	400
Tool replacements	300	300
Electric cords (4) & reel	300	300
	<u>1,000</u>	<u>1,000</u>
390 Auto Mileage	600	600
400 Travel & Per Diem		
-American Public Works Assoc. Management Seminar - Director - 3 days	250	250
-Equipment Show & Seminar - Director - 4 days	350	350
	<u>600</u>	<u>600</u>
410 Communication Services	1,470	1,470
420 Transportation		
Fuels & lubricants	954	954
Tires	200	200
Parts & scheduled service	500	500
Labor	600	600
	<u>2,254</u>	<u>2,254</u>

Departmental Budget - 1982-83

EQUIPMENT MANAGEMENT

	RECOMMENDED	APPROVED
<u>MAINTENANCE & OPERATION (Cont.)</u>		
430 Utility Services	7,500	7,500
460 Repair & Maintenance Services		
Equipment & gas pump installation	500	500
Electrical replacements & repair	300	300
Air/hydraulic jacks & equipment repair	450	450
Typewriter maintenance	48	48
Cleaning equipment	300	300
	<u>1,598</u>	<u>1,598</u>
470 Printing & Binding		
Job orders	600	600
Gas tickets	400	400
Purchase orders	195	195
Miscellaneous	150	150
	<u>1,345</u>	<u>1,345</u>
480 School & Training Expense		
-Diesel & gas engine repair - 2 employees	400	400
-Air conditioning repair - 1 employee	100	100
-Repair parts - 1 employee	200	200
-Management training - 1 employee	300	300
	<u>1,000</u>	<u>1,000</u>
510 Office Supplies	450	450
520 Operating Supplies		
Uniforms - 10 employees	1,846	1,846
Safety shoes & equipment	900	900
Acetylene & oxygen	150	150
Miscellaneous central stores	1,000	1,000
Oils & lubricants	17,000	17,000
Gasoline	192,708	192,708
Diesel & LP fuels	55,898	55,898
Automotive repair parts	163,688	163,688
Tires, tubes	53,000	53,000
	<u>486,190</u>	<u>486,190</u>
540 Books, Publications, Subscriptions & Memberships	200	200
American Public Works Assoc. membership & technical publications		
550 Duplicating Charges	250	250
TOTAL MAINTENANCE & OPERATION	<u>504,457</u>	<u>504,457</u>
<u>CAPITAL OUTLAY</u>		
620 Buildings		
-Upgrade parts room lighting		
-New air line to fueling site		
-Heavy duty 9-station intercom		
	<u>-0-</u>	<u>-0-</u>
640 Machinery & Equipment		
-Typewriter replacement	-0-	-0-
-Water cooler	487	487
-Portable steam cleaner (shop type)	950	950
-Welding/cutting equipment, acetylene & oxygen	300	300
	<u>1,737</u>	<u>1,737</u>
TOTAL CAPITAL OUTLAY	<u>1,737</u>	<u>1,737</u>

FINANCE DEPARTMENT

DIRECTOR

Chief Accountant

Accounting

1 Accountant
1 Account Clerk III
2 Account Clerk II
1 Account Clerk I
1 Clerk Specialist

**Customer
Services**

1 Customer Service Office Manager
2 Customer Service Reps

**Data
Processing**

1 Data Processing Coordinator
1 Data Entry Operator II

Purchasing

1 Purchasing Agent
1 Buyer

CITY OF NAPLES
Departmental Budget - 1982-83

FINANCE

	<u>Administration/Accounting</u>				
	<u>Actual Expenditures 1980-81</u>	<u>Annual Budget 1981-82</u>	<u>Department Request 1982-83</u>	<u>City Manager Recommends 1982-83</u>	<u>City Council Approval 1982-83</u>
Employee Services	<u>119,008</u>	<u>139,333</u>	<u>144,306</u>	<u>143,988</u>	<u>143,988</u>
Maintenance & Operation	<u>7,575</u>	<u>6,730</u>	<u>8,100</u>	<u>6,550</u>	<u>6,550</u>
Capital Outlay	<u>2,324</u>	<u>200</u>	<u>1,500</u>	<u>750</u>	<u>750</u>
TOTAL	<u><u>128,907</u></u>	<u><u>146,263</u></u>	<u><u>153,906</u></u>	<u><u>151,288</u></u>	<u><u>151,288</u></u>

The Accounting Division receives and disburses all City funds, maintaining all accounting records. This division also prepares financial reports and administers the City Payroll and also is responsible for the administration of the Finance Department.

DEPARTMENTAL

FINANCE
Administration/Accounting

B U D G E T

1982-83

	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommendation 1982-83	Council Approval 1982-83
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	103,028	130,443	122,183	122,183	122,183
130 Other Salaries & Wages
140 Overtime	61	-0-	500	500	500

Total Salaries & Wages	103,089	130,443	122,683	122,683	122,683
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	15,919	21,158	21,623	21,305	21,305
123 Less Atatement	(-0-)	(12,268)	(-0-)	(-0-)	(-0-)

TOTAL EMPLOYEE SERVICES	119,008	139,333	144,306	143,988	143,988
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	15	100	100	100	100
310 Professional Services	-0-	-0-	1,260	(-0-)	(-0-)
340 Other Contractual Services
390 Auto Mileage	695	780	780	600	600
400 Travel & Per Diem	1,639	1,450	1,550	1,550	1,550
410 Communication Services	1,618	1,600	1,860	1,750	1,750
420 Transportation
430 Utility Services
440 Rentals & Leases
450 Insurance
460 Repair & Maintenance Services	415	300	300	300	300
470 Printing & Binding
480 School & Training Expense	438	400	200	200	200
490 Other Current Charges & Oblig.
510 Office Supplies	834	650	650	650	650
520 Operating Supplies	315	150	150	150	150
540 Books, Pub., Sub. & Memberships	501	300	350	350	350
550 Duplicating Charges	1,105	1,000	900	900	900

TOTAL MAINTENANCE & OPERATION	7,575	6,730	8,100	6,550	6,550
<u>CAPITAL OUTLAY</u>					
620 Buildings
630 Improvements Other Than Bldgs.
640 Machinery & Equipment	2,324	200	1,500	750	750
670 Mobile Equipment

TOTAL CAPITAL OUTLAY	2,324	200	1,500	750	750

Departmental Budget - 1982-83

FINANCE

Administration/Accounting

	RECOMMENDED	APPROVED
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Finance Director	29,162	29,162
1 Chief Accountant	21,065	21,065
1 Accountant	13,984	13,984
1 Account Clerk III	12,018	12,018
2 Account Clerk II	23,362	23,362
1 Account Clerk I	11,197	11,197
1 Clerk Specialist	11,395	11,395
	<u>122,183</u>	<u>122,183</u>
140 Overtime	500	500
Total Employee Salaries & Wages	<u>122,683</u>	<u>122,683</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	8,552	8,552
Social Security	8,219	8,219
Health Insurance	4,046	4,046
Life Insurance	488	488
Workers' Compensation	-0-	-0-
	<u>21,305</u>	<u>21,305</u>
TOTAL EMPLOYEE SERVICES	<u><u>143,988</u></u>	<u><u>143,988</u></u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	100	100
310 Professional Services	-0-	-0-
Armored car banking agreement		
390 Auto Mileage	600	600
400 Travel & Per Diem	1,550	1,550
-Municipal Finance Officers Assoc. -		
Annual National Conference - Director		
-Municipal Finance Officers Assoc. -		
Annual State Conference - Director &		
Chief Accountant		
-Retreat		
410 Communication Services	1,750	1,750
460 Repair & Maintenance Services	300	300
Typewriters		
480 School & Training Expense	200	200
Training seminar - Municipal		
Finance Officers Assoc.		
510 Office Supplies	650	650
520 Operating Supplies	150	150
540 Books, Publications, Subscriptions		
& Memberships	350	350
-IRS Handbook		
-National MFOA publication		
-Florida MFOA publication		
-Wall Street Journal		

Departmental Budget - 1982-83

FINANCE

Administration/Accounting

	RECOMMENDED	APPROVED
<u>MAINTENANCE & OPERATION (Cont.)</u>		
550 Duplicating Charges	900	900
	<u> </u>	<u> </u>
TOTAL MAINTENANCE & OPERATION	<u>6,550</u>	<u>6,550</u>
<u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment Typewriter replacements (2)	(1)-----750	(1)-----750
TOTAL CAPITAL OUTLAY	<u>750</u>	<u>750</u>

CITY OF NAPLES
Departmental Budget - 1982-83

	FINANCE				
	Customer Services				
	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommends 1982-83	City Council Approval 1982-83
Employee Services	40,677	43,343	48,770	48,678	48,678
Maintenance & Operation	29,820	19,900	21,535	20,135	20,135
Capital Outlay	298	200	-0-	-0-	-0-
TOTAL	70,795	63,443	70,305	68,813	68,813

The Customer Services Division of the Finance Department is responsible for the collection of water, sewer, and refuse bills as well as the issuance of occupational licenses and lot mowing bills.

New Programs and Projects

Including lot mowing customers on computer utility billing cycle.

D E P A R T M E N T A L

B U D G E T

1982-83

<u>FINANCE</u>	Actual	Annual	Department	City Manager	Council
Customer Services	Expenditures	Budget	Request	Recommendation	Approval
	1980-81	1981-82	1982-83	1982-83	1982-83
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	34,941	36,950	41,427	41,427	41,427
130 Other Salaries & Wages
140 Overtime	124	150	150	150	150
Total Salaries & Wages	35,065	37,100	41,577	41,577	41,577
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	5,612	6,243	7,193	7,101	7,101
TOTAL EMPLOYEE SERVICES	40,677	43,343	48,770	48,678	48,678
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	2	100	-0-	-0-	-0-
310 Professional Services
340 Other Contractual Services
390 Auto Mileage
400 Travel & Per Diem
410 Communication Services	1,712	1,600	1,600	1,300	1,300
420 Transportation	18,024	16,000	18,000	17,000	17,000
430 Utility Services
440 Rentals & Leases
450 Insurance
460 Repair & Maintenance Services	163	300	200	200	200
470 Printing & Binding	671	950	850	850	850
480 School & Training Expense	-0-	250	250	250	250
490 Other Current Charges & Oblig.
510 Office Supplies	416	500	500	400	400
520 Operating Supplies	8,700	-0-	-0-	-0-	-0-
540 Books, Pub., Sub. & Memberships
550 Duplicating Charges	132	200	135	135	135
TOTAL MAINTENANCE & OPERATION	29,820	19,900	21,535	20,135	20,135
<u>CAPITAL OUTLAY</u>					
620 Buildings
630 Improvements Other Than Bldgs.
640 Machinery & Equipment	298	200	-0-	-0-	-0-
670 Mobile Equipment
TOTAL CAPITAL OUTLAY	298	200	-0-	-0-	-0-

Departmental Budget - 1982-83

FINANCE

Customer Services

	RECOMMENDED	APPROVED
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Customer Service Office Manager	18,472	18,472
2 Customer Service Representatives	22,955	22,955
	<u>41,427</u>	<u>41,427</u>
140 Overtime	150	150
Total Employee Salaries & Wages	<u>41,577</u>	<u>41,577</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	2,899	2,899
Social Security	2,785	2,785
Health Insurance	1,236	1,236
Life Insurance	181	181
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>7,101</u>	<u>7,101</u>
TOTAL EMPLOYEE SERVICES	<u><u>48,678</u></u>	<u><u>48,678</u></u>
<u>MAINTENANCE & OPERATION</u>		
410 Communication Services	1,300	1,300
420 Transportation	17,000	17,000
Postage		
460 Repair & Maintenance Services	200	200
470 Printing & Binding	850	850
480 School & Training Expense	250	250
510 Office Supplies	400	400
550 Duplicating Charges	135	135
	<u>20,135</u>	<u>20,135</u>

CITY OF NAPLES
Departmental Budget - 1982-83

FINANCE

	Data Processing				
	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommends 1982-83	City Council Approval 1982-83
Employee Services	43,372	47,020	39,472	39,375	39,375
Maintenance & Operation	42,762	36,143	47,847	47,847	47,847
Capital Outlay	-----	-----	-----	-----	-----
TOTAL	<u>86,134</u>	<u>83,163</u>	<u>87,319</u>	<u>87,222</u>	<u>87,222</u>

The Data Processing Division is responsible for providing data processing support to all city departments. This includes analysis, design, programming and testing, implementation and operation.

New Programs & Projects

Install new in-house on line computer.

Install new software to provide faster and more efficient record processing for general ledger and appropriation accounting, payroll and utility billing.

D E P A R T M E N T A L

FINANCE
DATA PROCESSING

B U D G E T

1982-83

	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommendation 1982-83	Council Approval 1982-83
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	36,568	39,794	33,047	33,047	33,047
130 Other Salaries & Wages	243	500	500	500	500
140 Overtime	36,811	40,294	33,547	33,547	33,547
Total Salaries & Wages	36,811	40,294	33,547	33,547	33,547
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	6,561	6,726	5,925	5,828	5,828
TOTAL EMPLOYEE SERVICES	43,372	47,020	39,472	39,375	39,375
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses					
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage					
400 Travel & Per Diem	-0-	-0-	300	300	300
410 Communication Services					
420 Transportation					
430 Utility Services					
440 Rentals & Leases	36,282	31,914	42,000	42,000	42,000
450 Insurance					
460 Repair & Maintenance Services					
470 Printing & Binding					
480 School & Training Expense	224	200	300	300	300
490 Other Current Charges & Oblig.	1,678	-0-	-0-	-0-	-0-
510 Office Supplies	78	50	60	60	60
520 Operating Supplies	4,379	3,829	5,062	5,062	5,062
540 Books, Pub., Sub. & Memberships	75	75	75	75	75
550 Duplicating Charges	46	75	50	50	50
TOTAL MAINTENANCE & OPERATION	42,762	36,143	47,847	47,847	47,847
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment					
670 Mobile Equipment					
TOTAL CAPITAL OUTLAY					

Departmental Budget - 1982-83

FINANCE

Data Processing

	RECOMMENDED	APPROVED
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Data Processing Coordinator	20,407	20,407
1 Data Entry Operator II	12,640	12,640
	<hr/>	<hr/>
	33,047	33,047
140 Overtime	500	500
Total Employee Salaries & Wages	<hr/>	<hr/>
	33,547	33,547
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Social Security	2,247	2,247
Retirement	2,313	2,313
Health Insurance	1,124	1,124
Life Insurance	144	144
Workers' Compensation	-0-	-0-
Total Employee Overhead	<hr/>	<hr/>
	5,828	5,828
TOTAL EMPLOYEE SERVICES	<hr/> <hr/>	<hr/> <hr/>
	39,375	39,375
<u>MAINTENANCE & OPERATION</u>		
400 Travel & Per Diem	300	300
440 Rentals & Leases	42,000	42,000
Computer		
480 School & Training	300	300
510 Office Supplies	60	60
520 Operating Supplies	5,062	5,062
Computer Forms & Ribbons		
540 Books, Publications, Subscriptions & Memberships	75	75
550 Duplicating Charges	50	50
TOTAL MAINTENANCE & OPERATION	<hr/> <hr/>	<hr/> <hr/>
	47,847	47,847

CITY OF NAPLES
Departmental Budget - 1982-83

FINANCE

	Purchasing				
	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommends 1982-83	City Council Approval 1982-83
Employee Services	31,911	34,986	39,399	39,317	39,317
Maintenance & Operation	6,979	5,637	6,355	6,355	6,355
Capital Outlay	-0-	-0-	110	110	110
TOTAL	<u>38,890</u>	<u>40,623</u>	<u>45,864</u>	<u>45,782</u>	<u>45,782</u>

The Purchasing Division is responsible for the purchasing activities of the City. It makes all purchases of \$250 or more and prepares legal bids for purchases of \$1,500 or more. This division also operates the city central supply warehouse and supervises the city motor pool, mail room, reproduction center and City Hall Complex building maintenance and repair.

New Programs and Projects

Review and update City's vendor lists and categorize according to commodity/service.

FINANCE
PURCHASING DIVISION

DEPARTMENTAL

BUDGET

1982-83

	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommendation 1982-83	Council Approval 1982-83
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	27,707	30,217	34,149	34,149	34,149
130 Other Salaries & Wages					
140 Overtime					
<u>Total Salaries & Wages</u>	<u>27,707</u>	<u>30,217</u>	<u>34,149</u>	<u>34,149</u>	<u>34,149</u>
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	4,204	4,769	5,250	5,168	5,168
<u>TOTAL EMPLOYEE SERVICES</u>	<u>31,911</u>	<u>34,986</u>	<u>39,399</u>	<u>39,317</u>	<u>39,317</u>
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	11	75	50	50	50
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage	153	200	200	200	200
400 Travel & Per Diem	34	450	600	600	600
410 Communication Services	1,670	1,000	1,100	1,100	1,100
420 Transportation	1,295	900	800	800	800
430 Utility Services					
440 Rentals & Leases					
450 Insurance					
460 Repair & Maintenance Services	38	41	50	50	50
470 Printing & Binding	2,087	600	660	660	660
480 School & Training Expense	-0-	-0-	250	250	250
490 Other Current Charges & Oblig.					
510 Office Supplies	365	300	300	300	300
520 Operating Supplies	70	100	100	100	100
540 Books, Pub., Sub. & Memberships	230	1,071	1,345	1,345	1,345
550 Duplicating Charges	1,026	900	900	900	900
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>6,979</u>	<u>5,637</u>	<u>6,355</u>	<u>6,355</u>	<u>6,355</u>
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment	-0-	-0-	110	110	110
670 Mobile Equipment					
<u>TOTAL CAPITAL OUTLAY</u>	<u>-0-</u>	<u>-0-</u>	<u>110</u>	<u>110</u>	<u>110</u>

Departmental Budget - 1982-83

FINANCE

Purchasing

	RECOMMENDED	APPROVED
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Purchasing Agent	20,519	20,519
1 Buyer	13,630	13,630
Total Employee Salaries & Wages	<u>34,149</u>	<u>34,149</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	2,390	2,390
Social Security	2,287	2,287
Health Insurance	337	337
Life Insurance	154	154
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>5,168</u>	<u>5,168</u>
TOTAL EMPLOYEE SERVICES	<u><u>39,317</u></u>	<u><u>39,317</u></u>
 <u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	50	50
390 Auto Mileage	200	200
400 Travel & Per Diem	600	600
FAGPO Annual Meeting (3 days)		
NIGP Annual Conf. (4 days)		
410 Communication Services	1,100	1,100
420 Transportation	800	800
460 Repairs & Maintenance	50	50
470 Printing & Binding	660	660
480 School & Training	250	250
Advanced Public Purchasing Seminar		
510 Office Supplies	300	300
520 Operating Supplies	100	100
540 Books, Publications, Subscriptions & Memberships	1,345	1,345
-Product Info. Network (1,000)		
-1983 Thomas Register (175)		
-Nat'l Institute of Govt. Purchasing (130)		
-NADA Used Car Guide (20)		
-Consumer Reports (10)		
-FLA Assoc. of Govt. Purchasing (10)		
550 Duplicating Charges	900	900
TOTAL MAINTENANCE & OPERATION	<u><u>6,355</u></u>	<u><u>6,355</u></u>
 <u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment	110	110
Replacement of Secretarial Chair		
TOTAL CAPITAL OUTLAY	<u><u>110</u></u>	<u><u>110</u></u>

FIRE DEPARTMENT

CHIEF

Fire Prevention

- 1 Fire Marshal
- 1 Fire Inspector
- 2 Firefighters

Administration

- 1 Clerk Specialist
- 1 Clerk Typist

Operations

Assistant Chief

(Stations 1 & 2)

SHIFT A

- 1 Fire Captain
- 1 Fire Lieutenant
- 3 Driver Engineers
- 4 Firefighters

SHIFT B

- 2 Fire Lieutenants
- 3 Driver Engineers
- 4 Firefighters

SHIFT C

- 2 Fire Lieutenants
- 3 Driver Engineers
- 4 Firefighters

CITY OF NAPLES
Departmental Budget - 1982-83

FIRE

	<u>Actual Expenditures 1980-81</u>	<u>Annual Budget 1981-82</u>	<u>Department Request 1982-83</u>	<u>City Manager Recommends 1982-83</u>	<u>City Council Approval 1982-83</u>
Employee Services	<u>519,849</u>	<u>568,773</u>	<u>734,042</u>	<u>703,673</u>	<u>703,673</u>
Maintenance & Operation	<u>52,219</u>	<u>64,715</u>	<u>86,542</u>	<u>76,612</u>	<u>76,612</u>
Capital Outlay	<u>9,276</u>	<u>10,480</u>	<u>19,200</u>	<u>15,635</u>	<u>15,635</u>
TOTAL	<u><u>581,344</u></u>	<u><u>643,968</u></u>	<u><u>839,784</u></u>	<u><u>795,920</u></u>	<u><u>795,920</u></u>

The main objectives of fire protection are to prevent fires, to prevent loss of life, and to minimize property damage from fire. From the point of view of the city government, these objectives involve fire prevention and fire-fighting. This role has been expanded in recent years to include additional services of rescue and emergency medical aid and an extensive educational program.

New Programs and Projects

Establish new minimum staffing procedures to reduce the number of emergency vehicles on the scene while maintaining appropriate first-response capabilities.

Upgrade arson investigation procedures and techniques.

Upgrade rescue program and Fire Prevention Bureau public education/prevention program.

Upgrade present fire codes.

DEPARTMENTAL

BUDGET

1982-83

FIRE

	<u>Actual Expenditures 1980-81</u>	<u>Annual Budget 1981-82</u>	<u>Department Request 1982-83</u>	<u>City Manager Recommendation 1982-83</u>	<u>Council Approval 1982-83</u>
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	463,951	508,711	583,696	583,696	583,696
130 Other Salaries & Wages
140 Overtime	11,552	14,430	40,594	40,594	40,594
<u>New Employee</u>	-0-	-0-	24,377	14,389	14,389
Total Salaries & Wages	475,503	523,141	648,667	638,679	638,379
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	44,346	51,114	81,875	63,416	63,416
<u>Less Salary Savings</u>	(-0-)	(5,482)	(-0-)	(-0-)	(-0-)
<u>New Employee</u>	-0-	-0-	3,500	1,578	1,578
TOTAL EMPLOYEE SERVICES	519,849	568,773	734,042	703,673	703,673
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	796	1,900	3,539	2,874	2,874
310 Professional Services
340 Other Contractual Services
390 Auto Mileage	1,218	1,854	-0-	-0-	-0-
400 Travel & Per Diem	1,274	1,600	2,288	2,288	2,288
410 Communication Services	4,543	3,199	5,852	5,152	5,152
420 Transportation	23,943	19,670	26,447	28,298	28,298
430 Utility Services	5,644	6,319	5,916	5,500	5,500
440 Rentals & Leases
450 Insurance	-0-	-0-	16	16	16
460 Repair & Maintenance Services	4,110	7,102	6,398	6,398	6,398
470 Printing & Binding	500	800	1,400	1,100	1,100
480 School & Training Expense	2,216	3,795	13,270	4,620	4,620
490 Other Current Charges & Oblig.	127	1,015	300	300	300
510 Office Supplies	572	1,073	1,785	1,485	1,485
520 Operating Supplies	5,890	13,397	16,390	16,390	16,390
540 Books, Pub., Sub. & Memberships	594	591	1,621	871	871
550 Duplicating Charges	792	800	1,020	1,020	1,020
570 Hydrant Maintenance	-0-	1,600	300	300	300
TOTAL MAINTENANCE & OPERATION	52,219	64,715	86,542	76,612	76,612
<u>CAPITAL OUTLAY</u>					
620 Buildings	3,750	1,200	2,700	2,150	2,150
630 Improvements Other Than Bldgs.
640 Machinery & Equipment	5,526	9,280	16,500	13,485	13,485
670 Mobile Equipment
TOTAL CAPITAL OUTLAY	9,276	10,480	19,200	15,635	15,635

Departmental Budget - 1982-83

FIRE

	RECOMMENDED	APPROVED
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Fire Chief	34,982	34,982
1 Assistant Fire Chief	23,950	23,950
1 Fire Marshal	20,865	20,865
1 Fire Captain	20,814	20,814
5 Fire Lieutenants	87,393	87,393
9 Driver Engineers	147,791	147,791
14 Firefighters	223,332	223,332
1 Clerk Specialist	13,503	13,503
1 Clerk Typist	11,066	11,066
	<u>583,696</u>	<u>583,696</u>
Additional Personnel Requested		
1 Fire Inspector	14,389	14,389
1 Clerk Typist	-0-	-0-
	<u>14,389</u>	<u>14,389</u>
140 Overtime		
Overtime	8,181	8,181
Holiday	16,313	16,313
Working Out of Class	16,100	16,100
	<u>40,594</u>	<u>40,594</u>
Total Employee Salaries & Wages	<u>638,679</u>	<u>638,679</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	1,719	1,719
Social Security	41,827	41,827
Health Insurance	16,521	16,521
Life Insurance	2,005	2,005
Workers' Compensation	-0-	-0-
Accidental Death	1,344	1,344
	<u>63,416</u>	<u>63,416</u>
Employer Payroll Expenses - Additional Personnel	1,578	1,578
Total Employee Overhead	<u>64,994</u>	<u>64,994</u>
TOTAL EMPLOYEE SERVICES	<u>703,673</u>	<u>703,673</u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	2,874	2,874
400 Travel & Per Diem		
-Inter'l Fire Chiefs Conference -		
Atlanta - 5 days - Chief	750	750
-National Hurricane Seminar -		
Orlando - 4 days - Chief	220	220
-Florida Fire Chiefs Conference -		
Orlando - 4 days - Asst. Chief	350	350
-Fire Marshals Assoc. - Kansas		
City - 5 days - Fire Marshal	668	668
-Unscheduled	300	300
	<u>2,288</u>	<u>2,288</u>

Departmental Budget - 1982-83

FIRE

<u>MAINTENANCE & OPERATION</u>		RECOMMENDED	APPROVED
410	Communication Services		
	-Station #2 Command Post	-0-	-0-
	-Toll charges	700	700
	-Local Service - Stations #1 & #2	4,100	4,100
	-Upgrade phones at Station #2 (installation)	100	100
	-Monthly increase	252	252
		<u>5,152</u>	<u>5,152</u>
420	Transportation		
	-PMI (maintenance) - all vehicles		
	-Fuel		
	-Safety inspection		
	-Emergency repair		
	-Tires - all vehicles		
	-Batteries - all vehicles		
	-Cooling system cleaning - all engines		
	-Overhaul - all engines		
	-Renovation/upgrading Fire Prevention vehicle #401		
	-Miscellaneous repairs		
		<u>28,298</u>	<u>28,298</u>
430	Utility Services		
	Station #1 (water/sewer/refuse)		
	Station #2 (electric/water/sewer/refuse)		
		<u>5,500</u>	<u>5,500</u>
450	Insurance		
	Notary public coverage	16	16
460	Repair & Maintenance Services		
	-Pest control	450	450
	-Air conditioning maintenance/repair	360	360
	-Typewriters	250	250
	-Duplicating machine	225	225
	-Radio/sirens (not under contract)	400	400
	-Radio maintenance contract	1,413	1,413
	-Electrical & plumbing	550	550
	-Carpet cleaning	200	200
	-Fire extinguishers (City)	1,100	1,100
	-Administration building janitorial service	1,400	1,400
	-Chair repair	50	50
		<u>6,398</u>	<u>6,398</u>
470	Printing & Binding		
	-Fire Prevention Bureau brochures	200	200
	-Office forms	500	500
	-Public education, Fire Prevention Week materials	400	400
		<u>1,100</u>	<u>1,100</u>
480	School & Training Expense		
	-Equivalency Test - Ocala - 2 employees	-0-	-0-
	-Side training program	1,200	1,200
	-Film rental/mailing	250	250
	-Text books (reimbursement)	350	350
	-240-hour state training - Ft. Myers - 4 recruits	-0-	-0-
	-Special training - fire prevention inspectors-2 employees	500	500
	-Police standards training - 2 employees	-0-	-0-

Departmental Budget - 1982-83

FIRE

<u>MAINTENANCE & OPERATION (Cont.)</u>		RECOMMENDED	APPROVED
480	School & Training Expense (Cont.)		
	-E.M.T. refresher - 1 employee	280	280
	-E.M.T. recertification fee	40	40
	-State certification (inspectors) - 2 employees	-0-	-0-
	-College tuition reimbursement	1,500	1,500
	-Secretarial seminar - Tampa - 4 days - 1 employee	-0-	-0-
	-National Fire Academy - Asst. Chief - Maryland - 2 weeks	500	500
		<u>4,620</u>	<u>4,620</u>
490	Other Current Charges & Obligations	300	300
	Generator fuel		
510	Office Supplies		
	-Log books		
	-General office supplies		
	-2 calculators		
	-Miscellaneous purchases, shipping		
	-Finger printing - new employees		
		<u>1,485</u>	<u>1,485</u>
520	Operating Supplies		
	-House supplies - both stations	5,400	5,400
	-Film & processing	500	500
	-Foam resupply	1,000	1,000
	-Uniforms	4,070	4,070
	-Laundry contract	700	700
	-Recharge department's extinguishers	300	300
	-Conversion of air packs to OSHA standards (6)	1,500	1,500
	-Conversion of masks to OSHA standards (2) with light weight tanks	875	875
	-Air pack parts/repair, oxygen refills	300	300
	-Filters/oil for cascade system	225	225
	-Pry axes	300	300
	-Smoke bombs (training)	150	150
	-Fire prevention expendables	200	200
	-Fire prevention educational materials	600	600
	-Miscellaneous	270	270
		<u>16,390</u>	<u>16,390</u>
540	Books, Publications, Subscriptions & Memberships		
	-National Fire Prevention Assoc. (2)	100	100
	-Inter'l. Fire Chiefs Assoc. (1)	45	45
	-Florida Fire Chiefs Assoc. (1)	20	20
	-County Fire Chiefs Assoc. (2)	20	20
	-County Fire Marshals Assoc. (1)	25	25
	-Inter'l Assoc. of Arson Investigation (1)	25	25
	-Florida Fire Marshals Assoc. (1)	25	25
	-Florida Advisory Council on Arson (1)	5	5
	-Code books (N.F.P.A.) - 5 sets	-0-	-0-
	-Fire prevention resource material	260	260
	-City Directory (3)	105	105
	-Newspapers and periodicals	241	241
		<u>871</u>	<u>871</u>
550	Duplicating Charges		
	-Station #1 duplicating machine	870	870
	-City Hall duplicating	150	150
		<u>1,020</u>	<u>1,020</u>

Departmental Budget - 1982-83

FIRE

	RECOMMENDED	APPROVED
<u>MAINTENANCE & OPERATION (Cont.)</u>		
570 Hydrant Maintenance	300	300
	<hr/>	<hr/>
TOTAL MAINTENANCE & OPERATION	<u>76,612</u>	<u>76,612</u>
<u>CAPITAL OUTLAY</u>		
620 Buildings		
-Outside lights - Stations #1 & #2	100	100
-Curtains - Station #1	450	450
-Outside lettering - Stations #1 & #2	-0-	-0-
-Renovation of Station #2 watch area	1,500	1,500
-Fire clothing locker - Station #2	100	100
	<hr/>	<hr/>
	2,150	2,150
640 Machinery & Equipment		
-Fire scene generator & lights	1,800	1,800
-Nozzels (1 multiversal, 2 1 3/4")	1,850	1,850
-Air pack fill station	300	300
-Walkie-talkie radio (replacement)	1,120	1,120
-Mobile radio combination walkie-talkie (new)	1,600	1,600
-Remote microphones (3)	400	400
-Smoke ejector	450	450
-Rope (replacement)	500	500
-Splints	1,025	1,025
-Submersible pump for fuel removal	250	250
-Hazardous material repair kit	350	350
-16mm projector & screen	-0-	-0-
-Brochure display rack	-0-	-0-
-Typewriter (replacement)	1,040	1,040
-Office equipment (2 desks, 2 chairs, 2 bookcases)	400--(1 ea.)--	400
-Physical fitness equipment	500	500
-Floor buffer	400	400
-Carpeting - Station #1 (replacement)	200	200
-Stove - Station #2	500	500
-Table & chairs - Station #2	400	400
-Recliner chairs (8)	400	400
	<hr/>	<hr/>
	13,485	13,485
TOTAL CAPITAL OUTLAY	<u>15,635</u>	<u>15,635</u>

PARKS & RECREATION DEPARTMENT

DIRECTOR

1 Secretary II

Assistant Director

Parks

1 Park Maintenance Supervisor
1 Secretary I
1 Custodian Crew Leader
3 Crew Leader I
1 Service Worker II
18 Service Worker I
2 Lifeguards
1 Park Mechanic
1 Automotive Mechanic I

Recreation

1 Recreation Programs Manager
2 Recreation Leaders
2 Service Worker I
14 Summer Program Employees

Retail Sales

1 Business Manager

Bay Dock

2 Dockkeepers

Tennis

1 Tennis Pro
2 Tennis Aides

Pier

2 Concession Workers

CITY OF NAPLES
Departmental Budget - 1982-83

PARKS & RECREATION

	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommends 1982-83	City Council Approval 1982-83
Employee Services	407,475	456,539	540,214	523,951	523,951
Maintenance & Operation	122,799	135,849	143,281	138,829	138,829
Capital Outlay	30,382	14,919	18,250	18,250	18,250
TOTAL	<u>560,656</u>	<u>607,307</u>	<u>701,745</u>	<u>681,030</u>	<u>681,030</u>

The Parks & Recreation Department is responsible for the development of new parks and the maintenance and safe management of existing parks. This department is also in charge of all recreational programs, both the initiation of new programs and the up-dating of those already established. In addition, it oversees the operation of such other department enterprises as the Bay Dock, Fishing Pier, tennis program and vending machine operation.

New Programs & Projects

Continued study of boat dock expansion, improvement, or enlargement.

Renovation of the Carver swimming pool complex.

ESTIMATED 1982-83 REVENUE

Classes after instructor fees	\$3,500
Facility rentals 50 hours @ \$10 per hour	500
Summer camp 200 kids @ \$5 per session	1,000
Lights (Fleischmann) 120 hours @ \$5 per hour	600
Non-resident fees (men's softball) 150 @ \$5	750
Non-resident fees (babe ruth) 169 players @ \$5	845
	<u>\$7,195</u>

PARKS & RECREATION

DEPARTMENTAL

BUDGET

1982-83

	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommendation 1982-83	Council Approval 1982-83
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	317,631	358,285	403,995	403,995	403,995
130 Other Salaries & Wages	32,000	35,282	39,470	39,470	39,470
140 Overtime	3,017	4,638	5,000	5,000	5,000
Total Salaries & Wages	352,648	398,205	448,465	448,465	448,465
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	54,827	63,834	91,749	75,486	75,486
Less Salary Savings	(-0-)	(5,500)	(-0-)	(-0-)	(-0-)
TOTAL EMPLOYEE SERVICES	407,475	456,539	540,214	523,951	523,951
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	3,539	8,000	8,000	8,000	8,000
310 Professional Services	639	952	-0-	-0-	-0-
340 Other Contractual Services	1,482	7,500	7,500	7,500	7,500
390 Auto Mileage	1,600	1,800	1,800	1,800	1,800
400 Travel & Per Diem	751	1,150	1,150	1,150	1,150
410 Communication Services	2,594	2,375	3,207	3,000	3,000
420 Transportation	15,342	13,340	16,340	17,483	17,483
430 Utility Services	41,468	40,000	40,000	40,000	40,000
440 Rentals & Leases	609	1,500	2,000	1,600	1,600
450 Insurance					
460 Repair & Maintenance Services	8,569	22,000	25,952	21,000	21,000
470 Printing & Binding	523	950	950	950	950
480 School & Training Expense	14	300	300	300	300
490 Other Current Charges & Oblig.	163	11,000	11,000	11,000	11,000
510 Office Supplies	697	850	850	850	850
520 Operating Supplies	43,727	22,800	22,800	22,800	22,800
540 Books, Pub., Sub. & Memberships	284	466	466	466	466
550 Duplicating Charges	798	866	966	930	930
TOTAL MAINTENANCE & OPERATION	122,799	135,849	143,281	138,829	138,829
<u>CAPITAL OUTLAY</u>					
620 Buildings	18,766	700	3,750	3,750	3,750
630 Improvements Other Than Bldgs.	2,589	4,900	5,500	5,500	5,500
640 Machinery & Equipment	6,782	9,319	9,000	9,000	9,000
670 Mobile Equipment	2,245	-0-	-0-	-0-	-0-
TOTAL CAPITAL OUTLAY	30,382	14,919	18,250	18,250	18,250

Departmental Budget - 1982-83

PARKS & RECREATION

<u>EMPLOYEE SERVICES</u>	RECOMMENDED	APPROVED
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Director	33,304	33,304
1 Assistant Director	23,586	23,586
1 Recreation Programs Manager	19,408	19,408
1 Recreation Leader (Fleischmann)	13,033	13,033
1 Recreation Leader (River Park)	13,033	13,033
1 Business Manager	17,074	17,074
1 Secretary II	12,563	12,563
1 Secretary I	11,253	11,253
1 Service Worker I (Fleischmann)	9,774	9,774
1 Service Worker I (River Park)	9,774	9,774
1 Custodian Crew Leader	13,693	13,693
1 Service Worker I (custodian - all parks)	10,270	10,270
1 Service Worker I (Cambier)	10,270	10,270
1 Parks Maintenance Supervisor	15,730	15,730
1 Service Worker I (Lowdermilk)	11,033	11,033
1 Service Worker I (Anthony)	9,774	9,774
1 Service Worker I (Fleischmann)	9,774	9,774
3 Crew Leader I	34,619	34,619
6 Service Worker I (maintenance)	57,249	57,249
2 Service Worker I (park guards)	20,250	20,250
1 Park Mechanic	13,997	13,997
1 Service Worker II	10,665	10,665
1 Automotive Mechanic I	14,095	14,095
1 Service Worker I (beach clean-up)	9,774	9,774
	<u>403,995</u>	<u>403,995</u>
130 Other Salaries & Wages		
4 Service Worker I (Cambier, Fleischmann, Pier)	23,782	23,782
2 Lifeguards (1,376 pool hours @ \$3.75)	5,160	5,160
14 Summer program employees (5 40-hour weeks @ \$3.76 per hour)	10,528	10,528
	<u>39,470</u>	<u>39,470</u>
140 Overtime		
Overtime & holiday	5,000	5,000
 Total Employee Salaries & Wages	 <u>448,465</u>	 <u>448,465</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expense		
Retirement	31,042	31,042
Social Security	30,047	30,047
Health Insurance	12,698	12,698
Life Insurance	1,699	1,699
Workers' Compensation	-0-	-0-
 Total Employee Overhead	 <u>75,486</u>	 <u>75,486</u>
 TOTAL EMPLOYEE SERVICES	 <u><u>523,951</u></u>	 <u><u>523,951</u></u>

Departmental Budget - 1982-83

PARKS & RECREATION

<u>MAINTENANCE & OPERATION</u>		RECOMMENDED	APPROVED
300	Operating Expenses	8,000	8,000
	Folding tables (12)		
	Card tables (12)		
	Benches		
	Picnic tables		
	Trash cans		
	Small hand tools		
	Small engines		
	Sprinkler heads		
	Pool chemicals		
	Player benches		
340	Other Contractual Services		
	Custodian	5,500	5,500
	Chargebacks - Public Works	2,000	2,000
		<u>7,500</u>	<u>7,500</u>
390	Auto Mileage		
	Business Manager	780	780
	Recreation Programs Manager	420	420
	Recreation Leaders (Fleischmann/River Pk.)	600	600
		<u>1,800</u>	<u>1,800</u>
400	Travel & Per Diem		
	-National Parks & Recreation		
	Convention - Director - 3 days	450	450
	-Florida Parks & Recreation Association		
	state conference - Director, Assistant		
	Director, Recreation Programs Manager	300	300
	-Various district meetings - Director,		
	Assistant Director, Recreation		
	Programs Manager	400	400
		<u>1,150</u>	<u>1,150</u>
410	Communication Services	3,000	3,000
	Cambier, Fleischmann, Maintenance		
	Building, Lowdermilk, River Park		
420	Transportation	17,483	17,483
	Gasoline, oil, repairs, maintenance		
430	Utility Services (electric/water)	40,000	40,000
	Cambier Park		
	Fleischmann Park		
	Fleischmann Center		
	Lowdermilk Park		
	Anthony Park		
	River Park Recreation Center		
	River Park Pool		
	Naples Landing		
	Merrihue Mini-Park		
	Meniffee Mini-Park		
	Rodgers Mini-Park		
440	Rentals & Leases	1,600	1,600
	Cranes, fork lifts, sod cutter, etc.		
	Tree trimming		

Departmental Budget - 1982-83

PARKS & RECREATION

	RECOMMENDED	APPROVED
<u>MAINTENANCE & OPERATION</u>		
460 Repair & Maintenance Services	21,000	21,000
-Electric, air conditioning, plumbing, painting		
-Pest Control		
-Typewriters		
470 Printing & Binding		
Department reservation forms	150	150
Senior Citizens brochure	300	300
Department brochure	500	500
	<u>950</u>	<u>950</u>
480 School & Training Expense	300	300
490 Other Current Charges & Obligations	11,000	11,000
Programs, activities		
Summer program		
Miscellaneous athletic equipment		
Recover pool tables (7)		
510 Office Supplies	850	850
520 Operating Supplies		
-Expendable supplies (all parks)	5,500	5,500
-Fertilizer, insecticides, herbicides, plants, shrubs (all parks)	8,000	8,000
-Basketball goal replacement, miscellaneous athletic equipment	1,000	1,000
-Ball diamond clay (5 fields)	3,300	3,300
-Uniforms, miscellaneous, safety shoes and equipment	5,000	5,000
	<u>22,800</u>	<u>22,800</u>
540 Books, Publications, Subscriptions & Memberships		
-National Parks & Recreation Assoc.	65	65
-Florida Parks & Recreation Assoc.	126	126
-Florida Turf Grass Association	100	100
-Miscellaneous newspapers, periodicals	175	175
	<u>466</u>	<u>466</u>
550 Duplicating Charges	930	930
TOTAL MAINTENANCE & OPERATION	<u><u>138,829</u></u>	<u><u>138,829</u></u>

Departmental Budget - 1982-83

PARKS & RECREATION

<u>CAPITAL OUTLAY</u>	RECOMMENDED	APPROVED
620 Buildings		
Shelter - racquetball courts	1,250	1,250
- River Park	1,250	1,250
- Anthony Park	1,250	1,250
	<u>3,750</u>	<u>3,750</u>
630 Improvements Other Than Buildings		
Car bumpers (Fleischmann)	1,000	1,000
Fencing in front of ballfield dugouts	500	500
Sod replacement (Fleischmann)	3,000	3,000
Tot lot equipment (replacements)	1,000	1,000
	<u>5,500</u>	<u>5,500</u>
640 Machinery & Equipment		
Rider mower - Gravely (replacement)	4,800	4,800
Push mowers (2) (replacements)	850	850
Water coolers (2) (replacements)	800	800
Air conditioner (window mount replacement)	450	450
Ditch witch	1,200	1,200
Fertilizer spreader (replacement)	400	400
Complete basketball goal (replacement)	500	500
	<u>9,000</u>	<u>9,000</u>
 TOTAL CAPITAL OUTLAY	 <u>18,250</u>	 <u>18,250</u>

CITY OF NAPLES
Departmental Budget - 1982-83

PARKS & RECREATION

	<u>Bay Dock</u>				
	<u>Actual Expenditures 1980-81</u>	<u>Annual Budget 1981-82</u>	<u>Department Request 1982-83</u>	<u>City Manager Recommends 1982-83</u>	<u>City Council Approval 1982-83</u>
Employee Services	<u>27,676</u>	<u>27,393</u>	<u>31,434</u>	<u>30,499</u>	<u>30,499</u>
Maintenance & Operation	<u>136,719</u>	<u>124,593</u>	<u>161,339</u>	<u>161,169</u>	<u>161,169</u>
Capital Outlay	<u>2,864</u>	<u>6,100</u>	<u>6,000</u>	<u>3,000</u>	<u>3,000</u>
TOTAL	<u><u>167,259</u></u>	<u><u>158,086</u></u>	<u><u>198,773</u></u>	<u><u>194,668</u></u>	<u><u>194,668</u></u>

This division of the Parks & Recreation Department is responsible for merchandise sale and dockage rental at the City-owned dock at Crayton Cove, as well as for the enforcement of City ordinances relative to this facility.

ESTIMATED 1982-83 REVENUE

Dock rental	\$ 31,500
Electric	100
Fuel	170,000
Bait	8,000
Ice	1,900
TOTAL REVENUE	<u>\$211,500</u>

PARKS & RECREATION
Bay Dock

DEPARTMENTAL

BUDGET

1982-83

	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommendation 1982-83	Council Approval 1982-83
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	23,204	22,054	24,604	24,604	24,604
130 Other Salaries & Wages	-0-	1,129	1,129	1,129	1,129
140 Overtime	692	613	613	613	613
<u>Total Salaries & Wages</u>	<u>23,896</u>	<u>23,796</u>	<u>26,346</u>	<u>26,346</u>	<u>26,346</u>
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	3,780	3,597	5,088	4,153	4,153
<u>TOTAL EMPLOYEE SERVICES</u>	<u>27,676</u>	<u>27,393</u>	<u>31,434</u>	<u>30,499</u>	<u>30,499</u>
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	239	200	200	200	200
310 Professional Services	-0-	-0-	180	180	180
340 Other Contractual Services					
390 Auto Mileage					
400 Travel & Per Diem					
410 Communication Services	196	284	350	180	180
420 Transportation	3,541	3,564	3,564	3,564	3,564
430 Utility Services					
440 Rentals & Leases					
450 Insurance					
460 Repair & Maintenance Services	123	1,000	1,500	1,500	1,500
470 Printing & Binding	-0-	70	70	70	70
480 School & Training Expense					
490 Other Current Charges & Oblig.					
510 Office Supplies	-0-	75	75	75	75
520 Operating Supplies	132,620	119,400	155,400	155,400	155,400
540 Books, Pub., Sub. & Memberships					
550 Duplicating Charges					
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>136,719</u>	<u>124,593</u>	<u>161,339</u>	<u>161,169</u>	<u>161,169</u>
<u>CAPITAL OUTLAY</u>					
620 Buildings	1,149	-0-	-0-	-0-	-0-
630 Improvements Other Than Bldgs.	-0-	6,100	6,000	3,000	3,000
640 Machinery & Equipment	1,715	-0-	-0-	-0-	-0-
670 Mobile Equipment					
<u>TOTAL CAPITAL OUTLAY</u>	<u>2,864</u>	<u>6,100</u>	<u>6,000</u>	<u>3,000</u>	<u>3,000</u>

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Departmental Budget - 1982-83

PARKS & RECREATION

Bay Dock

<u>EMPLOYEE SERVICES</u>	RECOMMENDED	APPROVED
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages 2 Dockkeepers	24,604	24,604
130 Other Salaries & Wages	1,129	1,129
140 Overtime Overtime & holidays	613	613
Total Employee Salaries & Wages	26,346	26,346
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	1,722	1,722
Social Security	1,765	1,765
Health Insurance	562	562
Life Insurance	104	104
Workers' Compensation	-0-	-0-
Total Employee Overhead	4,153	4,153
TOTAL EMPLOYEE SERVICES	30,499	30,499
 <u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	200	200
310 Professional Services (extermination)	180	180
410 Communication Services Add radio	180	180
430 Utility Services	3,564	3,564
460 Repair & Maintenance Services	1,500	1,500
470 Printing & Binding	70	70
510 Office Supplies	75	75
520 Operating Supplies		
Gasoline	148,000	148,000
Bait	6,900	6,900
Ice & miscellaneous	500	500
	155,400	155,400
TOTAL MAINTENANCE & OPERATION	161,169	161,169
 <u>CAPITAL OUTLAY</u>		
630 Improvements Other Than Buildings Pilings & planking	3,000	3,000
TOTAL CAPITAL OUTLAY	3,000	3,000

CITY OF NAPLES
Departmental Budget - 1982-83

PARKS & RECREATION

	Fishing Pier				
	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommends 1982-83	City Council Approval 1982-83
Employee Services	47,677	45,044	53,888	29,833	29,833
Maintenance & Operation	64,213	54,634	59,110	55,794	55,794
Capital Outlay	5,235	7,500	7,500	7,400	7,400
TOTAL	117,125	107,178	120,498	93,027	93,027

This division of the Parks & Recreation Department is responsible for purchasing and selling all items that pertain to a concession operation of this type. It is also responsible for handling City monies as well as reporting needed maintenance projects to the maintenance division of the Department.

ESTIMATED 1982-83 REVENUE

Beverages	\$ 32,000
Candy	10,500
Ice Cream	5,000
Food	13,000
Bait	27,000
Cigarettes & Misc.	5,500
Rod Rental & Tackle	6,300
TOTAL REVENUE	\$ 99,300

PARKS & RECREATION
Fishing Pier

DEPARTMENTAL

BUDGET

1982-83

	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommendation 1982-83	Council Approval 1982-83
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	38,221	37,048	41,619	22,579	22,579
130 Other Salaries & Wages	-0-	-0-	1,129	1,129	1,129
140 Overtime	2,675	1,276	1,404	1,404	1,404
<u>Total Salaries & Wages</u>	<u>40,896</u>	<u>38,324</u>	<u>44,152</u>	<u>25,112</u>	<u>25,112</u>
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	6,781	6,720	9,736	4,721	4,721
<u>TOTAL EMPLOYEE SERVICES</u>	<u>47,677</u>	<u>45,044</u>	<u>53,888</u>	<u>29,833</u>	<u>29,833</u>
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	633	500	500	500	500
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage					
400 Travel & Per Diem					
410 Communication Services	181	184	250	250	250
420 Transportation					
430 Utility Services	3,976	4,006	4,006	4,500	4,500
440 Rentals & Leases					
450 Insurance					
460 Repair & Maintenance Services	411	200	500	500	500
470 Printing & Binding					
480 School & Training Expense					
490 Other Current Charges & Oblig.	52	44	44	44	44
510 Office Supplies	58,960	49,700	53,810	50,000	50,000
520 Operating Supplies					
540 Books, Pub., Sub. & Memberships					
550 Duplicating Charges					
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>64,213</u>	<u>54,634</u>	<u>59,110</u>	<u>55,794</u>	<u>55,794</u>
<u>CAPITAL OUTLAY</u>					
620 Buildings	5,235	1,500	1,500	1,500	1,500
630 Improvements Other Than Bldgs.	-0-	5,500	5,500	5,500	5,500
640 Machinery & Equipment	-0-	500	500	400	400
670 Mobile Equipment					
<u>TOTAL CAPITAL OUTLAY</u>	<u>5,235</u>	<u>7,500</u>	<u>7,500</u>	<u>7,400</u>	<u>7,400</u>

Departmental Budget - 1982-83

PARKS & RECREATION

Fishing Pier

<u>EMPLOYEE SERVICES</u>	RECOMMENDED	APPROVED
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages 4 Concession Workers	22,579---(2)----	22,579
130 Other Salaries & Wages	1,129	1,129
140 Overtime Overtime & holiday	1,404	1,404
Total Employee Salaries & Wages	<u>25,112</u>	<u>25,112</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	1,757	1,757
Social Security	1,682	1,682
Health Insurance	1,124	1,124
Life Insurance	158	158
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>4,721</u>	<u>4,721</u>
TOTAL EMPLOYEE SERVICES	<u>29,833</u>	<u>29,833</u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	500	500
410 Communication Services	250	250
430 Utility Services	4,500	4,500
460 Repair & Maintenance Services	500	500
490 Other Current Charges & Obligations	44	44
520 Operating Supplies		
Beverages		
Candy		
Ice Cream		
Food		
Bait		
Tackle		
Cigarettes, miscellaneous		
	<u>50,000</u>	<u>50,000</u>
TOTAL MAINTENANCE & OPERATION	<u>55,794</u>	<u>55,794</u>
<u>CAPITAL OUTLAY</u>		
620 Buildings		
Painting	1,500	1,500
630 Improvements Other Than Buildings		
Planking, rails, lights	5,500	5,500
640 Machinery & Equipment		
Pumps, aerators, bunwarmer	400	400
TOTAL CAPITAL OUTLAY	<u>7,400</u>	<u>7,400</u>

CITY OF NAPLES
Departmental Budget - 1982-83

PARKS & RECREATION

	Tennis				
	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommends 1982-83	City Council Approval 1982-83
Employee Services	28,605	30,041	34,629	33,839	33,839
Maintenance & Operation	9,061	11,595	14,580	14,080	14,080
Capital Outlay	6,841	6,300	8,300	8,300	8,300
TOTAL	44,507	47,936	57,509	56,219	56,219

This division is responsible for collection of all permit fees and records. It also assigns courts on a day-to-day basis and reservation basis, as well as conducts tournaments, monitors courts for maintenance and repair, etc.

ESTIMATED 1982-83 REVENUE

Daily	\$ 13,320
Single Resident	10,461
Family Resident	21,900
Junior Resident	375
Single Non-Resident	8,180
Family Non-Resident	9,600
Junior Non-Resident	600
1/2 Hrs. - Ball Machine	128
	\$ 64,564

PARKS & RECREATION
Tennis

DEPARTMENTAL

BUDGET

1982-83

	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommendation 1982-83	Council Approval 1982-83
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	22,998	24,885	27,281	27,281	27,281
130 Other Salaries & Wages	2,112	980	1,040	1,040	1,040
140 Overtime	758	875	875	875	875
Total Salaries & Wages	25,868	26,740	29,196	29,196	29,196
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	2,737	3,301	5,433	4,643	4,643
TOTAL EMPLOYEE SERVICES	28,605	30,041	34,629	33,839	33,839
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	252	275	500	500	500
310 Professional Services	-0-	70	180	180	180
340 Other Contractual Services					
390 Auto Mileage					
400 Travel & Per Diem					
410 Communication Services	778	750	1,000	1,000	1,000
420 Transportation					
430 Utility Services	6,140	6,700	7,200	7,200	7,200
440 Rentals & Leases	-0-	-0-	1,200	1,200	1,200
450 Insurance					
460 Repair & Maintenance Services	-0-	-0-	200	200	200
470 Printing & Binding	187	200	200	200	200
480 School & Training Expense					
490 Other Current Charges & Oblig.	-0-	500	500	-0-	-0-
510 Office Supplies	-0-	100	100	100	100
520 Operating Supplies	1,704	3,000	3,500	3,500	3,500
540 Books, Pub., Sub. & Memberships					
550 Duplicating Charges					
TOTAL MAINTENANCE & OPERATION	9,061	11,595	14,580	14,080	14,080
<u>CAPITAL OUTLAY</u>					
620 Buildings	1,302	300	300	300	300
630 Improvements Other Than Bldgs.	4,792	6,000	8,000	8,000	8,000
640 Machinery & Equipment	747	-0-	-0-	-0-	-0-
670 Mobile Equipment					
TOTAL CAPITAL OUTLAY	6,841	6,300	8,300	8,300	8,300

Departmental Budget - 1982-83

PARKS & RECREATION

Tennis

<u>EMPLOYEE SERVICES</u>	RECOMMENDED	APPROVED
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Tennis Pro	7,000	7,000
2 Tennis Aides	20,281	20,281
	<u>27,281</u>	<u>27,281</u>
130 Other Salaries & Wages		
Sunday 8:00 a.m. to 1:00 p.m.	1,040	1,040
140 Overtime		
Overtime & holidays	875	875
Total Employee Salaries & Wages	<u>29,196</u>	<u>29,196</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	1,909	1,909
Social Security	1,956	1,956
Health Insurance	674	674
Life Insurance	104	104
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>4,643</u>	<u>4,643</u>
TOTAL EMPLOYEE SERVICES	<u>33,839</u>	<u>33,839</u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	500	500
Brooms, squeegees, rol-dryers		
310 Professional Services	180	180
Exterminator		
410 Communication Services	1,000	1,000
430 Utility Services	7,200	7,200
440 Rentals & Leases	1,200	1,200
Cranes		
460 Repair & Maintenance Services	200	200
470 Printing & Binding	200	200
490 Other Current Charges & Obligations		
Repairs necessitated by vandalism	-0-	-0-
510 Office Supplies	100	100
520 Operating Supplies		
-Divider net	500	500
-14 tennis nets, wind screens, ratchets, bulbs, ballast	2,000	2,000
-benches (replacements)	1,000	1,000
	<u>3,500</u>	<u>3,500</u>
TOTAL MAINTENANCE & OPERATION	<u>14,080</u>	<u>14,080</u>

Departmental Budget - 1982-83

PARKS & RECREATION

Tennis

	RECOMMENDED	APPROVED
<u>CAPITAL OUTLAY</u>		
620 Buildings	300	300
630 Improvements Other Than Buildings		
Resurfacing	6,000	6,000
Addition to backboard playing surface	<u>2,000</u>	<u>2,000</u>
	8,000	8,000
TOTAL CAPITAL OUTLAY	<u>8,300</u>	<u>8,300</u>

CITY OF NAPLES
Departmental Budget - 1982-83

	PARKS & RECREATION				
	Vending				
	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommends 1982-83	City Council Approval 1982-83
Employee Services					
Maintenance & Operation	51,132	50,000	52,250	50,000	50,000
Capital Outlay					
TOTAL	51,132	50,000	52,250	50,000	50,000

This division of the Parks & Recreation Department is responsible for purchasing and selling cold drinks, candy, etc., through vending machines. It is also responsible for the collection of monies and the payment of bills. Stocking of machines is assigned to the personnel employed at the various locations where vending machines are placed.

1982-83 Estimated Revenue: \$70,000

PARKS & RECREATION
Vending

DEPARTMENTAL

BUDGET

1982-83

	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommendation 1982-83	Council Approval 1982-83
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages
130 Other Salaries & Wages
140 Overtime
<hr/>					
Total Salaries & Wages
<u>Employee Overhead</u>					
250 Employer Payroll Expenses
<hr/>					
<hr/>					
TOTAL EMPLOYEE SERVICES	=====	=====	=====	=====	=====
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses
310 Professional Services
340 Other Contractual Services
390 Auto Mileage
400 Travel & Per Diem
410 Communication Services
420 Transportation
430 Utility Services
440 Rentals & Leases
450 Insurance
460 Repair & Maintenance Services
470 Printing & Binding
480 School & Training Expense
490 Other Current Charges & Oblig.	51,132	50,000	52,250	50,000	50,000
510 Office Supplies
520 Operating Supplies
540 Books, Pub., Sub. & Memberships
550 Duplicating Charges
<hr/>					
<hr/>					
TOTAL MAINTENANCE & OPERATION	51,132	50,000	52,250	50,000	50,000
<u>CAPITAL OUTLAY</u>					
620 Buildings
630 Improvements Other Than Bldgs.
640 Machinery & Equipment
670 Mobile Equipment
<hr/>					
<hr/>					
TOTAL CAPITAL OUTLAY	=====	=====	=====	=====	=====

Departmental Budget - 1982-83

PARKS & RECREATION

Vending

	RECOMMENDED	APPROVED
<u>MAINTENANCE & OPERATION</u>		
520 Operating Supplies	50,000	50,000
TOTAL MAINTENANCE & OPERATION	<u>50,000</u>	<u>50,000</u>

CITY OF NAPLES
Departmental Budget - 1982-83

	PERSONNEL				
	(City Manager's Office)				
	Actual Expenditures <u>1980-81</u>	Annual Budget <u>1981-82</u>	Department Request <u>1982-83</u>	City Manager Recommends <u>1982-83</u>	City Council Approval <u>1982-83</u>
Employee Services	<u>46,818</u>	<u>59,059</u>	<u>71,480</u>	<u>71,268</u>	<u>71,268</u>
Maintenance & Operation	<u>16,553</u>	<u>11,763</u>	<u>22,577</u>	<u>17,794</u>	<u>17,794</u>
Capital Outlay	<u>-0-</u>	<u>198</u>	<u>2,035</u>	<u>2,035</u>	<u>2,035</u>
TOTAL	<u><u>63,371</u></u>	<u><u>71,020</u></u>	<u><u>96,092</u></u>	<u><u>91,097</u></u>	<u><u>91,097</u></u>

The Division of Personnel is responsible for the personnel and employee relations programs of the City. It directs the recruitment, screening, testing and orientation programs for new city employees; administers employee benefit programs; administers the wage and salary plans; directs the workers' compensation self-insurance plan and safety program; and administers the City's labor relations program. The Division has a staff of three full-time employees.

PERSONNEL
(CITY MANAGER'S OFFICE)

DEPARTMENTAL

BUDGET

1982-83

	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommendation 1982-83	Council Approval 1982-83
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	38,251	50,659	61,905	61,905	61,905
130 Other Salaries & Wages	1,842	-0-	-0-	-0-	-0-
140 Overtime	776	159	-0-	-0-	-0-
<u>Total Salaries & Wages</u>	<u>40,869</u>	<u>50,818</u>	<u>61,905</u>	<u>61,905</u>	<u>61,905</u>
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	5,949	8,241	9,575	9,363	9,363
<u>TOTAL EMPLOYEE SERVICES</u>	<u>46,818</u>	<u>59,059</u>	<u>71,480</u>	<u>71,268</u>	<u>71,268</u>
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses					
310 Professional Services	6,255	3,502	8,500	7,000	7,000
340 Other Contractual Services					
390 Auto Mileage	-0-	75	250	100	100
400 Travel & Per Diem	45	650	1,100	750	750
410 Communication Services	1,438	1,200	1,883	1,600	1,600
420 Transportation					
430 Utility Services					
440 Rentals & Leases	-0-	-0-	-0-	500	500
450 Insurance					
460 Repair & Maintenance Services	76	112	144	144	144
470 Printing & Binding	5,086	3,500	7,500	5,000	5,000
480 School & Training Expense	-0-	185	200	200	200
490 Other Current Charges & Oblig.					
510 Office Supplies	447	400	500	500	500
520 Operating Supplies	1,601	1,000	1,000	500	500
540 Books, Pub., Sub. & Memberships	353	439	500	500	500
550 Duplicating Charges	1,252	700	1,000	1,000	1,000
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>16,553</u>	<u>11,763</u>	<u>22,577</u>	<u>17,794</u>	<u>17,794</u>
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment	-0-	198	2,035	2,035	2,035
670 Mobile Equipment					
<u>TOTAL CAPITAL OUTLAY</u>	<u>-0-</u>	<u>198</u>	<u>2,035</u>	<u>2,035</u>	<u>2,035</u>

Departmental Budget - 1982-83

PERSONNEL
(City Manager's Office)

	RECOMMENDED	APPROVED
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Personnel Director	28,349	28,349
1 Personnel Technician	16,432	16,432
1 Clerk-Specialist	13,778	13,778
130 Other Salaries & Wages		
1 Clerk-Typist (Temporary)	3,346	3,346
Total Employee Salaries & Wages	<u>61,905</u>	<u>61,905</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	4,333	4,333
Social Security	4,147	4,147
Health Insurance	674	674
Life Insurance	209	209
Workers' Compensation	-0-	-0-
Total Employee Payroll Expenses	<u>9,363</u>	<u>9,363</u>
TOTAL EMPLOYEE SERVICES	<u>71,268</u>	<u>71,268</u>
<u>MAINTENANCE & OPERATION</u>		
310 Professional Services	7,000	7,000
Pre-Employment Physicals		
Police Psychological Screening		
Pre-Employment Credit Inquiries		
IPMA Test Services		
390 Auto Mileage	100	100
400 Travel & Per Diem	750	750
-Florida Public Employer Labor Relations Association Annual Conference - 2-3 days - Director		
-Florida Public Personnel Association Annual Conference - 2-3 days - Director		
-National Public Employer Labor Relations Association Annual Conference - 4-5 days - Director		
-Quarterly Florida Public Employer Labor Relations Association meetings		
410 Communication Services	1,600	1,600
440 Rental & Leases	500	500
Training Films		
460 Repair & Maintenance Services	144	144
Typewriters (2)		
470 Printing & Binding	5,000	5,000

Departmental Budget - 1982-83

PERSONNEL

(City Manager's Office)

	RECOMMENDED	APPROVED
<u>MAINTENANCE & OPERATION (cont.)</u>		
480 School & Training Expense	200	200
510 Office Supplies	500	500
520 Operating Supplies	500	500
540 Books, Publications, Subscriptions & Memberships	500	500
-Florida Public Employer Labor Relations Association		
-National Public Employer Labor Relations Association		
-Florida Public Personnel Association		
-American Society for Personnel Administration		
-Public Employee Reporter		
-Training News		
-Labor Management Relations Service		
-International Personnel Management Association		
550 Duplicating Charges	1,000	1,000
TOTAL MAINTENANCE & OPERATION	<u>17,794</u>	<u>17,794</u>
 <u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
Filing Cabinet	350	350
Storage Cabinet	125	125
Executive Chair	232	232
Credenza	289	289
Typewriter	1,039	1,039
TOTAL CAPITAL OUTLAY	<u>2,035</u>	<u>2,035</u>

POLICE DEPARTMENT

CHIEF

1 Secretary II

Assistant Police Chief

Support Services

9 Communication Operators
1 Support Services Coordinator
1 Evidence/Property Technician
3 Clerk Typists
2 Service Worker I (Part-time)

Operations

4 Police Lieutenants
6 Police Sergeants
46 Police Officers
4 School Crossing Guards
2 Secretary I
1 Police Aide
1 Police Cadet

Parking Authority

1 Parking Checker

CITY OF NAPLES
Departmental Budget - 1982-83

POLICE

	Actual Expenditures <u>1980-81</u>	Annual Budget <u>1981-82</u>	Department Request <u>1982-83</u>	City Manager Recommends <u>1982-83</u>	City Council Approval <u>1982-83</u>
Employee Services	<u>1,205,609</u>	<u>1,329,622</u>	<u>1,685,192</u>	<u>1,567,676</u>	<u>1,567,676</u>
Maintenance & Operation	<u>197,628</u>	<u>217,289</u>	<u>263,400</u>	<u>256,061</u>	<u>256,061</u>
Capital Outlay	<u>11,814</u>	<u>84,103</u>	<u>92,996</u>	<u>33,827</u>	<u>33,827</u>
TOTAL	<u><u>1,415,051</u></u>	<u><u>1,631,014</u></u>	<u><u>2,041,588</u></u>	<u><u>1,857,564</u></u>	<u><u>1,857,564</u></u>

DEPARTMENTAL

B U D G E T

1982-83

<u>POLICE</u>	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommendation 1982-83	Council Approval 1982-83
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	1,035,841	1,094,304	1,255,483	1,255,483	1,255,483
130 Other Salaries & Wages	6,784	18,084	21,484	21,484	21,484
140 Overtime	55,658	49,195	69,817	65,000	65,000
New Employees	-0-	62,405	111,299	99,281	99,281
Less Abatements	(-0-)	(10,039)	(-0-)	(-0-)	(-0-)
Total Salaries & Wages	1,098,283	1,213,949	1,458,083	1,441,248	1,441,248
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	107,326	122,435	207,361	142,879	142,879
New Employees	-0-	6,625	19,748	13,549	13,549
Less Abatements	(-0-)	(2,246)	(-0-)	(-0-)	(-0-)
Less Salary Savings	(-0-)	(11,141)	(-0-)	(30,000)	(30,000)
TOTAL EMPLOYEE SERVICES	<u>1,205,609</u>	<u>1,329,622</u>	<u>1,685,192</u>	<u>1,567,676</u>	<u>1,567,676</u>
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	708	888	2,101	1,514	1,514
310 Professional Services	1,521	2,150	3,080	2,880	2,880
340 Other Contractual Services	-0-	-0-	500	400	400
390 Auto Mileage	18	500	500	300	300
400 Travel & Per Diem	3,621	2,410	3,030	2,730	2,730
410 Communication Services	9,330	9,500	13,550	10,392	10,392
420 Transportation	109,886	118,500	134,100	140,887	140,887
430 Utility Services	23,168	27,300	27,000	22,000	22,000
440 Rentals & Leases	306	325	350	350	350
450 Insurance					
460 Repair & Maintenance Services	9,764	9,185	16,242	14,442	14,442
470 Printing & Binding	1,648	5,300	5,535	5,535	5,535
480 School & Training Expense	3,819	6,740	9,010	8,110	8,110
490 Other Current Charges & Oblig.	1,100	1,200	2,800	2,500	2,500
510 Office Supplies	1,717	2,000	2,600	2,200	2,200
520 Operating Supplies	25,771	27,260	38,288	37,107	37,107
540 Books, Pub., Sub. & Memberships	1,172	1,431	1,714	1,714	1,714
550 Duplicating Charges	4,079	2,600	3,000	3,000	3,000
TOTAL MAINTENANCE & OPERATION	<u>197,628</u>	<u>217,289</u>	<u>263,400</u>	<u>256,061</u>	<u>256,061</u>
<u>CAPITAL OUTLAY</u>					
620 Buildings	7,015	2,245	1,445	380	380
630 Improvements Other Than Bldgs.	-0-	600	-0-	-0-	-0-
640 Machinery & Equipment	4,799	4,958	15,551	14,447	14,447
670 Mobile Equipment	-0-	76,300	76,000	19,000	19,000
TOTAL CAPITAL OUTLAY	<u>11,814</u>	<u>84,103</u>	<u>92,996</u>	<u>33,827</u>	<u>33,827</u>

Departmental Budget - 1982-83

POLICE

<u>EMPLOYEE SERVICES</u>	RECOMMENDED	APPROVED
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Police Chief	34,360	34,360
1 Assistant Police Chief	30,721	30,721
4 Police Lieutenants	98,734	98,734
6 Police Sergeants	128,044	128,044
41 Police Officers	699,003	699,003
1 Staff Officer		
1 Boat Patrol Officer		
6 Detectives		
1 Identification/Crime Scene Officer		
32 Patrol Officers		
1 Police Aide	12,620	12,620
1 Police Cadet	13,712	13,712
1 Secretary II	12,323	12,323
2 Secretary I	23,013	23,013
1 Support Services Coordinator	14,399	14,399
3 Clerk Typists	31,461	31,461
8 Communications Operators	99,151	99,151
1 Parking Checker	10,842	10,842
	<u>1,208,383</u>	<u>1,208,383</u>
Salary Supplement	47,100	47,100
130 Other Salaries & Wages		
4 School Crossing Guards	11,943	11,943
2 Service Worker I (part-time)	9,541	9,541
	<u>21,484</u>	<u>21,484</u>
140 Overtime		
Overtime (regular schedule)		
Holiday		
	<u>65,000</u>	<u>65,000</u>
Additional Employees Requested		
1 Police Officer (Detective)	15,049	15,049
4 Police Officers (Patrol)	60,196	60,196
1 Property/Evidence Technician	12,018	12,018
2 Communications Operators	12,018	12,018
	<u>99,281</u> --- (1) ---	<u>99,281</u>
Total Employee Salaries & Wages	<u>1,441,248</u>	<u>1,441,248</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expense		
Retirement	16,730	16,730
Social Security	87,072	87,072
Health Insurance	33,602	33,602
Life Insurance	4,044	4,044
Police Line-of-Duty Life	1,431	1,431
Workers' Compensation	-0-	-0-
	<u>142,879</u>	<u>142,879</u>
Payroll Expenses - New Employees		
Retirement	1,681	1,681
Social Security	6,651	6,651
Health Insurance	4,718	4,718
Life Insurance	364	364
Police Line-of-Duty Life	135	135
Workers' Compensation	-0-	-0-
	<u>13,549</u>	<u>13,549</u>
Total Employee Overhead	<u>156,428</u>	<u>156,428</u>
Less Salary Savings	(30,000)	(30,000)
TOTAL EMPLOYEE SERVICES	<u>1,567,676</u>	<u>1,567,676</u>

Departmental Budget - 1982-83

POLICE

<u>MAINTENANCE & OPERATION</u>	RECOMMENDED	APPROVED
300 Operating Expenses		
-2 strobe lights - cameras		
-Polaroid camera		
-Fingerprint equipment		
-Rotary identification sign		
-Silicone tool mark kit		
-Latent blood detection kit		
-3 antennas/adapters - "Handi-Talkies"		
-5 portable blue lights - unmarked units		
-6 adapter kits for protective shields		
-Heavy-duty gun cleaning kit		
-10 sets ear protectors		
-2 K-9 training sleeve covers		
-Miscellaneous K-9 collars, leads, etc,		
-1 wall clock - squad room		
-Miscellaneous		
	<u>1,514</u>	<u>1,514</u>
310 Professional Services		
-Veterinarian and boarding fees	1,250	1,250
-Film processing (color)	800	800
-Medical exams - victims	500	500
-Filing fees - forfeiture petitions	330	330
	<u>2,880</u>	<u>2,880</u>
340 Other Contractual Services	400	400
Vehicle towing - evidence		
390 Auto Mileage	300	300
400 Travel & Per Diem		
-S.W. Florida Police Chiefs - monthly meetings	80	80
-Florida Police Chiefs Conference - Chief or Asst. Chief	500	500
-Inter'l. Assoc. Chiefs of Police - Chief or Asst. Chief	950	950
-Travel to pick up wanted persons	500	500
-Travel to state crime labs (evidence)	500	500
-Miscellaneous unscheduled	200	200
	<u>2,730</u>	<u>2,730</u>
410 Communication Services		
-Tolls & local service	10,042	10,042
-Line/annual service - Senior Citizens Hot Line	350	350
	<u>10,392</u>	<u>10,392</u>
420 Transportation		
-Fuel - automobiles & ATC's		
-Fuel - boat		
-Repair, tires, oil & P.M.I. (maintenance) - automobiles & ATC's		
-4 LP gas conversions - automobiles	-0-	-0-
-Repair, oil & P.M.I. (maintenance) - boat		
-New engine & transmission package - boat		
-Transportation costs - new positions		
	<u>140,887</u>	<u>140,887</u>
430 Utility Services		
Water/sewer		
Electricity		
	<u>22,000</u>	<u>22,000</u>

Departmental Budget - 1982-83

POLICE

<u>MAINTENANCE & OPERATION (Cont.)</u>		RECOMMENDED	APPROVED
440	Rentals & Leases "Identikit"	350	350
460	Repair & Maintenance Services		
	-Seal & restripe parking lots & driveways	2,000	2,000
	-Motorola contract	3,480	3,480
	-Repairs - radio, sirens, emergency lights (not under contract)	2,000	2,000
	-Office machines	850	850
	-Pest control	240	240
	-Air conditioning	650	650
	-Plumbing/electrical	700	700
	-Emergency generator - maintenance contract	250	250
	-Emergency generator - non-contract maintenance	500	500
	-Diesel fuel - emergency generator	100	100
	-Carpet cleaning	400	400
	-"Simplex" clocks & fire alarm system	450	450
	-Dictating equipment - maintenance contract	972	972
	-Dictating equipment - non-contract maintenance	200	200
	-Painting building interior	1,000	1,000
	-Miscellaneous	650	650
		<u>14,442</u>	<u>14,442</u>
470	Printing & Binding Forms, brochures, training materials	5,535	5,535
480	School & Training Expense		
	-K-9 training seminars - 2 officers	750	750
	-Help Stop Crime seminar - staff office	250	250
	-Police community relations - staff officer	200	200
	-Investigating supervisor course - CID supervisor	700	700
	-Field investigator course - 1 officer	700	700
	-Executive development course - asst. chief & 2 lieutenants	800	800
	-Blood splatter investigation course - 2 officers	600	600
	-Fingerprint reading & classification - 1 officer	275	275
	-Police discipline & corruption - 2 internal affairs investigators	550	550
	-Solving unsolved crimes course - CID supervisor	275	275
	-Homicide investigation course - CID supervisor	760	760
	-F.B.I. National Academy re-training session - asst. chief	-0-	-0-
	-College tuition reimbursement	1,200	1,200
	-Basic Police Academy - new officers	1,050	1,050
		<u>8,110</u>	<u>8,110</u>
490	Other Current Charges & Obligations		
	-Postage		
	-Supplies (coffee, cream, sugar, etc.)		
	-Investigative funds		
		<u>2,500</u>	<u>2,500</u>

Departmental Budget - 1982-83

POLICE

<u>MAINTENANCE & OPERATION</u>		RECOMMENDED	APPROVED
510	Office Supplies	2,200	2,200
520	Operating Supplies		
	-Photographic supplies	7,912	7,912
	-Fingerprint identification & crime scene supplies	1,800	1,800
	-Narcotic test supplies	505	505
	-Janitorial supplies	2,000	2,000
	-Uniforms & clothing allowances	20,410	20,410
	-Batteries	700	700
	-Ammunition for training	1,000	1,000
	-Target range supplies	400	400
	-Cassette tapes	300	300
	-Tapes for recording 10-track radio/phone recorder	600	600
	-K-9 food & supplies	1,046	1,046
	-Miscellaneous	434	434
		<u>37,107</u>	<u>37,107</u>
540	Books, Publications, Subscriptions & Memberships		
	-City directories, dictionaries, Florida Statutes, etc.	627	627
	-Newspapers & periodicals	287	287
	-Inter'l. Assoc. of Police Chiefs - 2	70	70
	-Florida Police Chiefs Assoc. - 2	80	80
	-Tampa Bay Area Chiefs Assoc. - 2	50	50
	-Florida Intelligence Unit - 1	60	60
	-Gulf Coast Intelligence Unit - 1	15	15
	-U.S. K-9 Assoc. - 2	50	50
	-Notary Public commissions, insurance, renewals	400	400
	-FOP membership	75	75
		<u>1,714</u>	<u>1,714</u>
550	Duplicating Charges		
	Service & supplies - P.D. copier	2,500	2,500
	City Hall duplicating	500	500
		<u>3,000</u>	<u>3,000</u>
	TOTAL MAINTENANCE & OPERATION	<u><u>256,061</u></u>	<u><u>256,061</u></u>
 <u>CAPITAL OUTLAY</u>			
620	Building		
	-Window blinds - squad room	130	130
	-Coat/hat rack	-0-	-0-
	-Cut door - property/evidence room	-0-	-0-
	-Intrusion alarm sensor - expanded property/evidence room	250	250
		<u>380</u>	<u>380</u>
640	Machinery & Equipment		
	-Microfilm reader	1,200	1,200
	-Illuminated fingerprint comparator	169	169
	-Balance scale - Class "A"	350	350
	-Overhead projector - zoom lens	250	250
	-Carrousel slide projector	300	300
	-Portable podium with PA	-0-	-0-
	-16mm movie projector - zoom lens	135	135
	-Storage cabinet - audio-visual equipment	400	400
	-Telephone answering device - Senior Citizen Hotline	200	200
	-Electric typewriter - volunteer program	620	620
	-Electric correcting typewriter - CID	900	900

Departmental Budget - 1982-83

POLICE

<u>CAPITAL OUTLAY (Cont.)</u>	RECOMMENDED	APPROVED
-Stool - complaint desk	525	525
-2 radio/telephone headsets - dispatchers	308	308
-Security locker - shotgun storage	336	336
-Storage bins - property/evidence room	300	300
-8 folding tables, 32 folding chairs, table/chair trucks	1,729	1,729
-"Velcro" fasteners	300	300
-2 electronic sirens - unmarked cars	500	500
-Protective shield - patrol car	295	295
-1 set rear window screens - K-9 unit	100	100
-1 K-9 protective apprehension suit	618	618
-Coffeemaker (heavy-duty)	-0-	-0-
-Dividers - CID/Lt. desk areas	600	600
-2 Junior executive chairs	550	550
-2 vehicle radios	1,962	1,962
-2 light bars	1,200	1,200
-2 protective shields	600	600
	<u>14,447</u>	<u>14,447</u>
 670 Mobile Equipment		
8 marked patrol cars (replacements)	19,000 --- (2) ----	19,000
 TOTAL CAPITAL OUTLAY	<u><u>33,827</u></u>	<u><u>33,827</u></u>

PUBLIC WORKS DEPARTMENT

DIRECTOR

Administration

- 1 Assistant Director
- 1 Office Manager
- 1 Clerical Assistant
- 1 Clerk Typist (Part-time)

WATER SYSTEM

(See Individual Section)

SEWER SYSTEM

(See Individual Section)

Parkways & Services

- 1 Parkways & Services Superintendent
- 1 Assistant Parkways & Services Supt.
- 1 Parkways Supervisor
- 2 Crew Leader III
- 1 Crew Leader II
- 3 Crew Leader I
- 2 Service Worker III
- 8 Service Worker II
- 8 Service Worker I
- 4 Equipment Operator III
- 3 Equipment Operator I

Sanitation

- 1 Division Superintendent
- 1 Garbage Operations Supervisor
- 1 Trash Operations Supervisor
- 5 Equipment Operator V
- 6 Equipment Operator III
- 5 Equipment Operator II
- 5 Crew Leader III
- 7 Service Worker III
- 1 Service Worker II
- 1 Service Worker I
- 1 Welder

CITY OF NAPLES
Departmental Budget - 1982-83

PUBLIC WORKS

	Administration				
	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommends 1982-83	City Council Approval 1982-83
Employee Services	<u>96,538</u>	<u>104,392</u>	<u>120,593</u>	<u>120,345</u>	<u>120,345</u>
Maintenance & Operation	<u>7,542</u>	<u>7,486</u>	<u>7,314</u>	<u>6,779</u>	<u>6,779</u>
Capital Outlay	<u>950</u>	<u>-0-</u>	<u>843</u>	<u>843</u>	<u>843</u>
TOTAL	<u><u>105,030</u></u>	<u><u>111,878</u></u>	<u><u>128,750</u></u>	<u><u>127,967</u></u>	<u><u>127,967</u></u>

The administrative arm of the Public Works Department provides support service to its divisions and staff, including:

1. Coordination of all phases of the Public Works Department through the Director, Assistant Director, and Superintendents.
2. Communication between all divisions.
3. Secretarial support for Parkways & Services and Sanitation Divisions.

PUBLIC WORKS
Administration

DEPARTMENTAL

BUDGET

1982-83

	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommendation 1982-83	Council Approval 1982-83
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	82,488	90,563	98,595	98,595	98,595
130 Other Salaries & Wages	1,832		-0-	-0-	-0-
140 Overtime					
<u>New Employee</u>	-0-	-0-	4,994	4,994	4,994
Total Salaries & Wages	84,320	90,563	103,589	103,589	103,589
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	12,218	13,829	15,695	15,459	15,459
<u>New Employee</u>	-0-	-0-	1,309	1,297	1,297
<u>TOTAL EMPLOYEE SERVICES</u>	<u>96,538</u>	<u>104,392</u>	<u>120,593</u>	<u>120,345</u>	<u>120,345</u>
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses					
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage	320	500	700	700	700
400 Travel & Per Diem	2,207	2,400	2,820	2,272	2,272
410 Communication Services	772	800	900	963	963
420 Transportation					
430 Utility Services					
440 Rentals & Leases					
450 Insurance	160	82	144	144	144
460 Repair & Maintenance Services					
470 Printing & Binding					
480 School & Training Expense					
490 Other Current Charges & Oblig.	660	660	360	360	360
510 Office Supplies	292	500	500	500	500
520 Operating Supplies					
540 Books, Pub., Sub. & Memberships	70	200	300	250	250
550 Duplicating Charges	3,061	2,344	1,590	1,590	1,590
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>7,542</u>	<u>7,486</u>	<u>7,314</u>	<u>6,779</u>	<u>6,779</u>
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment	950	-0-	843	843	843
670 Mobile Equipment					
<u>TOTAL CAPITAL OUTLAY</u>	<u>950</u>	<u>-0-</u>	<u>843</u>	<u>843</u>	<u>843</u>

Departmental Budget - 1982-83

PUBLIC WORKS
Administration

	RECOMMENDED	APPROVED
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Public Works Director	42,317	42,317
1 Assistant Public Works Director	29,466	29,466
1 Office Manager	15,615	15,615
1 Clerical Assistant	11,197	11,197
	<u>98,595</u>	<u>98,595</u>
Additional Personnel Requested		
1 Clerk Typist - Part time	4,994	4,994
Total Employee Salaries & Wages	<u>103,589</u>	<u>103,589</u>
<u>Employee Overhead</u>		
250 Employee Payroll Expenses		
Retirement	6,902	6,902
Social Security	5,941	5,941
Health Insurance	2,248	2,248
Life Insurance	368	368
Workers' Compensation	-0-	-0-
	<u>15,459</u>	<u>15,459</u>
Overhead - New Employee	1,297	1,297
Total Employee Overhead	<u>16,756</u>	<u>16,756</u>
TOTAL EMPLOYEE SERVICES	<u><u>120,345</u></u>	<u><u>120,345</u></u>
 <u>MAINTENANCE & OPERATION</u>		
400 Travel & Per Diem	700	700
-American Public Works Conference - 3 days, P.W. Director		
-Solid Waste Equipment & Tech. Association, 2 days, Assistant Public Works Director		
-Review Operations in other cities		
410 Communications		
United Telephone Company	1,852	1,852
Computer video terminal operation (by phone)	420	420
	<u>2,272</u>	<u>2,272</u>
420 Transportation	963	963
Repair of #901 and Radio Service Contract for same		
460 Repair & Maintenance Services		
3 IBM typewriter contracts	144	144
490 Other Current Charges & Obligations		
-Safety awards monthly - (12 months @ \$30 each)	360	360

Departmental Budget - 1982-83

PUBLIC WORKS

Administration

<u>MAINTENANCE & OPERATION (Cont.)</u>	RECOMMENDED	APPROVED
510 Office Supplies	500	500
540 Books, Publications, Subscriptions, & Memberships	250	250
550 Duplicating Charges	1,590	1,590
TOTAL MAINTENANCE & OPERATION	<u>6,779</u>	<u>6,779</u>
 <u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
-4-tier lateral filing cabinet- addition	290	290
-2 executive chairs with high backs - replacements	434	434
-Secretary's chair - replacement	119	119
TOTAL CAPITAL OUTLAY	<u>843</u>	<u>843</u>

CITY OF NAPLES
Departmental Budget - 1982-83

	PUBLIC WORKS				
	Parkways & Services				
	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommends 1982-83	City Council Approval 1982-83
Employee Services	403,644	440,565	490,884	475,865	475,865
Maintenance & Operation	119,892	143,168	161,242	165,792	165,792
Capital Outlay	10,251	5,620	9,500	8,950	8,950
TOTAL	533,787	589,353	661,626	650,607	650,607

The Parkways and Services Division of the Public Works Department provides the maintenance and development of the City's parkways and rights-of-way as well as other public lands not assigned to other departments. The Division also maintains the areas around City buildings and handles aquatic weed control in drainage lakes.

New Programs and Projects

Pilot program to investigate yard mulch production from the City horticultural landfill site.

PUBLIC WORKS
Parkways & Services

DEPARTMENTAL

	<u>BUDGET</u>				
	<u>1982-83</u>				
	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommendation 1982-83	Council Approval 1982-83
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	346,241	394,651	425,150	425,150	425,150
130 Other Salaries & Wages					
140 Overtime	1,719	3,000	3,240	3,240	3,240
<u>Less Abatements</u>	<u>-0-</u>	<u>(12,305)</u>	<u>(13,713)</u>	<u>(13,713)</u>	<u>(13,713)</u>
Total Salaries & Wages	347,960	385,346	414,677	414,677	414,677
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	55,684	67,028	88,647	73,684	73,684
<u>Less Abatements</u>	<u>-0-</u>	<u>(2,091)</u>	<u>(2,722)</u>	<u>(2,722)</u>	<u>(2,722)</u>
<u>Less Salary Savings</u>	<u>-0-</u>	<u>(9,718)</u>	<u>(9,718)</u>	<u>(9,774)</u>	<u>(9,774)</u>
TOTAL EMPLOYEE SERVICES	403,644	440,565	490,884	475,865	475,865
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	3,099	2,650	3,000	3,000	3,000
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage					
400 Travel & Per Diem	173	275	645	645	645
410 Communication Services	52,585	59,000	65,000	69,550	69,550
420 Transportation	25,123	19,460	24,000	24,000	24,000
430 Utility Services	(62)	200	200	200	200
440 Rentals & Leases					
450 Insurance	2,067	6,600	7,710	7,710	7,710
460 Repair & Maintenance Services					
470 Printing & Binding					
480 School & Training Expense	198	245	435	435	435
490 Other Current Charges & Oblig.	6,809	5,460	5,870	5,870	5,870
510 Office Supplies	112	100	100	100	100
520 Operating Supplies	49,259	49,153	67,425	67,425	67,425
540 Books, Pub., Sub. & Memberships	25	25	47	47	47
550 Duplicating Charges					
<u>Less Abatements</u>	<u>(19,496)</u>	<u>-0-</u>	<u>(13,190)</u>	<u>(13,190)</u>	<u>(13,190)</u>
TOTAL MAINTENANCE & OPERATION	119,892	143,168	161,242	165,792	165,792
<u>CAPITAL OUTLAY</u>					
620 Buildings	6,087	-0-	-0-	-0-	-0-
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment	4,164	5,620	9,500	8,950	8,950
670 Mobile Equipment					
TOTAL CAPITAL OUTLAY	10,251	5,620	9,500	8,950	8,950

Departmental Budget - 1982-83

PUBLIC WORKS

Parkways & Service

	RECOMMENDED	APPROVED
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Parkways & Services Superintendent	25,391	25,391
1 Ass't. Parkways & Service Supt.	20,564	20,564
1 Parkways Supervisor	15,647	15,647
3 Crew Leader I	37,737	37,737
1 Crew Leader II	12,756	12,756
2 Crew Leader III	31,065	31,065
8 Service Worker I	78,437	78,437
8 Service Worker II	89,915	89,915
2 Service Worker III	23,846	23,846
3 Equipment Operator I	34,367	34,367
4 Equipment Operator III	55,425	55,425
	<u>425,150</u>	<u>425,150</u>
140 Overtime	3,240	3,240
123 Less Abatements	(13,713)	(13,713)
Total Employee Salaries & Wages	<u>414,677</u>	<u>414,677</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	29,760	29,760
Social Security	28,702	28,702
Health Insurance	13,373	13,373
Life Insurance	1,849	1,849
Workers' Compensation	-0-	-0-
	<u>73,684</u>	<u>73,684</u>
123 Less Abatements	(2,722)	(2,722)
Less Salary Savings	(9,774)	(9,774)
Total Employee Overhead	<u>61,188</u>	<u>61,188</u>
TOTAL EMPLOYEE SERVICES	<u><u>475,865</u></u>	<u><u>475,865</u></u>
 <u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	3,000	3,000
400 Travel & Per Diem		
-Annual State Horticultural Meeting	320	320
-Research, development	75	75
-Flowering Tree Conference	250	250
	<u>645</u>	<u>645</u>

Departmental Budget - 1982-83

PUBLIC WORKS

 Parkways & Services

<u>MAINTENANCE & OPERATION (Cont.)</u>	RECOMMENDED	APPROVED
420 Transportation		
Repairs & maintenance		
Gas & oil	<u>69,550</u>	<u>69,550</u>
430 Utility Services		
Water & irrigation	20,800	20,800
Electricity	<u>3,200</u>	<u>3,200</u>
	24,000	24,000
440 Rentals & Leases	200	200
460 Repair & Maintenance Services		
-Small motors, tools	3,250	3,250
-Pest control	300	300
-Office cleaning services	1,000	1,000
-Rug rentals - offices	280	280
-Maintenance of ice machines, air conditioners, refrigerator, water coolers	600	600
-Building repairs	1,450	1,450
-Outside lavatories, cleaning supplies, expendables	<u>830</u>	<u>830</u>
	7,710	7,710
480 School & Training Expenses	435	435
490 Other Current Charges & Obligations	5,870	5,870
-Safety equipment, water coolers, gas cans, rainwear, miscellaneous		
510 Office Supplies	100	100
520 Operating Supplies		
-Tree planting	5,600	5,600
-Lethal yellowing material	4,850	4,850
-Uniform rental	4,675	4,675
-Safety shoes	2,500	2,500
-Irrigation supplies	6,600	6,600
-Maintenance of lakes, beach steps	4,450	4,450
-Fertilizers	8,740	8,740
-Chemicals, sprays	15,870	15,870
-Capital improvement materials	13,190	13,190
-Grass Carp introduction program	<u>950</u>	<u>950</u>
	67,425	67,425
540 Books, Publications, Subscriptions & Memberships		
-Fairchild Tropical Gardens - dues	25	25
-Landscape Architecture - subscription	<u>22</u>	<u>22</u>
	47	47
491 Less Abatements	(13,190)	(13,190)
 TOTAL MAINTENANCE & OPERATION	 <u>165,792</u>	 <u>165,792</u>

Departmental Budget - 1982-83

PUBLIC WORKS

Parkways & Service

	RECOMMENDED	APPROVED
<u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
-3 Edgers	795	795
-3 Bob Cat mowers - 21"	1,740	1,740
-2 Electric generators	900	900
-2 Kee mower - 25"	1,774	1,774
-2 Litter & leaf vacuum	960	960
-4 Electric hedge trimmers	660	660
-1 Outboard motor 4.5 HP	826	826
-2 Blowers	270	270
-1 Chain saw	575	575
-1 Air compressor	-0-	-0-
-1 Floor & waxing machine	450	450
TOTAL CAPITAL OUTLAY	<u>8,950</u>	<u>8,950</u>

CITY OF NAPLES
Departmental Budget - 1982-83

PUBLIC WORKS

	Sanitation -- Summary --				
	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommends 1982-83	City Council Approval 1982-83
Employee Services	551,058	555,602	645,987	615,206	615,206
Maintenance & Operation	332,198	357,689	363,610	384,901	384,901
Capital Outlay	19,954	14,285	15,141	15,141	15,141
TOTAL	903,210	927,576	1,024,738	1,015,248	1,015,248

New Programs and Projects

1. Continued study and analysis of the use of compacting units for commercial garbage division; and analysis of manpower utilization, routing, and energy conservation in all divisions.
- 2.. Continued analysis of TV cameras/monitors used on the commercial garbage trucks.
3. Research methods and equipment used to transport refuse to County landfill.
4. Study various methods of residential refuse collection procedures and equipment.
5. Develop routing and pick-up capabilities in Trash Division to fullest potential, through personnel training and research of equipment and methods.
6. Continue to develop and improve the horticultural landfill site.
7. Reduction and processing of horticultural trash for possible reuse by service division and the public.

CITY OF NAPLES
Departmental Budget - 1982-83

PUBLIC WORKS

	Actual Expenditures 1980-81	Sanitation -- Commercial --		City Manager Recommends 1982-83	City Council Approval 1982-83
		Annual Budget 1981-82	Department Request 1982-83		
Employee Services	<u>174,344</u>	<u>146,479</u>	<u>169,676</u>	<u>162,646</u>	<u>162,646</u>
Maintenance & Operation	<u>120,653</u>	<u>126,043</u>	<u>129,811</u>	<u>137,633</u>	<u>137,633</u>
Capital Outlay	<u>19,587</u>	<u>14,285</u>	<u>13,447</u>	<u>13,447</u>	<u>13,447</u>
TOTAL	<u><u>314,584</u></u>	<u><u>286,807</u></u>	<u><u>312,934</u></u>	<u><u>313,726</u></u>	<u><u>313,726</u></u>

The Sanitation Division of the Public Works Department provides garbage collection service to commercial establishments within the city limits with transportation of refuse to the county landfill.

PUBLIC WORKS
Sanitation
Commercial

DEPARTMENTAL

BUDGET

1982-83

	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommendation 1982-83	Council Approval 1982-83
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	137,364	119,190	132,492	132,492	132,492
130 Other Salaries & Wages					
140 Overtime	13,502	6,814	6,814	6,814	6,814
Total Salaries & Wages	150,866	126,004	139,306	139,306	139,306
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	23,478	20,475	30,370	23,340	23,340
TOTAL EMPLOYEE SERVICES	174,344	146,479	169,676	162,646	162,646
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	168	200	200	150	150
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage					
400 Travel & Per Diem	275	275	275	275	275
410 Communication Services	106	130	175	100	100
420 Transportation	108,979	113,394	116,897	125,079	125,079
430 Utility Services	509	400	700	465	465
440 Rentals & Leases					
450 Insurance					
460 Repair & Maintenance Services	512	1,000	1,000	1,000	1,000
470 Printing & Binding					
480 School & Training Expense					
490 Other Current Charges & Oblig.	6,150	6,900	6,900	6,900	6,900
510 Office Supplies	203	200	200	200	200
520 Operating Supplies	3,751	3,544	3,464	3,464	3,464
540 Books, Pub., Sub. & Memberships					
550 Duplicating Charges					
TOTAL MAINTENANCE & OPERATION	120,653	126,043	129,811	137,633	137,633
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.	19,587	14,285	13,447	13,447	13,447
640 Machinery & Equipment					
670 Mobile Equipment					
TOTAL CAPITAL OUTLAY	19,587	14,285	13,447	13,447	13,447

Departmental Budget - 1982-83

PUBLIC WORKS

Sanitation
-- Commercial --

	RECOMMENDED	APPROVED
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Division Superintendent (prorated)	8,191	8,191
1 Garbage Operations Supervisor	10,846	10,846
5 Equipment Operator V	87,859	87,859
1 Service Worker II	11,199	11,199
1 Welder	14,397	14,397
	<u>132,492</u>	<u>132,492</u>
140 Overtime	6,814	6,814
Total Employee Salaries & Wages	<u>139,306</u>	<u>139,306</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	9,274	9,274
Social Security	9,333	9,333
Health Insurance	4,302	4,302
Life Insurance	431	431
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>23,340</u>	<u>23,340</u>
TOTAL EMPLOYEE SERVICES	<u><u>162,646</u></u>	<u><u>162,646</u></u>
 <u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	150	150
400 Travel & Per Diem		
-Solid Waste Management - Workshop	125	125
-1 day International Waste Equipment & Technology Expo	50	50
-Miscellaneous travel	100	100
	<u>275</u>	<u>275</u>
410 Communication Services	100	100
420 Transportation		
-Gas, oil & lubrication		
-Repair parts		
-Tires & tubes		
-Labor		
	<u>125,079</u>	<u>125,079</u>
430 Utility Services	465	465
460 Repair & Maintenance Services		
Radios & shop equipment	1,000	1,000
490 Other Current Charges & Obligations		
Steel	4,000	4,000
Welding Supplies	600	600
Wheels	500	500
Paint	1,200	1,200
Miscellaneous supplies	600	600
	<u>6,900</u>	<u>6,900</u>

Departmental Budget - 1982-83

PUBLIC WORKS

Sanitation
-- Commercial --

<u>MAINTENANCE & OPERATION (Cont.)</u>	RECOMMENDED	APPROVED
510 Office Supplies	200	200
520 Operating Supplies		
-Uniform rental	1,344	1,344
-Safety shoes	620	620
-Chemicals	1,000	1,000
-Gloves, rainwear, boots, safety equipment, misc.	500	500
	<u>3,464</u>	<u>3,464</u>
TOTAL MAINTENANCE & OPERATION	<u><u>137,633</u></u>	<u><u>137,633</u></u>
<u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
-Commercial containers - 25	9,000	9,000
-Container replacement - 10	3,600	3,600
-Air compressor	290	290
-High pressure grease gun	154	154
-13-step safety ladder	173	173
-Gantry crane (1 ton cap)	230	230
	<u>13,447</u>	<u>13,447</u>

CITY OF NAPLES
Departmental Budget - 1982-83

PUBLIC WORKS

	Actual Expenditures 1980-81	Sanitation -- Residential -- Annual Budget 1981-82	Department Request 1982-83	City Manager Recommends 1982-83	City Council Approval 1982-83
Employee Services	231,420	240,562	276,224	261,592	261,592
Maintenance & Operation	94,788	104,044	106,099	112,845	112,845
Capital Outlay	180	-0-	847	847	847
TOTAL	326,388	344,606	383,170	375,284	375,284

This section of the Sanitation Division of the Public Works Department provides garbage collection service for the residential areas of the city limits.

PUBLIC WORKS
Sanitation
Residential

DEPARTMENTAL

BUDGET

1982-83

	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommendation 1982-83	Council Approval 1982-83
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	195,665	194,048	211,899	211,899	211,899
130 Other Salaries & Wages	12,282	12,800	12,800	12,800	12,800
140 Overtime					
<u>Total Salaries & Wages</u>	<u>207,947</u>	<u>206,848</u>	<u>224,699</u>	<u>224,699</u>	<u>244,699</u>
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	23,473	33,714	51,525	36,893	36,893
<u>TOTAL EMPLOYEE SERVICES</u>	<u>231,420</u>	<u>240,562</u>	<u>276,224</u>	<u>261,592</u>	<u>261,592</u>
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses					
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage					
400 Travel & Per Diem	100	275	275	275	275
410 Communication Services	183	100	200	200	200
420 Transportation	88,001	97,826	98,955	105,881	105,881
430 Utility Services	473	430	700	500	500
440 Rentals & Leases					
450 Insurance					
460 Repair & Maintenance Services	237	200	200	200	200
470 Printing & Binding					
480 School & Training Expense					
490 Other Current Charges & Oblig.					
510 Office Supplies	20	100	100	100	100
520 Operating Supplies	5,774	5,113	5,669	5,689	5,689
540 Books, Pub., Sub. & Memberships					
550 Duplicating Charges					
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>94,788</u>	<u>104,044</u>	<u>106,099</u>	<u>112,845</u>	<u>112,845</u>
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment	180	-0-	847	847	847
670 Mobile Equipment					
<u>TOTAL CAPITAL OUTLAY</u>	<u>180</u>	<u>-0-</u>	<u>847</u>	<u>847</u>	<u>847</u>

Departmental Budget - 1982-83

PUBLIC WORKS

Sanitation

-- Residential -

	RECOMMENDED	APPROVED
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Division Superintendent (prorated)	8,191	8,191
1 Garbage Operations Supv. (prorated)	10,846	10,846
5 Crew Leader III	77,190	77,190
5 Equipment Operator II	67,560	67,560
4 Service Worker III	48,112	48,112
	<u>211,899</u>	<u>211,899</u>
140 Overtime	12,800	12,800
Total Employee Salaries & Wages	<u>224,699</u>	<u>224,699</u>
 <u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	14,832	14,832
Social Security	15,054	15,054
Health Insurance	6,212	6,212
Life Insurance	795	795
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>36,893</u>	<u>36,893</u>
 TOTAL EMPLOYEE SERVICES	 <u>261,592</u>	 <u>261,592</u>
 <u>MAINTENANCE & OPERATION</u>		
400 Travel & Per Diem	275	275
-Institute for Solid Waste Workshop - 2 days		
-International Waste Equipment & Technology Expo		
-Miscellaneous travel		
410 Communication Services	200	200
420 Transportation		
-Gas, oil, lubrication		
-Repair parts		
-Tires & tubes		
-Labor		
	<u>105,881</u>	<u>105,881</u>
430 Utility Services	500	500
460 Repair & Maintenance Services		
Radios & shop equipment	200	200
510 Office Supplies	100	100
520 Operating Supplies		
-Uniform rental	2,564	2,564
-Safety shoes	1,245	1,245
-Safety equipment & miscellaneous supplies	1,000	1,000
-Tote cans	880	880
	<u>5,689</u>	<u>5,689</u>

Departmental Budget - 1982-83

PUBLIC WORKS

Sanitation
-- Residential --

RECOMMENDED

APPROVED

TOTAL MAINTENANCE & OPERATION

112,845

112,845

CAPITAL OUTLAY

640 Machinery & Equipment

-Air compressor

290

290

-High pressure grease gun

154

154

-13 step safety ladder

173

173

-Gantry crane (1 ton cap) 10' height

230

230

TOTAL CAPITAL OUTLAY

847

847

CITY OF NAPLES
Departmental Budget - 1982-83

	PUBLIC WORKS				
	Sanitation				
	-- Trash --				
	Actual Expenditures <u>1980-81</u>	Annual Budget <u>1981-82</u>	Department Request <u>1982-83</u>	City Manager Recommends <u>1982-83</u>	City Council Approval <u>1982-83</u>
Employee Services	145,294	168,561	200,087	190,968	<u>190,968</u>
Maintenance & Operation	116,757	127,602	127,700	134,423	<u>134,423</u>
Capital Outlay	187	-0-	847	847	<u>847</u>
TOTAL	<u>262,238</u>	<u>296,163</u>	<u>328,634</u>	<u>326,238</u>	<u>326,238</u>

This section of the Public Works Sanitation Division is responsible for collection and disposal of horticultural clippings collected throughout the City.

PUBLIC WORKS
Sanitation
Trash

DEPARTMENTAL

BUDGET

1982-83

	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommendation 1982-83	Council Approval 1982-83
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	120,962	143,727	160,458	160,458	160,458
130 Other Salaries & Wages					
140 Overtime	4,150	2,544	2,544	2,544	2,544
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Salaries & Wages	125,112	146,271	163,002	163,002	163,002
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	20,182	24,290	37,085	27,966	27,966
Less Salary Savings	-0-	(2,000)	-0-	-0-	-0-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL EMPLOYEE SERVICES	145,294	168,561	200,087	190,968	190,968
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	230	300	300	300	300
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage					
400 Travel & Per Diem	100	250	250	250	250
410 Communication Services	66	100	135	100	100
420 Transportation	85,946	98,934	97,841	104,689	104,689
430 Utility Services	252	250	450	360	360
440 Rentals & Leases	25,017	22,286	23,234	23,234	23,234
450 Insurance					
460 Repair & Maintenance Services	1,672	1,700	1,700	1,700	1,700
470 Printing & Binding					
480 School & Training Expense					
490 Other Current Charges & Oblig.					
510 Office Supplies					
520 Operating Supplies	3,474	3,782	3,790	3,790	3,790
540 Books, Pub., Sub. & Memberships					
550 Duplicating Charges					
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL MAINTENANCE & OPERATION	116,757	127,602	127,700	134,423	134,423
<u>CAPITAL OUTLAY</u>					
620 Buildings	7	-0-	-0-	-0-	-0-
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment	180	-0-	847	847	847
670 Mobile Equipment					
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL CAPITAL OUTLAY	187	-0-	847	847	847

Departmental Budget - 1982-83

PUBLIC WORKS

Sanitation

-- Trash --

<u>EMPLOYEE SERVICES</u>	RECOMMENDED	APPROVED
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Division Superintendent (prorated)	8,191	8,191
1 Trash Operations Supervisor	20,120	20,120
6 Equipment Operator III	86,303	86,303
3 Service Worker III	35,728	35,728
1 Service Worker I	10,116	10,116
	<u>160,458</u>	<u>160,458</u>
140 Overtime	2,544	2,544
Total Employee Salaries & Wages	<u>163,002</u>	<u>163,002</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	11,232	11,232
Social Security	10,921	10,921
Health Insurance	5,188	5,188
Life Insurance	625	625
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>27,966</u>	<u>27,966</u>
 TOTAL EMPLOYEE SERVICES	 <u><u>190,968</u></u>	 <u><u>190,968</u></u>
 <u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	300	300
Small tools & equipment		
400 Travel & Per Diem	250	250
-Institute for Solid Waste Workshop		
-International Waste Equipment and Technology Expo		
-Miscellaneous travel		
410 Communication Services	100	100
420 Transportation		
-Gas, oil, & lubrication		
-Repair parts		
-Tires & tubes		
-Labor		
	<u>104,689</u>	<u>104,689</u>
430 Utility Services	360	360
440 Rentals & Leases		
-Equipment	14,000	14,000
-Land lease	7,786	7,786
-Laboratory test - landfill	1,448	1,448
	<u>23,234</u>	<u>23,234</u>

Departmental Budget - 1982-83

PUBLIC WORKS

Sanitation
-- Trash --

	RECOMMENDED	APPROVED
<u>MAINTENANCE & OPERATION (Cont.)</u>		
460 Repair & Maintenance Services Canvas repairs & radios	1,700	1,700
520 Operating Supplies		
-Uniforms	1,709	1,709
-Safety shoes	880	880
-Gloves, rainwear, safety equipment, central stores	1,201	1,201
	<u>3,790</u>	<u>3,790</u>
 TOTAL MAINTENANCE & OPERATION	 <u>134,423</u>	 <u>134,423</u>
 <u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
-Air compressor	290	290
-High pressure grease gun	154	154
-13 step safety ladder	173	173
-Gantry crane (1 ton cap)	230	230
	<u>847</u>	<u>847</u>
 TOTAL CAPITAL OUTLAY	 <u>847</u>	 <u>847</u>

CITY OF NAPLES

Departmental Budget 1982-83

DEBT SERVICE - G.O. BOND AND EQUIPMENT

PRINCIPAL AND INTEREST

	<u>Actual Expenditures 1979-80</u>	<u>Actual Budget 1980-81</u>	<u>Estimated Expenditures 1981-82</u>	<u>Department Request 1982-83</u>	<u>Council Approval 1980-81</u>
Employee Services	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Maintenance & Operation	<u>122,382</u>	<u>119,223</u>	<u>121,069</u>	<u>117,735</u>	<u>117,735</u>
Capital Outlay	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
TOTAL	<u><u>122,382</u></u>	<u><u>119,223</u></u>	<u><u>121,069</u></u>	<u><u>117,735</u></u>	<u><u>117,735</u></u>

General obligation bonds in the amount of \$2,000,000 were approved by Ordinance 997. This issue was sold on September 6, 1963. The proceeds from this sale were for the purpose of financing street improvements, acquiring lands for public parks and recreational facilities, including channel dredging and paying the costs of acquiring a site, erecting and equipping buildings thereon for use as central maintenance and repair facilities for the Public Works Department. On June 1, 1982 the outstanding balance is \$645,000. The bonds redeemed amount to \$1,355,000.

Principal payments during fiscal year 1982-83 will be \$95,000. Interest payments will be \$22,575. Bank fees will be \$160.

\$2,000,000
 Naples, Florida
 SERIES 1963
 GENERAL OBLIGATION

<u>DATE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>PAYING AGENT FEES</u>	<u>TOTAL</u>
11-01-82		11,287.50	32.25	11,319.75
5-01-83	95,000	11,287.50	127.25	106,414.75
11-01-83		9,625.00	27.00	9,652.00
5-01-84	100,000	9,625.00	127.50	109,752.50
11-01-84		7,875.00	22.50	7,897.50
5-01-85	105,000	7,875.00	127.50	113,002.50
11-01-85		6,037.50	17.25	6,054.75
5-01-86	110,000	6,037.50	127.25	116,164.75
11-01-86		4,112.50	11.75	4,124.25
5-01-87	115,000	4,112.50	126.75	119,239.25
11-01-87		2,100.00	6.00	2,106.00
5-01-88	120,000	2,100.00	126.00	122,226.00

Water

Fund

WATER SYSTEM

Public Works
DIRECTOR

Utility Engineer (Pro-rated Water/Sewer)

Assistant Director

Production

- 1 Division Superintendent
- 1 Assistant Division Superintendent
- 1 Utility Maintenance Mechanic
- 4 Operator III
- 4 Operator II
- 4 Operator I
- 2 Instrument & Lab Technicians
- 4 Utility Plant Maint. Technicians
- 1 Service Worker II

Distribution

- 1 Division Superintendent
- 1 Assistant Division Superintendent
- 1 Meter Operations Supervisor
 - 1 Secretary I
- 1 Water Meter Repair Technician
 - 1 Water Code Inspector
 - 2 Meter Readers
- 3 Utilities Coordinators
 - 6 Crew Leader III
- 1 Equipment Operator IV
 - 1 Store Keeper
 - 10 Service Worker III

WATER UTILITY REVENUE & EXPENDITURE SUMMARY

ESTIMATED REVENUES

Water Sales	3,800,000
Hydrant Service	1,000
Tapping Fees	95,000
Reinstallation Fees	1,500
Connection Charges	40,000
Beginning Cash/ Non Operating Revenue	<u>772,090</u>
Total Operating Revenue	4,709,590
System Surplus for Capital Improvements	425,570
System Development Charges	<u>775,000</u>
Total Estimated Revenue	5,910,160

ESTIMATED OPERATING EXPENDITURES

Water Distribution	583,574
Water Production	1,638,662
Administration & Debt Service	<u>2,487,354</u>
	4,709,590
Capital Expenditures - System Revenue	425,570
Capital Expenditures - System Development	<u>775,000</u>
Total Estimated Expenditures	5,910,160

WATER SYSTEM OPERATING REVENUE

	<u>Actual 1979-80</u>	<u>Actual 1980-81</u>	<u>Actual 3/31/82</u>	<u>Estimated 1981-82</u>	<u>Budgeted 1981-82</u>	<u>Recommended 1982-83</u>
Water Sales	3,463,649	3,542,436	1,840,388	3,680,000	3,600,000	3,800,000
Hydrant Service	3,754	2,055	283	600	600	1,000
Tapping Fees	118,300	90,233	36,835	90,000	90,000	95,000
Reinstallation Fees	940	1,356	265	1,000	1,000	1,500
Connection Charges	30,522	28,408	24,951	35,000	35,000	40,000
Miscellaneous	272	11,207	858	858	-0-	-0-
	<u>3,617,437</u>	<u>3,675,695</u>	<u>1,903,580</u>	<u>3,807,458</u>	<u>3,726,600</u>	<u>3,937,500</u>

CITY OF NAPLES
Departmental Budget - 1982-83

PUBLIC WORKS

	Actual Expenditures 1980-81	Annual Budget 1981-82	Water Distribution Department Request 1982-83	City Manager Recommends 1982-83	City Council Approval 1982-83
Employee Services	421,061	452,813	517,857	501,865	501,865
Maintenance & Operation	62,681	70,835	76,834	78,109	78,109
Capital Outlay	3,792	5,255	3,600	3,600	3,600
TOTAL	<u>487,534</u>	<u>528,903</u>	<u>598,291</u>	<u>583,574</u>	<u>583,574</u>

Along with the Water Distribution Division's regular work of maintaining and repairing the many miles of various sized water mains, both finished and raw water, utility locations, installation of water meters and the reading and repair, the following goals have been set.

New Programs and Projects

Continuation of the following programs:

Meter change-out and modernization.

Valve location and turning.

Additional fire hydrant installation as recommended by the Fire Department.

Monitoring and data collection regarding meter use, cross connection control and unauthorized connections.

PUBLIC WORKS
Water Distribution

DEPARTMENTAL

BUDGET

1982-83

	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommendation 1982-83	Council Approval 1982-83
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	363,623	396,334	430,592	430,592	430,592
130 Other Salaries & Wages	15,449	16,500	19,100	19,100	19,100
140 Overtime	(16,395)	(22,000)	(20,000)	(20,000)	(20,000)
<u>Less Abatements</u>	<u>(16,395)</u>	<u>(22,000)</u>	<u>(20,000)</u>	<u>(20,000)</u>	<u>(20,000)</u>
Total Salaries & Wages	362,677	390,834	429,692	429,692	429,692
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	61,839	70,129	92,365	76,373	76,373
<u>Less Abatements</u>	<u>(3,455)</u>	<u>(3,577)</u>	<u>(4,200)</u>	<u>(4,200)</u>	<u>(4,200)</u>
<u>Less Salary Savings</u>	<u>-0-</u>	<u>(4,573)</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
TOTAL EMPLOYEE SERVICES	421,061	452,813	517,857	501,865	501,865
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	3,001	3,000	3,000	3,000	3,000
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage					
400 Travel & Per Diem					
410 Communication Services	1,847	2,000	2,700	2,100	2,100
420 Transportation	24,798	30,000	30,000	32,100	32,100
430 Utility Services	441	700	700	700	700
440 Rentals & Leases					
450 Insurance	2,131	2,300	3,000	2,800	2,800
460 Repair & Maintenance Services					
470 Printing & Binding					
480 School & Training Expense	4,772	4,900	5,100	5,100	5,100
490 Other Current Charges & Oblig.	387	500	525	500	500
510 Office Supplies	25,304	27,435	31,809	31,809	31,809
520 Operating Supplies					
540 Books, Pub., Sub. & Memberships					
550 Duplicating Charges					
TOTAL MAINTENANCE & OPERATION	62,681	70,835	76,834	78,109	78,109
<u>CAPITAL OUTLAY</u>					
620 Buildings					
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment	3,792	5,255	3,600	3,600	3,600
670 Mobile Equipment					
TOTAL CAPITAL OUTLAY	3,792	5,255	3,600	3,600	3,600

Departmental Budget - 1982-83

PUBLIC WORKS

Water Distribution

<u>EMPLOYEE SERVICES</u>	RECOMMENDED	APPROVED
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Division Superintendent	30,720	30,720
1 Assistant Superintendent	22,288	22,288
1 Meter Operations Supervisor	18,181	18,181
1 Secretary I	11,815	11,815
1 Water Meter Repair Technician	13,185	13,185
1 Water Code Inspector	15,643	15,643
2 Meter Readers	23,816	23,816
3 Utilities Coordinators	53,061	53,061
6 Crew Leader III	94,033	94,033
1 Equipment Operator IV	15,124	15,124
1 Store Keeper	13,523	13,523
10 Service Worker III	119,203	119,203
	<u>430,592</u>	<u>430,592</u>
140 Overtime		
Overtime	17,800	17,800
Holidays	1,300	1,300
123 Less Abatements (CIP)	(20,000)	(20,000)
	<u>429,692</u>	<u>429,692</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	30,141	30,141
Social Security	30,129	30,129
Health Insurance	14,498	14,498
Life Insurance	1,605	1,605
Workers' Compensation	-0-	-0-
	<u>76,373</u>	<u>76,373</u>
123 Less Abatements (CIP)	(4,200)	(4,200)
Total Employee Overhead	<u>72,173</u>	<u>72,173</u>
TOTAL EMPLOYEE SERVICES	<u>501,865</u>	<u>501,865</u>
 <u>MAINTENANCE & OPERATIONS</u>		
300 Operating Expenses	3,000	3,000
410 Communication Services	2,100	2,100
420 Transportation		
Gas & oil		
Repairs		
	<u>32,100</u>	<u>32,100</u>
440 Rentals & Leases	700	700
460 Repair & Maintenance Services	2,800	2,800
Maintenance of equipment		

Departmental Budget - 1982-83

PUBLIC WORKS

Water Distribution

	RECOMMENDED	APPROVED
<u>MAINTENANCE & OPERATIONS (Cont.)</u>		
490 Other Current Charges & Obligations		
Safety awards	600	600
Safety equipment & small hardware	3,500	3,500
Miscellaneous	1,000	1,000
	<u>5,100</u>	<u>5,100</u>
510 Office Supplies	500	500
520 Operating Supplies		
Shoes & uniforms	6,809	6,809
Meter modernization & repair	10,000	10,000
Main repair material	11,000	11,000
Street repair	4,000	4,000
	<u>31,809</u>	<u>31,809</u>
 TOTAL MAINTENANCE & OPERATION	 <u>78,109</u>	 <u>78,109</u>
 <u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
2 - 3" Centrifugal pumps	2,000	2,000
2 Pipe saws	1,600	1,600
 TOTAL CAPITAL OUTLAY	 <u>3,600</u>	 <u>3,600</u>

CITY OF NAPLES
Departmental Budget - 1982-83

PUBLIC WORKS

	Water Production			City Manager Recommends 1982-83	City Council Approval 1982-83
	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83		
Employee Services	<u>402,386</u>	<u>377,255</u>	<u>474,523</u>	<u>426,921</u>	<u>426,921</u>
Maintenance & Operation	<u>1,093,156</u>	<u>1,060,085</u>	<u>1,218,144</u>	<u>1,209,841</u>	<u>1,209,841</u>
Capital Outlay	<u>4,043</u>	<u>4,258</u>	<u>1,900</u>	<u>1,900</u>	<u>1,900</u>
TOTAL	<u><u>1,499,585</u></u>	<u><u>1,441,598</u></u>	<u><u>1,694,567</u></u>	<u><u>1,638,662</u></u>	<u><u>1,638,662</u></u>

The function of the Water Production Division is to process and deliver to the Distribution System an adequate and safe supply of high quality, softened and stabilized water. This is accomplished by the practice of multiple barriers through a modern, up-to-date lime softening plant. The entire staff is certified by the Department of Environmental Regulation.

This budget will cover the processing of 5,500,000,000 gallons of water.

Areas of responsibility by this Division are:

Operate and Maintain:

Three - 10 MGD softening units (accelerators)
 Fourteen - Rapid sand and/or mixed media filters
 Eleven - High service pumps
 Fifty-seven - Wells
 Geitz Pit facility
 Three - Ground storage reservoirs and repump facilities
Maintain - Quality of water to meet the "Safe Drinking Water Act"

New Programs and Projects

Investigation into energy conservation and practices.

Proceed with trihalomethane (TTHM) treatment testing.

PUBLIC WORKS
Water Production

DEPARTMENTAL

	BUDGET				
	1982-83				
	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommendation 1982-83	Council Approval 1982-83
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	343,605	318,794	357,830	357,830	357,830
130 Other Salaries & Wages					
140 Overtime	9,654	7,500	7,500	7,500	7,500
<u>New Employee</u>	-0-	-0-	27,272	-0-	-0-
Total Salaries & Wages	353,259	326,294	392,602	365,330	365,330
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	49,127	54,771	76,363	61,591	61,591
<u>New Employee</u>	-0-	-0-	5,558	-0-	-0-
<u>Less Salary Savings</u>	-0-	(3,810)	-0-	-0-	-0-
TOTAL EMPLOYEE SERVICES	402,386	377,255	474,523	426,921	426,921
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	3,460	3,000	3,000	2,800	2,800
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage	333	500	600	500	500
400 Travel & Per Diem	5,889	5,100	6,885	6,224	6,224
410 Communication Services	4,491	5,600	5,600	5,992	5,992
420 Transportation	454,284	438,168	570,000	550,000	550,000
430 Utility Services	18,431	27,500	29,000	29,000	29,000
440 Rentals & Leases					
450 Insurance					
460 Repair & Maintenance Services	-0-	35,000	35,000	35,000	35,000
470 Printing & Binding					
480 School & Training Expense	374	500	700	700	700
490 Other Current Charges & Oblig.	70	200	-0-	-0-	-0-
510 Office Supplies	229	200	200	200	200
520 Operating Supplies	80,922	8,150	6,000	6,000	6,000
540 Books, Pub., Sub. & Memberships	343	365	700	500	500
550 Duplicating Charges					
580 Chemicals	524,330	535,802	560,459	572,925	572,925
TOTAL MAINTENANCE & OPERATION	1,093,156	1,060,085	1,218,144	1,209,841	1,209,841
<u>CAPITAL OUTLAY</u>					
620 Buildings	2,706	1,200	-0-	-0-	-0-
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment	1,337	3,058	1,900	1,900	1,900
670 Mobile Equipment					
TOTAL CAPITAL OUTLAY	4,043	4,258	1,900	1,900	1,900

Departmental Budget - 1982-83

PUBLIC WORKS

Water Production

<u>EMPLOYEE SERVICES</u>	RECOMMENDED	APPROVED
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Division Superintendent	30,720	30,720
1 Assistant Superintendent	22,387	22,387
4 Operator III	70,418	70,418
4 Operator II	60,634	60,634
4 Operator I	54,302	54,302
2 Instrument & Laboratory Technicians	30,926	30,926
4 Utility Plant Maintenance Tech.	65,228	65,228
1 Utility Plant Maintenance Mechanic	12,018	12,018
1 Service Worker II	11,197	11,197
	<u>357,830</u>	<u>357,830</u>
140 Overtime		
Overtime & Standby	2,000	2,000
Holiday	2,000	2,000
Promotions - (Certification Contingency)	3,500	3,500
	<u>7,500</u>	<u>7,500</u>
 New Personnel Requested		
2 Utility Service Coordinators	-0-	-0-
 Total Salaries & Wages	<u>365,330</u>	<u>365,330</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	25,048	25,048
Social Security	24,477	24,477
Health Insurance	10,902	10,902
Life Insurance	1,164	1,164
Workers' Compensation	-0-	-0-
	<u>61,591</u>	<u>61,591</u>
Overhead - New Employee	-0-	-0-
Total Employee Overhead	<u>61,591</u>	<u>61,591</u>
 TOTAL EMPLOYEE SERVICES	<u>426,921</u>	<u>426,921</u>
 <u>MAINTENANCE & OPERATION</u>		
300 Operating Expense	2,800	2,800
400 Travel & Per Diem	500	500
AWWA/FPCA Conference & in-state meetings - Division Superintendent		
410 Communication Services	6,224	6,224
420 Transportation	5,992	5,992
430 Utility Services	550,000	550,000
440 Rentals & Leases	29,000	29,000
Sandblasters, Cranes, etc.		

Departmental Budget - 1982-83

PUBLIC WORKS

Water Production

	RECOMMENDED	APPROVED
<u>MAINTENANCE & OPERATION (Cont.)</u>		
460 Repair & Maintenance Services Equipment maintenance	35,000	35,000
480 School & Training Expense -Gainesville & D.E.R. -T.R.E.E.O. courses -Regional short schools for operating personnel	700	700
510 Office Supplies	200	200
520 Operating Supplies Shoes, uniforms, supplies	6,000	6,000
540 Books, Publications, Subscriptions & Memberships	500	500
580 Chemicals		
Lime - 4,950 tons	408,028	408,028
CL2 - 285 tons	36,651	36,651
300 cylinders	5,625	5,625
Coagulant aid - 47,000 lbs.	48,410	48,410
Stabilization chemicals 100,375 lbs	64,742	64,742
Hydrofluosilicic Acid 18,500 gallons	4,769	4,769
Laboratory chemicals	3,200	3,200
	<u>571,425</u>	<u>571,425</u>
+ 5% increase by purchasing	-0-	-0-
Polymers	1,500	1,500
	<u>572,925</u>	<u>572,925</u>
 TOTAL MAINTENANCE & OPERATION	 <u><u>1,209,841</u></u>	 <u><u>1,209,841</u></u>
 <u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment Tool set & mechanic's chest	1,900	1,900
 TOTAL CAPITAL OUTLAY	 <u><u>1,900</u></u>	 <u><u>1,900</u></u>

CITY OF NAPLES
Departmental Budget - 1982-83

WATER SYSTEM

Administration & Debt Service

	Actual Expenditures <u>1980-81</u>	Annual Budget <u>1981-82</u>	Department Request <u>1982-83</u>	City Manager Recommends <u>1982-83</u>	City Council Approval <u>1982-83</u>
Employee Services	N/A	N/A	<u>15,882</u>	<u>15,144</u>	<u>15,144</u>
Maintenance & Operation	<u>399,223</u>	<u>460,970</u>	<u>437,239</u>	<u>437,239</u>	<u>437,239</u>
Debt Service & Depreciation	<u>2,502,201</u>	<u>2,013,837</u>	<u>2,034,971</u>	<u>2,034,971</u>	<u>2,034,971</u>
TOTAL	<u><u>2,901,424</u></u>	<u><u>2,474,807</u></u>	<u><u>2,488,092</u></u>	<u><u>2,487,354</u></u>	<u><u>2,487,354</u></u>

WATER SYSTEM
Administration &
Debt Service

DEPARTMENTAL

BUDGET

1982-83

	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommendation 1982-83	Council Approval 1982-83
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	N/A	N/A	13,000	13,000	13,000
130 Other Salaries & Wages					
140 Overtime					
Total Salaries & Wages			13,000	13,000	13,000
<u>Employee Overhead</u>					
250 Employer Payroll Expenses			2,882	2,144	2,144
TOTAL EMPLOYEE SERVICES			15,882	15,144	15,144
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses					
310 Professional Services	37,981	35,000	15,500	15,500	15,500
340 Other Contractual Services	11,141	6,170	8,000	8,000	8,000
390 Auto Mileage					
400 Travel & Per Diem					
410 Communication Services					
420 Transportation					
430 Utility Services					
440 Rentals & Leases					
450 Insurance	40,365	41,000	41,000	41,000	41,000
460 Repair & Maintenance Services					
470 Printing & Binding					
480 School & Training Expense					
490 Other Current Charges & Oblig.					
510 Office Supplies					
520 Operating Supplies					
540 Books, Pub., Sub. & Memberships					
550 Duplicating Charges					
Administration	309,736	378,800	372,739	372,739	372,739
TOTAL MAINTENANCE & OPERATION	399,223	460,970	437,239	437,239	437,239
Depreciation	637,656	638,173	642,205	642,205	642,205
Debt Service	1,864,545	1,375,664	1,392,766	1,392,766	1,392,766
TOTAL	2,502,201	2,013,837	2,034,971	2,034,971	2,034,971

Departmental Budget - 1982-83

WATER SYSTEM

Administration & Debt Service

<u>EMPLOYEE SERVICES</u>	RECOMMENDED	APPROVED
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
Utility Engineer (prorated)	13,000	13,000
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	910	910
Social Security	871	871
Health Insurance	337	337
Life Insurance	26	26
Workers' Compensation	-0-	-0-
	<u>2,144</u>	<u>2,144</u>
TOTAL EMPLOYEE SERVICES	<u>15,144</u>	<u>15,144</u>
<u>MAINTENANCE & OPERATION</u>		
310 Professional Services		
Engineering Department	2,000	2,000
General consulting	13,500	13,500
	<u>15,500</u>	<u>15,500</u>
340 Other Contractual Services		
Audit	8,000	8,000
450 Insurance	41,000	41,000
Administration	372,739	372,739
Transfer to General Fund		
TOTAL MAINTENANCE & OPERATION	<u>437,239</u>	<u>437,239</u>
Depreciation	642,205	642,205
Debt Service	1,392,766	1,392,766
TOTAL	<u>2,034,971</u>	<u>2,034,971</u>

CITY OF NAPLES
 Departmental Budget - 1982-83

WATER

	Capital Improvements				
	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommends 1982-83	City Council Approval 1982-83
Employee Services	_____	_____	_____	_____	_____
Maintenance & Operation	_____	_____	_____	_____	_____
Capital Outlay	_____	2,352,885	1,200,570	1,200,570	1,200,570
TOTAL	=====	2,352,885	1,200,570	1,200,570	1,200,570

WATER
Capital Improvement Program

DEPARTMENTAL

BUDGET

1982-83

	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommendation 1982-83	Council Approval 1982-83
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages
130 Other Salaries & Wages
140 Overtime
<hr/>					
Total Salaries & Wages
<u>Employee Overhead</u>					
250 Employer Payroll Expenses
<hr/>					
<hr/>					
TOTAL EMPLOYEE SERVICES	=====	=====	=====	=====	=====
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses
310 Professional Services
340 Other Contractual Services
390 Auto Mileage
400 Travel & Per Diem
410 Communication Services
420 Transportation
430 Utility Services
440 Rentals & Leases
450 Insurance
460 Repair & Maintenance Services
470 Printing & Binding
480 School & Training Expense
490 Other Current Charges & Oblig.
510 Office Supplies
520 Operating Supplies
540 Books, Pub., Sub. & Memberships
550 Duplicating Charges
<hr/>					
<hr/>					
TOTAL MAINTENANCE & OPERATION	=====	=====	=====	=====	=====
<u>CAPITAL OUTLAY</u>					
620 Buildings	74,000	181,500	181,500	181,500
630 Improvements Other Than Bldgs.	2,085,000	700,000	700,000	700,000
640 Machinery & Equipment	8,000	-0-	-0-	-0-
670 Mobile Equipment	15,885	24,070	24,070	24,070
<u>Mains & Meters</u>	170,000	295,000	295,000	295,000
TOTAL CAPITAL OUTLAY	=====	2,352,885	1,200,570	1,200,570	1,200,570

Departmental Budget - 1982-83

WATER SYSTEM

Capital Improvement Program

<u>CAPITAL OUTLAY</u>	RECOMMENDED	APPROVED
620 Building		
-Equipment maintenance & shop storage	40,000	40,000
-Trihalomethane field studies	28,000	28,000
-Revisions to instrumentation	35,000	35,000
-High service pump	65,000	65,000
-Sludge pump	13,500	13,500
	<u>181,500</u>	<u>181,500</u>
6630 Improvements Other Than Buildings		
Auxiliary raw water supply	700,000	700,000
670 Mobile Equipment		
Step van replacement	17,570	17,570
Compact car	6,500	6,500
	<u>24,070</u>	<u>24,070</u>
Mains and Meters		
-Utility relocation and adjustment Frank Road	100,000	100,000
-Miscellaneous mains and fire hydrant installation	60,000	60,000
-Meter installation	60,000	60,000
-Transmission main - Gulf Shore Blvd.	75,000	75,000
	<u>295,000</u>	<u>295,000</u>
 TOTAL CAPITAL OUTLAY	 <u>1,200,570</u>	 <u>1,200,570</u>

Sewer Fund

SEWER SYSTEM

Public Works
DIRECTOR

Utility Engineer (Pro-rated Water/Sewer)

Assistant Director

Collection

- 1 Assistant Superintendent
- 1 Utilities Coordinator
- 2 Crew Leader III
- 1 Wastewater Collection Inspector
- 1 Equipment Operator IV
- 9 Service Worker III

Treatment

- 1 Assistant Superintendent
- 1 Pumping Station Supervisor
 - 1 Operator IV
 - 3 Operator III
 - 3 Operator II
 - 3 Operator I
- 5 Utility Plant Maintenance Technicians
- 3 Utility Plant Maintenance Mechanics
 - 1 Equipment Operator III
 - 1 Service Worker II
 - 1 Service Worker I

SEWER UTILITY REVENUE & EXPENDITURE SUMMARY

ESTIMATED REVENUES

Service Charge	1,600,000
Connection Charge	60,000
Inspection Charge	12,000
Beginning Cash/ Non Operating Revenue	<u>244,666</u>
Total Operating Revenue	1,916,666
System Surplus for Capital Improvements	340,500
System Development Charges	<u>-0-</u>
Total Estimated Revenue	2,257,166

ESTIMATED EXPENDITURES

Wastewater Collection	359,590
Wastewater Treatment	853,337
Administration & Debt Service	<u>703,739</u>
Operating Expenditures	1,916,666
Capital Expenditure - Systems Revenue	340,500
Capital Expenditure - Systems Development Charge	<u>-0-</u>
Total Estimated Expenditures	2,257,166

SEWER SYSTEM OPERATING REVENUE

	<u>Actual 1979-80</u>	<u>Actual 1980-81</u>	<u>Actual 3/31/82</u>	<u>Estimated 1981-82</u>	<u>Budgeted 1981-82</u>	<u>Recommended 1982-83</u>
Service Charges	1,181,894	1,230,530	639,072	1,278,000	1,500,000	1,600,000
Connection Charges	6,450	12,652	3,409	26,900	60,000	60,000
Inspection Charges	2,960	2,120	620	1,200	12,000	12,000
	<u>1,191,304</u>	<u>1,245,302</u>	<u>643,101</u>	<u>1,306,100</u>	<u>1,572,000</u>	<u>1,672,000</u>

CITY OF NAPLES
Departmental Budget - 1982-83

	PUBLIC WORKS				
	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommends 1982-83	City Council Approval 1982-83
Employee Services	196,973	214,170	289,972	268,983	268,983
Maintenance & Operation	63,639	65,100	86,672	88,207	88,207
Capital Outlay	2,110	1,600	2,400	2,400	2,400
TOTAL	262,722	280,870	379,044	359,590	359,590

Along with the Wastewater Collection Division's regular work of maintaining gravity sewer lines, laterals and manholes, the Division will continue its television inspection program. This effort has been successful in identifying line failures and potential line failures and thus reducing infiltration into the system.

PUBLIC WORKS
Wastewater Collection

DEPARTMENTAL

	B U D G E T				
	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommendation 1982-83	Council Approval 1982-83
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	169,366	191,403	206,857	206,857	206,857
New Employee	-0-	-0-	23,818	23,818	23,818
140 Overtime	7,752	9,000	10,820	10,820	10,820
<u>Less Abatements</u>	<u>(7,582)</u>	<u>(15,000)</u>	<u>(10,000)</u>	<u>(10,000)</u>	<u>(10,000)</u>
Total Salaries & Wages	169,536	185,403	231,495	231,495	231,495
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	28,884	33,438	55,553	36,048	36,048
New Employee	-0-	-0-	5,524	4,040	4,040
<u>Less Abatements</u>	<u>(1,447)</u>	<u>(2,508)</u>	<u>(2,600)</u>	<u>(2,600)</u>	<u>(2,600)</u>
Less Salary Savings	-0-	(2,163)	-0-	-0-	-0-
TOTAL EMPLOYEE SERVICES	196,973	214,170	289,972	268,983	268,983
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	2,228	3,000	3,500	3,300	3,300
310 Professional Services					
340 Other Contractual Services					
390 Auto Mileage					
400 Travel & Per Diem					
410 Communication Services					
420 Transportation	16,551	20,900	24,792	26,527	26,527
430 Utility Services					
440 Rentals & Leases	107	300	300	300	300
450 Insurance					
460 Repair & Maintenance Services	4,805	6,000	6,480	6,480	6,480
470 Printing & Binding					
480 School & Training Expense					
490 Other Current Charges & Oblig.	4,423	3,500	4,500	4,500	4,500
510 Office Supplies					
520 Operating Supplies	35,525	31,400	47,100	47,100	47,100
540 Books, Pub., Sub. & Memberships					
550 Duplicating Charges					
TOTAL MAINTENANCE & OPERATION	63,639	65,100	86,672	88,207	88,207
<u>CAPITAL OUTLAY</u>					
620 Buildings	36	-0-	-0-	-0-	-0-
630 Improvements Other Than Bldgs.					
640 Machinery & Equipment	2,074	1,600	2,400	2,400	2,400
670 Mobile Equipment					
TOTAL CAPITAL OUTLAY	2,110	1,600	2,400	2,400	2,400

Departmental Budget - 1982-83

PUBLIC WORKS

Wastewater Collection

<u>EMPLOYEE SERVICES</u>	RECOMMENDED	APPROVED
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Assistant Superintendent	22,569	22,569
1 Utilities Coordinator	17,968	17,968
2 Crew Leader III	29,514	29,514
1 Wastewater Collection Inspector	14,753	14,753
1 Equipment Operator IV	14,397	14,397
9 Service Worker III	107,656	107,656
	<u>206,857</u>	<u>206,857</u>
 New Employees Requested		
2 Service Worker III	23,818	23,818
140 Overtime	9,720	9,720
Holiday	1,100	1,100
Less Abatements (CIP)	(10,000)	(10,000)
Total Salaries & Wages	<u>231,495</u>	<u>231,495</u>
 <u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	14,479	14,479
Social Security	14,584	14,584
Health Insurance	6,180	6,180
Life Insurance	805	805
Workers' Compensation	-0-	-0-
	<u>36,048</u>	<u>36,048</u>
Overhead - New Employee	4,040	4,040
Less Abatements	(2,600)	(2,600)
Total Employee Overhead	<u>37,488</u>	<u>37,488</u>
 TOTAL EMPLOYEE SERVICES	<u>268,983</u>	<u>268,983</u>
 <u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	3,300	3,300
420 Transportation	26,527	26,527
440 Rentals & Leases	300	300
460 Repairs & Maintenance Services	6,480	6,480
Maintenance of equipment		
490 Other Current Charges & Obligations	4,500	4,500
520 Operating Supplies		
Uniforms & safety shoes	5,100	5,100
Chemicals	6,000	6,000
Repair materials - mains & manholes	30,000	30,000
Street repair	6,000	6,000
	<u>47,100</u>	<u>47,100</u>
 TOTAL MAINTENANCE & OPERATION	<u>88,207</u>	<u>88,207</u>

Departmental Budget - 1982-83

PUBLIC WORKS

Wastewater Collection

	RECOMMENDED	APPROVED
<u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
1 Cement mixer	1,600	1,600
1 Pipe saw	800	800
TOTAL CAPITAL OUTLAY	<u>2,400</u>	<u>2,400</u>

CITY OF NAPLES
Departmental Budget - 1982-83

PUBLIC WORKS

	Wastewater Treatment				
	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommends 1982-83	City Council Approval 1982-83
Employee Services	361,230	376,950	428,276	410,690	410,690
Maintenance & Operation	400,769	491,256	485,129	438,397	438,397
Capital Outlay	6,682	11,327	4,250	4,250	4,250
TOTAL	768,681	879,533	917,655	853,337	853,337

The primary function of the Wastewater Treatment Division is to convert raw sewage to an acceptable effluent. The permitting agencies are the Department of Environmental Regulation and the Environmental Protection Agency. The parameters set by these agencies are met by the extended air version of the activated sludge processes.

The secondary responsibility of the Division is the maintenance, operation and revision of 91 sanitary lift stations and three storm water stations.

The budget will treat 1,825,000,000 gallons of wastewater.

New Programs and Projects

Monitoring and controlling of master stations to even the hydraulic loading on the Treatment Plant.

Phosphorus removal.

Chlorinate return sludge to control filamentous organisms.

The revision of the sanitary lift stations listed in the five year Capital Improvement Program for the 1982-83 budget year:

1. Poinciana Village I
2. Poinciana Village II

PUBLIC WORKS
Wastewater Treatment

DEPARTMENTAL

		B U D G E T			
		1982-83			
	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommendation 1982-83	Council Approval 1982-83
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120	Regular Salaries & Wages	291,704	319,502	341,627	341,627
		37	-0-	-0-	-0-
130	Other Salaries & Wages	19,603	7,642	12,724	12,724
140	Overtime				
	<u>Total Salaries & Wages</u>	<u>311,344</u>	<u>327,144</u>	<u>354,351</u>	<u>354,351</u>
<u>Employee Overhead</u>					
250	Employer Payroll Expenses	49,886	53,613	73,925	59,582
	<u>Less Salary Savings</u>	<u>-0-</u>	<u>(3,807)</u>	<u>-0-</u>	<u>(3,243)</u>
	<u>TOTAL EMPLOYEE SERVICES</u>	<u>361,230</u>	<u>376,950</u>	<u>428,276</u>	<u>410,690</u>
<u>MAINTENANCE & OPERATION</u>					
300	Operating Expenses	3,011	3,500	3,500	3,000
310	Professional Services				
340	Other Contractual Services				
390	Auto Mileage				
400	Travel & Per Diem	256	644	684	684
		361	400	400	400
410	Communication Services	24,721	35,000	30,000	32,100
420	Transportation				
430	Utility Services	207,084	232,660	231,200	206,308
440	Rentals & Leases				
450	Insurance				
460	Repair & Maintenance Services	37,282	48,550	34,390	31,390
470	Printing & Binding				
480	School & Training Expense	383	754	830	830
490	Other Current Charges & Oblig.	125	100	100	100
510	Office Supplies	336	150	200	200
520	Operating Supplies	7,775	7,618	7,287	7,287
540	Books, Pub., Sub. & Memberships	43	50	60	60
550	Duplicating Charges				
580	Chemicals	119,392	161,830	176,478	156,038
	<u>TOTAL MAINTENANCE & OPERATION</u>	<u>400,769</u>	<u>491,256</u>	<u>485,129</u>	<u>438,397</u>
<u>CAPITAL OUTLAY</u>					
620	Buildings	4,082	-0-	-0-	-0-
630	Improvements Other Than Bldgs.	-0-	500	-0-	-0-
640	Machinery & Equipment	2,600	10,827	4,250	4,250
670	Mobile Equipment				
	<u>TOTAL CAPITAL OUTLAY</u>	<u>6,682</u>	<u>11,327</u>	<u>4,250</u>	<u>4,250</u>

Departmental Budget - 1982-83

PUBLIC WORKS

Wastewater Treatment

<u>EMPLOYEE SERVICES</u>	RECOMMENDED	APPROVED
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
1 Assistant Superintendent	25,057	25,057
1 Pumping Station Supervisor	21,691	21,691
1 Wastewater Plant Operator IV	19,040	19,040
3 Wastewater Plant Operator III	38,925	38,925
3 Wastewater Plant Operator II	44,699	44,699
3 Wastewater Plant Operator I Trainee	38,925	38,925
5 Utility Plant Maintenance Technicians	80,729	80,729
2 Utility Plant Maintenance Mechanics	37,256	37,256
1 Equipment Operator III	14,799	14,799
1 Service Worker II	11,197	11,197
1 Service Worker I	9,309	9,309
	<u>341,627</u>	<u>341,627</u>
140 Overtime		
Overtime & standby	3,410	3,410
Holiday	3,251	3,251
Sludge Hauling	2,563	2,563
Promotions - (Certification Contingency)	3,500	3,500
	<u>12,724</u>	<u>12,724</u>
Total Salaries & Wages	<u>354,351</u>	<u>354,351</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	23,913	23,913
Social Security	23,741	23,741
Health Insurance	10,676	10,676
Life Insurance	1,252	1,252
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>59,582</u>	<u>59,582</u>
Less Salary Savings	(3,243)	(3,243)
TOTAL EMPLOYEE SERVICES	<u><u>410,690</u></u>	<u><u>410,690</u></u>
<u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	3,000	3,000
400 Travel & Per Diem	684	684
T.R.E.E.O. short school - Gainesville		
T.R.E.E.O. course - Ft. Myers		
410 Communication Services	400	400
420 Transportation	32,100	32,100
430 Utility Services		
Electric		
Diesel		
Water		
	<u>206,308</u>	<u>206,308</u>

Departmental Budget - 1982-83

PUBLIC WORKS

Wastewater Treatment

	RECOMMENDED	APPROVED
<u>MAINTENANCE & OPERATION (Cont.)</u>		
460 Repair & Maintenance Services		
Maintenance of Equipment	22,000	22,000
Crane	1,040	1,040
Sludge beds - loader & grader	1,350	1,350
Limerock & trucks	3,000	3,000
Building repairs & maintenance	3,000	3,000
Pond maintenance & shaping	1,000	1,000
	<u>31,390</u>	<u>31,390</u>
480 School & Training Expense		
Edison Community College	288	288
Michigan course	240	240
California course	246	246
Testing miles	56	56
	<u>830</u>	<u>830</u>
490 Other Current Charges & Obligations	100	100
510 Office Supplies	200	200
520 Operating Supplies		
Shoes	1,404	1,404
Uniforms	4,083	4,083
Misc. supplies	1,000	1,000
Equipment rental (scaffolding ladder, air hammers)	800	800
	<u>7,287</u>	<u>7,287</u>
540 Books, Publications, Subscriptions & Memberships	60	60
580 Chemicals		
Pond treatment & sludge beds	1,500	1,500
Masking agents	800	800
Lab chemicals	3,500	3,500
Chlorine	28,250	28,250
Odophos	93,440	93,440
Po4 Chemicals control	28,548	28,548
	<u>156,038</u>	<u>156,038</u>
TOTAL MAINTENANCE & OPERATION	<u><u>438,397</u></u>	<u><u>438,397</u></u>
 <u>CAPITAL OUTLAY</u>		
640 Machinery & Equipment		
Spectrophotometer	850	850
Riding Mower	1,900	1,900
Gas air compressor w/truck mount	1,500	1,500
TOTAL CAPITAL OUTLAY	<u>4,250</u>	<u>4,250</u>

CITY OF NAPLES
Departmental Budget - 1982-83

SEWER SYSTEM

Administration & Debt Service

	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommends 1982-83	City Council Approval 1982-83
Employee Services	N/A	N/A	15,882	15,144	15,144
Maintenance & Operation	170,070	204,440	207,171	207,171	207,171
Debt Service & Depreciation	497,102	471,810	481,424	481,424	481,424
TOTAL	<u>667,172</u>	<u>676,250</u>	<u>704,477</u>	<u>703,739</u>	<u>703,739</u>

SEWER SYSTEM
Administration &
Debt Service

DEPARTMENTAL

BUDGET

1982-83

	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommendation 1982-83	Council Approval 1982-83
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages			13,000	13,000	13,000
130 Other Salaries & Wages					
140 Overtime					
			13,000	13,000	13,000
<u>Employee Overhead</u>					
250 Employer Payroll Expenses			2,882	2,144	2,144
	N/A	N/A	15,882	15,144	15,144
<u>TOTAL EMPLOYEE SERVICES</u>					
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses					
310 Professional Services	27,684	29,000	15,500	15,500	15,500
340 Other Contractual Services	2,134	1,240	2,000	2,000	2,000
390 Auto Mileage					
400 Travel & Per Diem					
410 Communication Services					
420 Transportation					
430 Utility Services					
440 Rentals & Leases					
450 Insurance	19,665	20,000	20,000	20,000	20,000
460 Repair & Maintenance Services	48	-0-	-0-	-0-	-0-
470 Printing & Binding					
480 School & Training Expense					
490 Other Current Charges & Oblig.					
510 Office Supplies					
520 Operating Supplies					
540 Books, Pub., Sub. & Memberships					
550 Duplicating Charges					
Administration	120,539	154,200	169,671	169,671	169,671
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>170,070</u>	<u>204,440</u>	<u>207,171</u>	<u>207,171</u>	<u>207,171</u>
Depreciation	175,705	238,889	245,605	245,605	245,605
Debt Service	321,397	232,921	235,819	235,819	235,819
<u>TOTAL</u>	<u>497,102</u>	<u>471,810</u>	<u>481,424</u>	<u>481,424</u>	<u>481,424</u>

Departmental Budget - 1982-83

SEWER SYSTEM

Administration & Debt Service

<u>EMPLOYEE SERVICES</u>	RECOMMENDED	APPROVED
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages		
Utility Engineer (prorated)	13,000	13,000
 <u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	910	910
Social Security	871	871
Health Insurance	337	337
Life Insurance	26	26
Workers' Compensation	-0-	-0-
	<u>2,144</u>	<u>2,144</u>
 TOTAL EMPLOYEE SERVICES	 <u>15,144</u>	 <u>15,144</u>
 <u>MAINTENANCE & OPERATION</u>		
310 Professional Services		
Engineering Department	2,000	2,000
General consulting	13,500	13,500
	<u>15,500</u>	<u>15,500</u>
340 Other Contractual Services		
Audit	2,000	2,000
450 Insurance	20,000	20,000
 Administration	 169,671	 169,671
Transfer to General Fund		
 TOTAL MAINTENANCE & OPERATION	 <u>207,171</u>	 <u>207,171</u>
 Depreciation	 245,605	 245,605
Debt Service	235,819	235,819
 TOTAL	 <u>481,424</u>	 <u>481,424</u>

CITY OF NAPLES
Departmental Budget - 1982-83

	SEWER				
	Actual Expenditures 1980-81	Capital Improvements Annual Budget 1981-82	Department Request 1982-83	City Manager Recommends 1982-83	City Council Approval 1982-83
Employee Services					
Maintenance & Operation					
Capital Outlay		2,373,486	340,500	340,500	340,500
TOTAL		2,373,486	340,500	340,500	340,500

SEWER
Capital Improvement Program

DEPARTMENTAL

BUDGET

1982-83

	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommendation 1982-83	Council Approval 1982-83
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages
130 Other Salaries & Wages
140 Overtime
<hr/>					
Total Salaries & Wages
<u>Employee Overhead</u>					
250 Employer Payroll Expenses
<hr/>					
TOTAL EMPLOYEE SERVICES	=====	=====	=====	=====	=====
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses
310 Professional Services
340 Other Contractual Services
390 Auto Mileage
400 Travel & Per Diem
410 Communication Services
420 Transportation
430 Utility Services
440 Rentals & Leases
450 Insurance
460 Repair & Maintenance Services
470 Printing & Binding
480 School & Training Expense
490 Other Current Charges & Oblig.
510 Office Supplies
520 Operating Supplies
540 Books, Pub., Sub. & Memberships
550 Duplicating Charges
<hr/>					
TOTAL MAINTENANCE & OPERATION	=====	=====	=====	=====	=====
<u>CAPITAL OUTLAY</u>					
620 Buildings	1,959,986	125,500	125,500	125,500
630 Improvements Other Than Bldgs.	148,000	65,000	65,000	65,000
640 Machinery & Equipment
670 Mobile Equipment	20,500	-0-	-0-	-0-
Mains & Laterals	245,000	150,000	150,000	150,000
<hr/>					
TOTAL CAPITAL OUTLAY	=====	2,373,486	340,500	340,500	340,500

Departmental Budget - 1982-83

SEWER

Capital Improvements

<u>CAPITAL OUTLAY</u>	RECOMMENDED	APPROVED
620 Buildings		
Renovation, .5 M.G.D. Plant	100,000	100,000
Renovation, 2.0 M.G.D. Plant	20,000	20,000
Overhead hoist	5,500	5,500
	<u>125,500</u>	<u>125,500</u>
630 Improvements Other Than Buildings		
Lift Station revisions	20,000	20,000
Storm sewer replacement	25,000	25,000
Paving	20,000	20,000
	<u>65,000</u>	<u>65,000</u>
Mains & Laterals		
New laterals and mains	50,000	50,000
Restoration and adjustment of force mains - Frank Road	50,000	50,000
Force Main replacement - U.S. 41 - 10th Street	50,000	50,000
	<u>150,000</u>	<u>150,000</u>
 TOTAL CAPITAL OUTLAY	 <u>340,500</u>	 <u>340,500</u>

CITY OF NAPLES
Departmental Budget - 1982-83

NON-DEPARTMENTAL

	Actual Expenditures <u>1980-81</u>	Annual Budget <u>1981-82</u>	Department Request <u>1982-83</u>	City Manager Recommends <u>1982-83</u>	City Council Approval <u>1982-83</u>
Employee Services	<u>17,197</u>	<u>7,847</u>	<u>11,275</u>	<u>10,973</u>	<u>10,973</u>
Maintenance & Operation	<u>174,814</u>	<u>201,687</u>	<u>122,761</u>	<u>122,761</u>	<u>100,261</u>
Capital Outlay	<u>1,850</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
TOTAL	<u><u>193,861</u></u>	<u><u>209,534</u></u>	<u><u>134,036</u></u>	<u><u>133,734</u></u>	<u><u>111,234</u></u>

NON-DEPARTMENTAL

DEPARTMENTAL

BUDGET

1982-83

	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommendation 1982-83	Council Approval 1982-83
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages	9,415	-0-	-0-	-0-	-0-
130 Other Salaries & Wages	5,197	6,480	9,309	9,309	9,309
140 Overtime					
<u>Total Salaries & Wages</u>	<u>14,612</u>	<u>6,480</u>	<u>9,309</u>	<u>9,309</u>	<u>9,309</u>
<u>Employee Overhead</u>					
250 Employer Payroll Expenses	2,585	1,367	1,966	1,664	1,664
<u>TOTAL EMPLOYEE SERVICES</u>	<u>17,197</u>	<u>7,847</u>	<u>11,275</u>	<u>10,973</u>	<u>10,973</u>
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses	200	200	50	50	50
310 Professional Services	9,911	11,100	31,100	31,100	11,100
340 Other Contractual Services	20,852	19,547	20,852	20,852	18,352
390 Auto Mileage					
400 Travel & Per Diem	1,500	1,750	1,750	1,750	1,750
410 Communication Services	-0-	220	357	357	357
420 Transportation					
430 Utility Services	32,000	41,000	34,000	34,000	34,000
440 Rentals & Leases	96,070	99,000	-0-	-0-	-0-
450 Insurance					
460 Repair & Maintenance Services	-0-	4,000	8,000	8,000	8,000
470 Printing & Binding	2,150	2,100	2,550	2,550	2,550
480 School & Training Expense	1,000	1,000	1,000	1,000	1,000
490 Other Current Charges & Oblig.	6,100	15,440	16,750	16,750	16,750
510 Office Supplies					
520 Operating Supplies	2,500	2,500	2,500	2,500	2,500
540 Books, Pub., Sub. & Memberships	2,531	3,830	3,852	3,852	3,852
550 Duplicating Charges					
<u>TOTAL MAINTENANCE & OPERATION</u>	<u>174,814</u>	<u>201,687</u>	<u>122,761</u>	<u>122,761</u>	<u>100,261</u>
<u>CAPITAL OUTLAY</u>					
620 Buildings	1,500	-0-	-0-	-0-	-0-
630 Improvements Other Than Bldgs.	350	-0-	-0-	-0-	-0-
640 Machinery & Equipment					
670 Mobile Equipment					
<u>TOTAL CAPITAL OUTLAY</u>	<u>1,850</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>

Departmental Budget - 1982-83

NON-DEPARTMENTAL

	RECOMMENDED	APPROVED
<u>EMPLOYEE SERVICES</u>		
<u>Employee Salaries & Wages</u>		
120 Regular Salaries & Wages	-0-	-0-
130 Other Salaries & Wages 1 Service Worker I	9,309	9,309
Total Employee Salaries & Wages	<u>9,309</u>	<u>9,309</u>
<u>Employee Overhead</u>		
250 Employer Payroll Expenses		
Retirement	652	652
Social Security	624	624
Health Insurance	336	336
Life Insurance	52	52
Workers' Compensation	-0-	-0-
Total Employee Overhead	<u>1,664</u>	<u>1,664</u>
TOTAL EMPLOYEE SERVICES	<u>10,973</u>	<u>10,973</u>
 <u>MAINTENANCE & OPERATION</u>		
300 Operating Expenses	50	50
310 Professional Services		
Annual Audit	11,100	11,100
Outside Legal	20,000	
	<u>31,100</u>	
340 Other Contractual Services		
Custodial Ser. & Maint. Ser.	11,152	11,152
Florida Unemployment Insurance	7,200	7,200
Labor Relations	2,550	
	<u>20,852</u>	<u>18,352</u>
400 Travel & Per Diem		
Recruiting Expense	1,000	1,000
Unscheduled	750	750
	<u>1,750</u>	<u>1,750</u>
410 Communications Services	357	357
430 Utility Services	34,000	34,000
Electric, Water & Sewer - City Hall		
460 Repair & Maintenance Services	8,000	8,000
470 Printing & Binding		
Annual Report	1,750	1,750
Annual Budget Preparation	800	800
	<u>2,550</u>	<u>2,550</u>
480 School & Training Expense	1,000	1,000

Departmental Budget - 1982-83

NON-DEPARTMENTAL

<u>MAINTENANCE & OPERATION (Cont.)</u>	RECOMMENDED	APPROVED
490 Other Current Charges & Obligations		
Special Fuel Tax	6,750	6,750
Mini Perc	250	250
Employee Recognition Program	50	50
Employee Suggestion Program	500	500
Safety Program	400	400
Holiday Season Bonus	7,800	7,800
Miscellaneous	1,000	1,000
	<u>16,750</u>	<u>16,750</u>
520 Operating Supplies		
Moving Expense	2,500	2,500
540 Books, Publications, Subscriptions, & Memberships		
Florida League of Cities	1,160	1,160
SW Florida League of Cities	1,067	1,067
Sister Cities International	125	125
Florida Innovation Group	1,500	1,500
	<u>3,852</u>	<u>3,852</u>
TOTAL MAINTENANCE & OPERATION	<u><u>100,261</u></u>	<u><u>100,261</u></u>

CITY OF NAPLES
Departmental Budget - 1982-83

PARKING OPERATION

	<u>Actual Expenditures 1980-81</u>	<u>Annual Budget 1981-82</u>	<u>Department Request 1982-83</u>	<u>City Manager Recommends 1982-83</u>	<u>City Council Approval 1982-83</u>
Employee Services					
Maintenance & Operation	32,045	4,125	5,525	5,525	5,525
Capital Outlay	-0-	5,400	-0-	-0-	-0-
Debt Service	23,223	22,567	21,917	21,917	21,917
Non-operating Expense	1,858	-0-	-0-	-0-	-0-
TOTAL	<u>57,126</u>	<u>32,092</u>	<u>27,442</u>	<u>27,442</u>	<u>27,442</u>

NOTE: Personnel supporting Parking Operation in Police and Finance Departments as follows:

21,507 - 1 Parking Checker
 1 Accounting Clerk I

4,174 - Employee Overhead
25,681

PARKING OPERATION

DEPARTMENTAL

BUDGET

1982-83

	Actual Expenditures 1980-81	Annual Budget 1981-82	Department Request 1982-83	City Manager Recommendation 1982-83	Council Approval 1982-83
<u>EMPLOYEE SERVICES</u>					
<u>Employee Salaries & Wages</u>					
120 Regular Salaries & Wages
130 Other Salaries & Wages
140 Overtime
<hr/>					
Total Salaries & Wages
<u>Employee Overhead</u>					
250 Employer Payroll Expenses
<hr/>					
<hr/>					
TOTAL EMPLOYEE SERVICES	=====	=====	=====	=====	=====
<u>MAINTENANCE & OPERATION</u>					
300 Operating Expenses
310 Professional Services
340 Other Contractual Services
390 Auto Mileage
400 Travel & Per Diem
410 Communication Services
420 Transportation	-0-	-0-	500	500	500
430 Utility Services
440 Rentals & Leases
450 Insurance
460 Repair & Maintenance Services	-0-	50	2,500	2,500	2,500
470 Printing & Binding	1,100	1,750	900	900	900
480 School & Training Expense
490 Other Current Charges & Oblig.	22,412	-0-	-0-	-0-	-0-
510 Office Supplies	22	125	125	125	125
520 Operating Supplies	3,252	1,500	1,500	1,500	1,500
540 Books, Pub., Sub. & Memberships
550 Duplicating Charges	-0-	160	-0-	-0-	-0-
590 Depreciation	5,259	-0-	-0-	-0-	-0-
Postage	-0-	540	-0-	-0-	-0-
<hr/>					
TOTAL MAINTENANCE & OPERATION	32,045	4,125	5,525	5,525	5,525
<u>CAPITAL OUTLAY</u>					
620 Buildings
630 Improvements Other Than Bldgs.	-0-	5,400	-0-	-0-	-0-
640 Machinery & Equipment
670 Mobile Equipment
Debt Service	23,223	22,567	21,917	21,917	21,917
<hr/>					
TOTAL CAPITAL OUTLAY	-0-	5,400	-0-	-0-	-0-

Departmental Budget - 1982-83

PARKING OPERATION

	RECOMMENDED	APPROVED
<u>MAINTENANCE & OPERATION</u>		
420 Transportation Postage	500	500
460 Repair & Maintenance Services	2,500	2,500
470 Printing & Binding	900	900
510 Office Supplies	125	125
520 Operating Supplies	1,500	1,500
TOTAL MAINTENANCE & OPERATION	<u>5,525</u>	<u>5,525</u>
DEBT SERVICE		
700 Debt Service	21,917	21,917
TOTAL DEBT SERVICE	<u>21,917</u>	<u>21,917</u>

PARKING AUTHORITY

<u>DEBT SERVICE</u>	<u>ACTUAL EXPENDED 1980-81</u>	<u>ANNUAL BUDGET 1981-82</u>	<u>CITY MANAGER RECOMMENDS</u>	<u>AUTHORITY APPROVAL 1982-83</u>
99 Principal	17,917	17,917	17,917	
100 Interest	5,306	4,650	4,000	
TOTAL DEBT SERVICE	23,223	22,567	21,917	

<u>DEBT SERVICE</u>	<u>PRINCIPAL DUE</u>	<u>INTEREST DUE 1982-83</u>	<u>PRINCIPAL BALANCE AFTER 1982-83 PAYMENT</u>
<u>FISCAL YEAR 1982-83</u>			
Note Payable to the Bank of Naples on Staley 8th St. lot; interest due quarterly at 3%; principal due 12/27 of each year on the amount of \$6,667 - Note No. C-7801.	6,667	400	6,662
Note Payable to the Bank of Naples Neopolitan Apt. parking lot; interest due on 12/15 at 4%; principal payment of \$11,250 due each year on 12/15. Loan No. 39334-15	11,250	3,600	78,750
TOTALS	17,917	4,000	85,412

PARKING AUTHORITY REVENUES

<u>REVENUES</u>	<u>ACTUAL REVENUES 1980-81</u>	<u>ANNUAL BUDGET 1981-82</u>	<u>CITY MANAGER RECOMMENDS 1982-83</u>
<u>FISCAL YEAR 1982-83</u>			
Meter Collection	34,323	34,000	36,000
Fines	13,680	16,000	13,000
Assessments	1,957	-0-	---
Permit Fees	4,790	5,500	6,000
Interest Earned	18,391	16,000	15,000
SUB-TOTAL	73,141	71,500	70,000

Capital Improvements

CAPITAL IMPROVEMENT PROGRAM
1982-83

-ENGINEERING-

<u>Streets & Drainage - \$844,500</u>	
Tenth Street, North - 22nd Avenue North to 26th Avenue North	\$ 33,600
East Gordon Drive - 18th Avenue South to 21st Avenue South	44,000
Park Shore Court - Parkview Lane to Park Shore Drive	7,200
First Avenue North - Eighth Street, North, to Beachend	195,600
Gulf Shore Blvd. - South Golf Drive to Oleander	40,000
Sixth Avenue North - Bougainvillea Road to Seventh Street, North.	38,400
Seventh Avenue South - Third Street, South, to West Lake Drive ..	24,000
Third Street, South - Tenth Avenue South to 11th Avenue South ...	2,400
Rudder Road - Crayton Road to Alamanda Drive	64,000
Tiller Terrace - Rudder Road to Springline Drive	20,000
Sixth Street, South - Ninth Avenue South to 14th Avenue South ...	96,000
Broad Avenue South - Third Street, South, to Fourth Street, South	2,400
Seventh Street, South - Central Avenue to First Avenue South	15,000
Fourth Avenue South - U.S. 41 to Tenth Street, South	2,400
11th Avenue South - Third Street, South, to Eighth Street, South.	88,000
17th Avenue South - Gordon Drive to Gulf Shore Blvd.	16,000
18th Avenue South - Gulf Shore Blvd. to Beachend	40,000
14th Avenue South - Gulf Shore Blvd. to Beachend	40,000
First Avenue South - Sixth Street, South to Seventh Street, South	20,000
Green Dolphin Lane - Fort Charles Drive to End	55,500
 <u>Streets & Drainage Equipment - \$53,000</u>	
Asphalt roller with trailer - replacement	19,000
Storm sewer catch basin cleaner - trailer mounted	22,000
Pickup truck - 1 ton crew cab with dump	12,000
 <u>Bicycle Paths - \$38,000</u>	
Seventh Avenue North - U.S. 41 to Goodlette Road	20,000
Sandpiper Street - U.S. 41 to Blue Point Avenue	18,000
 <u>Traffic Signals - \$57,500</u>	
U.S. 41/Anchor Rode Drive (DOT equipment/City installation).....	12,500
Central Avenue/Eighth Street - replace controller	5,000
Tenth Street/Seventh Avenue North - replace controller	5,000
Eighth Street, South/Third Avenue South - replace signal	17,000
Eighth Street, North/Fourth Avenue North - replace controller and install pedestrian signal (cost by Naples Community Hospital, per agreement)	18,000
 <u>Traffic Markings - \$25,400</u>	
Reflective (centerline, yellow)	6,200
Crayton Road - Oleander to Mermaid's Bight	
Third Street - Fifth Avenue to South Golf Drive	
Mooringline Drive - Gulf Shore Blvd. to U.S. 41	
Harbour Drive - Gulf Shore Blvd. to U.S. 41	
Gulf Shore Blvd. - Horizon Way to south end	
Gordon Drive - Kingstown Drive to Bay Road	
Fleischmann Blvd. - U.S. 41 to Goodlette Road	
Sandpiper Street - U.S. 41 to end	
22nd Avenue North - U.S. 41 to Goodlette Road	
Thermoplastic	19,200
All above locations (including bicycle paths, where applicable)	
 <u>Traffic Control Equipment - \$30,000</u>	
Truck with raised platform unit and utility body - includes two-channel radio	
 <u>Sidewalk Improvements - \$5,000</u>	
Repairs to existing sidewalks - various locations	
 -EQUIPMENT MANAGEMENT-	
 <u>Improvements and Equipment - \$23,000</u>	
Vehicle/equipment washing system	

CAPITAL IMPROVEMENT PROGRAM
1982-83
(Cont.)

-FIRE-

<u>Improvements and Equipment - \$74,500</u>	
Rescue vehicle	\$ 32,000
Recondition Ladder #2	30,000
Computer hardware (viewer, terminal, printer, modem)	4,500
Renovation of administrative office to utilize additional unfinished area	8,000

-PARKS & RECREATION-

<u>Improvements and Equipment - \$160,220</u>	
Parklands development	10,000
Refurbish swimming pool filters - River Park	10,350
Roof repair - Fishing Pier	5,500
Tennis court lighting (Courts 1-5) - Cambier Park	17,000
Four-door sedan - replacement	7,000
Utility truck - 3/4 ton - replacement	11,000
Cushman Scooter - replacement	7,870
Cushman Haulster - replacement	5,500
Bleacher replacement - Fleischmann Park football field	10,000
Structural maintenance program - Fishing Pier	60,000
Outfield fence - Fleischmann Park baseball field	6,000
Football practice area - Fleischmann Park	10,000

-POLICE-

<u>Improvements and Equipment - \$31,090</u>	
Public Safety Building expansion	5,000
Chain link fence - storage compound	2,500
Vehicle replacements	18,000
Night vision scopes (2)	5,590

-PUBLIC WORKS-

<u>Parkways & Services Equipment - \$29,370</u>	
Turf vacuum	5,870
Water truck renovation/replacement of tank	7,000
Turf tractor mower with vacuum unit	8,900
Economy pickup truck	7,600

<u>Parkways & Services Projects - \$44,400</u>	
Medians: U.S. 41 - Gordon River to Sandpiper Street	12,100
U.S. 41 - Harbour Drive to Front Street	5,500
Sixth Street, South - Fourth Avenue North to Third Avenue North	2,800
Island renovation: Putter Point Place & Crayton Road	2,700
Right-of-way tree plantings: U.S. 41 - Fifth Avenue South to Third Avenue South	3,600
Fertilizer and chemical sprays building - Public Works site	17,700

<u>Sanitation - \$264,140</u>	
<u>Commercial</u> - Front loading garbage truck - replacement	85,000
Steam cleaner - replacement	4,500
Feasibility study - transfer station	5,000
<u>Residential</u> - Rear loading garbage truck - replacement	59,000
Truckster Scooter - replacement	15,640
<u>Trash</u> - Scow body dump truck (chasis only) replacement	16,000
Full vacuum street sweeper	79,000
<u>Debt Service</u>	\$ 314,179

UTILITY TAX REVENUES

<u>UTILITY TAX</u>	<u>ACTUAL 1979-80</u>	<u>ACTUAL 1980-81</u>	<u>BUDGET 1981-82</u>	<u>ACTUAL to 3/31/82</u>	<u>ESTIMATED 9/30/82</u>	<u>PROPOSED 1982-83</u>
FL. Power & Light	751,189	677,233	912,000	411,663	875,000	928,000
United Telephone	189,337	199,747	213,000	89,778	221,000	234,000
Other Tax	<u>51,694</u>	<u>55,844</u>	<u>55,000</u>	<u>34,999</u>	<u>60,000</u>	<u>62,000</u>
TOTAL TAX	992,220	932,824	1,180,000	536,440	1,156,000	1,224,000
Bond Proceeds		646,000				
One-Half Cent Tax						150,000
Interest	218,135	218,441	200,000	122,107	218,000	200,000
Sanitation						185,140
Grants			49,753		49,753	
Other	<u>1,210,355</u>	<u>1,797,265</u>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>
			1,436,753	658,547	1,430,753	1,759,140
Expenditures	1,092,400	1,711,894	1,780,441		1,609,960	1,994,299
Surplus/Deficit	117,955	85,371	(343,688)		(179,207)	(123,959)
Cumulative Surplus	329,452	414,823	71,135		235,616	457

UTILITY TAX DEBT SERVICE - 1971 BOND ISSUE
FOR THE FISCAL YEAR 1982-83

<u>Due Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Paying Agent Fee</u>	<u>Principal Balance After 1982-1983 Payment</u>
1/01/83	45,000	40,701	41	1,465,000
7/01/83	----	39,520	29	-----
Totals	45,000	80,221	70	1,465,000

UTILITY TAX DEBT SERVICE - 1975 BOND ISSUE
FOR THE FISCAL YEAR 1982-83

<u>Due Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Paying Agent Fee</u>	<u>Principal Balance After 1982-1983 Payment</u>
1/01/83	70,000	60,485	58	2,000,000
7/01/83	----	58,473	40	-----
	70,000	118,958	98	2,000,000

CITY OF NAPLES

Appendix "B"

CHART OF ACCOUNTS

EMPLOYEE SERVICES

- 120 Regular Salaries & Wages Includes all regular full-time positions and elective officers. Does not include overtime.
- 130 Other Salaries & Wages Includes all part-time, seasonal and temporary employees such as extra help, matrons, parking attendants, etc.
- 140 Overtime Includes all special payments for overtime.
- 250 Employer Payroll Expenses Includes Health Insurance, Life Insurance, Retirement System, Social Security and Workmen's Compensation cost.

MAINTENANCE & OPERATION

- 300 Operating Expenses Includes small tools, equipment and instruments not considered capital outlay. (Unit cost less than \$100.)
- 310 Professional Services Includes payments to professional persons or agencies for services rendered to the City such as legal fees, medical examinations of City employees, special analyses, annual audit of City's books, etc.
- 340 Other Contractual Services Contractual services not otherwise classified. Includes contracts for maintenance and construction, and contracts with builders for construction of buildings or streets, etc., based on formal agreements.
- 390 Auto Expense (Mileage) Amount paid to employees for use of privately owned vehicles on City business. Not associated with travel and per diem.

MAINTENANCE & OPERATION (continued)

- 400 Travel & Per Diem Includes all expenses of attendance of meetings, conferences and unscheduled travel expense.
- 410 Communication Services Telephone, telegraph or other communications.
- 420 Transportation Charges for use of motive equipment, including maintenance, repairs, gasoline and oil.
- 430 Utility Services Includes all expenses incurred from use of heat, light, power, water, garbage and sewer.
- 440 Rentals & Leases Includes amounts expended for rental property including buildings for office space, land and rental of equipment.
- 450 Insurance Includes premiums paid by the City for all types of insurance including Public Liability, Fire Insurance, Surety Bonds, etc.
- 460 Repair & Maintenance Services Includes amounts expended for maintenance and repair of equipment and buildings by outside firms including annual service contracts.
- 470 Printing & Binding Includes advertising such as legal, classified, advertising for bids, etc. Also printing of annual reports, financial statements, brochures, etc.
- 480 School & Training Expense Includes reimbursement to employees for school attendance pertaining to their employment, and special training courses.
- 490 Other Current Charges & Obligations Includes miscellaneous expense not otherwise classified.
- 510 Office Supplies Includes all usual office supplies such as pencils, erasers, stationery and adding machine tapes.

MAINTENANCE & OPERATION (continued)

520 Operating Supplies Includes all supplies used by a department which are peculiar to that department such as ammunition for the Police Department; games, balls for Recreation; shrubs and plants for Parks, etc.

540 Books, Publications, Subscriptions & Memberships Includes charges for memberships in various organizations and for subscriptions to various publications.

550 Duplicating Charges Copying machine.

DEBT SERVICE

700 Debt Service Payments on principal of general obligation bonds of the City.

CAPITAL OUTLAY

620 Building Improvements Includes all building additions and improvements other than maintenance.

630 Improvements Other Than Building Includes fences, monuments, pavings, etc., other than buildings, which add to the value of the land.

640 Machinery & Equipment Includes office furniture, fixtures and equipment, lawn mowers, radios, etc. with an estimated life of more than one year and acquisition cost in excess of \$100.

670 Mobile Equipment Includes all rolling stock such as automobiles, sweepers, etc.